

POSITION DESCRIPTION

Department: Environmental Services Title: Floor Care Technician	
Date Created: 6/24/2026 Next Review Date: 6/24/2028	Reports to: Director of Dietary/EVS Approved by: <u>Rhianna Montgomery</u> Rhianna Montgomery (Jul 22, 2026 12:21:47 PDT) (Administrative Dept. Signature)

POSITION STATUS: ☒ Hourly ☐ Salaried

POSITION SUMMARY

The Floor Care Technician is responsible for maintaining the cleanliness, appearance, and safety of all hard floor and carpeted surfaces throughout Lake Chelan Health facilities, including clinical and non-clinical areas. This position performs routine and periodic floor maintenance utilizing commercial floor scrubbers, carpet extraction equipment, vacuums, and other specialized cleaning equipment.

The Floor Care Technician supports a safe, sanitary, and welcoming healthcare environment by maintaining floors in accordance with infection prevention practices, organizational standards, and regulatory requirements. This position requires the ability to work independently, safely move furniture and equipment, and coordinate work activities to minimize disruption to patients, visitors, and staff.

DUTIES & RESPONSIBILITIES

- Floor Care Operations
 - Operate commercial automatic floor scrubbers to clean and maintain hard floor surfaces throughout all Lake Chelan Health facilities.
 - Vacuum, spot clean, and perform spot deep cleaning of carpeted areas using commercial carpet extraction equipment.
 - Maintain flooring in patient care areas, corridors, waiting rooms, offices, conference rooms, and other clinical and non-clinical spaces.
 - Identify and address spills, stains, and floor conditions that may create safety hazards.
 - Follow established schedules for routine, periodic, and project-based floor care activities.
 - Inspect flooring for damage, wear, trip hazards, or maintenance concerns and report findings to Facilities.
 - Clean and maintain floor care equipment after each use.
- Equipment and Furniture Movement
 - Safely move and reposition heavy furniture and equipment as needed to complete floor maintenance activities.
 - Move exam tables, patient beds, chairs, cabinets, and other movable items while utilizing proper body mechanics and equipment handling procedures.
 - Return all furniture and equipment to its original location upon completion of work.
 - Coordinate with clinical staff prior to entering patient care spaces.
- Infection Prevention and Safety
 - Follow infection prevention protocols while working in clinical environments.
 - Utilize appropriate personal protective equipment (PPE).
 - Place wet floor signs, caution barriers, and other safety devices to protect patients, visitors, and staff.
 - Properly store chemicals and equipment in designated locations.
 - Follow all organizational safety policies, including hazard communication and safe equipment operation procedures.
- Customer Service

- Interact professionally with patients, visitors, providers, and staff.
- Communicate work schedules and potential disruptions to impacted departments.
- Respond promptly and courteously to floor care requests.
- Demonstrate flexibility when adjusting priorities based on patient care needs.
- Other Duties
 - Participate in department meetings, training, and organizational initiatives.
 - Assist Facilities personnel with related environmental projects as assigned.
 - Perform other duties as assigned.

QUALIFICATIONS

- High school diploma or GED preferred.
- Previous floor care or EVS experience preferred.
- Ability to operate cleaning equipment safely.
- English / Spanish speaking preferred.
- Ability to operate floor care equipment safely and effectively.
- Ability to work independently with minimal supervision.
- Strong attention to detail.
- Ability to prioritize work assignments.
- Ability to communicate effectively with hospital staff, patients, and visitors.
- Basic understanding of infection prevention practices.
- Ability to safely move heavy furniture and equipment.



Our Values

The Values at Lake Chelan Health provide fundamental guidance to all staff in creating an exemplary patient experience and a wonderful environment for staff to care for our community. The Values of Lake Chelan Health ensure we consistently meet our Mission: *To Provide the highest quality healthcare with compassion and respect to the community we serve.* The Values at Lake Chelan Health Support our just culture – one of an accountable organization, that develops strong systems, treats all staff with respect and equity, and encourages employees to take responsibility for their choices while reporting errors and system vulnerabilities. Our values guide the way we interact with our employees across all levels and disciplines – framing the way we interact with our patients.

Vision: To improve community health and make our region a better place to live.

Mission: To provide the highest quality healthcare with compassion and respect to the community we serve.

Values: Relationships, Integrity, Compassion, Respect, Excellence

Relationships

We hold relationships as a foundational value for all interactions. We seek first to understand in all relationships- patients, coworkers, and our community.

