

POSITION DESCRIPTION

Department: Radiology	
Title: Magnetic Resonance Imaging (MRI) Technologist	
Date Created: 11/10/2023	Reports to: Radiology Manager
Next Review Date: 11/10/2027	
Approved by: <u></u> Shirley Onley (Oct 8, 2025 09:57:53 PDT)	
(Administrative Dept. Signature)	

POSITION STATUS: ☒ Hourly ☐ Salaried

POSITION SUMMARY

The MRI Technologist operates the Magnetic Resonance Imaging equipment to produce images of the body for diagnostic purposes. The MRI Technologist is expected to practice safe procedures and adhere to MRI safety measures under the supervision of the Radiology supervisor or the Radiologist.

DUTIES & RESPONSIBILITIES

- Accurately interpret a physician's scanning instructions
- Administer contrast material.
- Prepare and operate MRI scanner and related equipment.
- Ability to position patients to capture appropriate images.
- Send images to Radiologist for interpretation/reading.
- Cleans and disinfects patient rooms.
- Provides accurate information to physicians, patients and employees while always maintaining patient confidentiality.
- Ensures safety of each MRI patient and medical staff while in the high magnetic field environment. Screens patients and other medical staff prior to entering the magnetic exam room for potential contraindications, which may be harmful to the patient, staff, or the MRI equipment.
- Operates all MRI equipment necessary to complete examinations as directed by the Radiologist in charge of each exam.
- Utilizes a variety of surface coils, pulse gating, cardiac gating, respiratory gating, and patient monitoring equipment.
- Ability to communicate effectively both verbally and in writing
- Participates in continuing education and learning experiences to enhance and maintain current knowledge and skills for continued competence
- Ability to work as a team member
- Constantly monitors patient's condition while in the magnet and promptly detects any changes in their condition. In the event of a medical emergency, removes the patient from the MRI exam room immediately.
- Performs daily MRI QC tests as recommended and takes corrective action as needed.
- Reports problems related to the MRI equipment, work methods, or procedures to the radiology manager

- Maintains knowledge of multi-planner cross-sectional anatomy for various organ systems, in multi-planner reformatting of 3-dimensional data, and manipulating MIP data required for MRA exams
- Sends MRI images to PACS system.
- Other duties as assigned

QUALIFICATIONS

- Completion of a two-year approved School of Radiologic Technology
- Valid state radiology license as required by state law
- Certification Registry by the American Registry of Radiologic Technology in MRI
- CPR/BLS certification



Our Values

The Values at Lake Chelan Health provide fundamental guidance to all staff in creating an exemplary patient experience and a wonderful environment for staff to care for our community. The Values of Lake Chelan Health ensure we consistently meet our Mission: *To Provide the highest quality healthcare with compassion and respect to the community we serve.* The Values at Lake Chelan Health Support our just culture – one of an accountable organization, that develops strong systems, treats all staff with respect and equity, and encourages employees to take responsibility for their choices while reporting errors and system vulnerabilities. Our values guide the way we interact with our employees across all levels and disciplines – framing the way we interact with our patients.

Vision: To improve community health and make our region a better place to live.

Mission: To provide the highest quality healthcare with compassion and respect to the community we serve.

Values: Relationships, Integrity, Compassion, Respect, Excellence

Relationships

We hold relationships as a foundational value for all interactions. We seek first to understand in all relationships- patients, coworkers, and our community.

At Lake Chelan Health we will:

- Place the highest value on developing and maintain sincere relationships with those we interact with.
- Expect more from ourselves than we expect from others.
- Empower each other to carry out tasks and actions.
- Foster growth and improvement in our peers and our teams
- Include those closest to the problem when making decisions.
- Create a working environment that encourages working to the “top of one’s license”
- Seek to create a working environment that we enjoy, and patients trust.

Integrity

We demonstrate strong behavioral and ethical standards. We are accountable to our patients, our peers, and our community to these high standards in all our actions.

At Lake Chelan Health we will:

- Always do the right thing for our patients and their families.
- Work to earn the trust of those we serve.
- Communicate in an open and honest manner with the highest of ethical standards.
- Trust others while seeking, allowing, and expecting open and honest feedback.

