

Lake Chelan Health Board of Commissioners - Desired Skills

Have you considered serving our Chelan County Public Hospital District No. 2 as a Commissioner? If so, we welcome your interest, provide to you the following information, and encourage you to consider how you would serve as an effective member of the Board of Commissioners. A willingness to learn how to be an effective Commissioner is expected. A high functioning Board is essential for a successful Hospital District.

What are the basic legal requirements to serve as an elected or appointed Commissioner? You must be a United States citizen, a registered voter, and a resident of Chelan County Public Hospital District No. 2.

What is the primary responsibility of a Commissioner?

Commissioners are responsible for over-seeing the Hospital District's policies and organization with respect to the operation of the District, including the delivery of quality patient care. In fulfilling its obligation, the Board's role is to adopt the necessary general policies to achieve those ends and to delegate the day-to-day operational responsibility with respect to those policies to the Chief Executive Officer. The Chief Executive Officer is the only position that the Commission manages and evaluates. Commissioners accomplish their purpose by majority vote. An individual Commissioner is one-fifth of this body that has been given this responsibility.

What is the time commitment of a Commissioner? Board Members typically give 20 to 30 hours of service per month, including but not limited to: regular Board and Committee meetings, meeting preparation, mandatory training and attending other meetings as an authorized Board representative.

What are the expectations of a Lake Chelan Health Commissioner?

1. Exhibit interest in the welfare of the community and how the hospital fits into the community. Reach out to community members and learn what is important to them. Represent all community members' interests. Not serve as the advocate of narrow interests or interest groups.
2. Comply with Washington State laws, federal laws and local laws regarding health care and hospital governance. You must be aware of and prevent potential legal liabilities associated with serving as a Commissioner (including Fiduciary Duty, Washington Open Public Meetings Act (OPMA) and Records Retention Act (PRA), and federal Health Information Portability and Accountability Act (HIPAA)).
3. Act to advance Lake Chelan Health's mission, vision and key goals.
4. Exhibit a high level of personal and professional integrity.
5. Meet the time requirements associated with board membership.
6. Exhibit proficiency in basic use of computer (Email, Word, Teams, etc.) and other electronic communication devices.
7. Prepare for meetings and learn about issues that impact the Hospital District; Exhibit ability to discuss issues and listen to board members with other positions. Be accurate to make your case.
8. Follow Roberts Rules of Order.
9. Support board policies and decisions once they are formulated, even after voting against them.
10. Declare conflicts of interest that could affect your ability to decide/act in the best interest of the district; Members are not permitted to vote on or influence decisions where they have a personal or financial interest.

11. Follow District policies and procedures, including confidentiality policies; Board members are prohibited from sharing confidential patient information or sensitive board materials discussed in executive session.
12. Attend and actively participate in board education/development activities.
13. Demonstrate understanding of the difference between governance and management or business operations.
14. Exhibit ability to interpret financial statements and business cases. Analyze and apply health data.
15. Analyze complex concepts, develop creative solutions, and evaluate policy decisions to enable the organization to achieve long-term objectives.
16. Demonstrate high value for diversity and cultural dexterity, and a strong commitment to creating an inclusive environment within the organization.
17. Foster healthy Board culture of active and respectful participation in discussions and deliberations to assist to move issues to a decision.
18. Be willing to serve on Board committees, and in a leadership role as board officer and/or committee chair.
19. Regularly evaluate and improve performance as a Board member and Board as a whole.
20. Hold self and other Board members accountable for agreed upon behaviors and compliance with laws and District policies.

*For a complete list on Public Hospital Districts see Revised Code of Washington (RCW) Chapter 70.44.