Compassion

We treat every interaction with compassion, valuing every experience and story that our patients and their families bring with them. We seek to heal the whole person.

At Lake Chelan Health we will:

- Treat each patient, family, and caregivers with kindness and caring.
- Be respectful and understanding of the needs of our diverse community.
- Treat all of those we serve with humility, equity, and understanding.
- Provide care with grace and humanity.

Respect

We place a priority on equality and inclusion on a daily basis, honoring the dignity and worth of each individual.

At Lake Chelan Health we will:

- Honor our differences, regardless of issue.
- Celebrate the accomplishments of those we work with.
- Interact with humility and understanding.
- Be open minded and appreciate the perspectives and life experiences of all.
- Acknowledge and celebrate diversity in our community and our organization.
- Encourage transparency – encourage constructive identification of problems and take concerns directly to those involved.
- Communicate expectations clearly, dealing with content not assumptions.

Excellence

We demonstrate a full commitment to providing the highest level of quality and value in all aspects of our work, including operational, clinical, governance, financial, and relational.

At Lake Chelan Health we will:

- Expect quality and excellence for ourselves and those we interact with.
- Exemplify a just culture by focusing on improving systems – and treating staff equitably.
- Report errors, systems issues and provide solutions to improve, and not blame.
- Seek opportunities for continuous improvement in all our works.
- Use education and training as the foundation for improvement.

PHYSICAL REQUIREMENTS ANALYSIS

Department: Radiology

Job Title: MRI Technologist

Mark all responses using the following codes:

N = Never

O = Occasionally, represents 1 to 33% or 1 to 2 hours of an 8-hour workday

F = Frequently, represents 34 to 66% or 2.5 to 5.5 hours of an 8-hour workday

C = Continuously, represents 67 to 100% or 6 to 8 hours of an 8-hour workday

N	O	F	C	PHYSICAL ACTIVITY
☐	☐	☒	☐	Walking
☐	☐	☒	☐	Sitting/Standing
☐	☒	☐	☐	Reaching: Shoulder Height
☐	☒	☐	☐	Above Shoulder Height
☐	☐	☒	☐	Below Shoulder Height
☐	☒	☐	☐	Climbing
☐	☐	☒	☐	Pulling/Pushing: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☐	☒	☐	Over 50 pounds
☐	☒	☐	☐	Lifting: 25 pounds or less
☐	☒	☐	☐	25-50 pounds
☐	☒	☐	☐	Over 50 pounds
☐	☒	☐	☐	Carrying: 25 pounds or less
☐	☒	☐	☐	25-50 pounds
☐	☒	☐	☐	Over 50 pounds
☐	☒	☐	☐	Crawling/Kneeling
☐	☐	☒	☐	Bending/Stooping/Crouching
☐	☐	☒	☐	Twisting/Turning
☐	☐	☒	☐	Repetitive Movement

PHYSICAL EXPOSURE: (mark where applicable with "X")

☐ Unprotected heights

Harmful physical agents:

Lighting: ☐ Bright

☒ Heat/Cold

☒ Dim

☒ Noise

☒ Mechanical hazards

☐ Ionizing/non-ionizing radiation

☒ Hazardous substances

☒ Infectious diseases

ACCEPTABLE MINIMUM PHYSICAL ABILITY:

Vision:

☐ Good

☒ Correctable

☐ Blind

Color Vision:

☒ Normal

☐ Impaired

Hearing:

☒ Normal

☐ Moderate Loss

☐ Deaf

Manual Dexterity:

☒ Good

☐ Fair

Talking/Speech:

☒ Normal

☐ Moderate Loss

☐ Mute

DISCLAIMER STATEMENT

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified, nor do they address the performance standards that must be maintained.

EMPLOYEE:

I have read and understand the duties and responsibilities of this position. I have reviewed and agree to the contents of this position description, and I am able to perform the job functions and meet the physical requirements without restriction(s):

Employee Signature

Date

Job Description: MRI Tech Oct 2025

Final Audit Report

2025-10-08

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