At Lake Chelan Health we will:

- Place the highest value on developing and maintain sincere relationships with those we interact with.
- Expect more from ourselves than we expect from others.
- Empower each other to carry out tasks and actions.
- Foster growth and improvement in our peers and our teams
- Include those closest to the problem when making decisions.
- Create a working environment that encourages working to the "top of one's license"
- Seek to create a working environment that we enjoy, and patients trust.

Integrity

We demonstrate strong behavioral and ethical standards. We are accountable to our patients, our peers, and our community to these high standards in all our actions.

At Lake Chelan Health we will:

- Always do the right thing for our patients and their families.
- Work to earn the trust of those we serve.
- Communicate in an open and honest manner with the highest of ethical standards.
- Trust others while seeking, allowing, and expecting open and honest feedback.

Compassion

We treat every interaction with compassion, valuing every experience and story that our patients and their families bring with them. We seek to heal the whole person.

At Lake Chelan Health we will:

- Treat each patient, family, and caregivers with kindness and caring.
- Be respectful and understanding of the needs of our diverse community.
- Treat all of those we serve with humility, equity, and understanding.
- Provide care with grace and humanity.

Respect

We place a priority on equality and inclusion on a daily basis, honoring the dignity and worth of each individual.

At Lake Chelan Health we will:

- Honor our differences, regardless of issue.
- Celebrate the accomplishments of those we work with.
- Interact with humility and understanding.
- Be open minded and appreciate the perspectives and life experiences of all.
- Acknowledge and celebrate diversity in our community and our organization.
- Encourage transparency – encourage constructive identification of problems and take concerns directly to those involved.
- Communicate expectations clearly, dealing with content not assumptions.

Excellence

We demonstrate a full commitment to providing the highest level of quality and value in all aspects of our work, including operational, clinical, governance, financial, and relational.

At Lake Chelan Health we will:

- Expect quality and excellence for ourselves and those we interact with.
- Exemplify a just culture by focusing on improving systems – and treating staff equitably.
- Report errors, systems issues and provide solutions to improve, and not blame.
- Seek opportunities for continuous improvement in all our works.
- Use education and training as the foundation for improvement.

L REQUIREMENTS ANALYSIS**Department: Environmental Services****Job Title: Floor Care Technician**

Mark all responses using the following codes:

N = Never

O = Occasionally, represents 1 to 33% or 1 to 2 hours of an 8-hour workday

F = Frequently, represents 34 to 66% or 2.5 to 5.5 hours of an 8-hour workday

C = Continuously, represents 67 to 100% or 6 to 8 hours of an 8-hour workday

N	O	F	C	PHYSICAL ACTIVITY
☐	☐	☐	☒	Walking
☐	☐	☐	☒	Sitting/Standing
☐	☒	☐	☐	Reaching: Shoulder Height
☐	☒	☐	☐	Above Shoulder Height
☐	☒	☐	☐	Below Shoulder Height
☐	☒	☐	☐	Climbing
☐	☐	☒	☐	Pulling/Pushing: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☒	☐	☐	Over 50 pounds
☐	☒	☐	☐	Lifting: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☒	☐	☐	Over 50 pounds
☐	☒	☐	☐	Carrying: 25 pounds or less
☐	☒	☐	☐	25-50 pounds
☐	☒	☐	☐	Over 50 pounds
☐	☒	☐	☐	Crawling/Kneeling
☐	☐	☒	☐	Bending/Stooping/Crouching
☐	☐	☒	☐	Twisting/Turning
☐	☐	☒	☐	Repetitive Movement

PHYSICAL EXPOSURE: (mark where applicable with "X")☐ Unprotected heights

Harmful physical agents:

Lighting: ☒ Bright☒ Heat/Cold☐ Dim☐ Noise☐ Mechanical hazards☐ Ionizing/non-ionizing radiation☒ Hazardous substances☒ Infectious diseases**ACCEPTABLE MINIMUM PHYSICAL ABILITY:**

Vision:

☐ Good☒ Correctable☐ Blind

Color Vision:

☒ Normal☐ Impaired

Hearing:

☒ Normal☐ Moderate Loss☐ Deaf

Manual Dexterity:

☒ Good☐ Fair

Talking/Speech:

☒ Normal☐ Moderate Loss☐ Mute

DISCLAIMER STATEMENT

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified, nor do they address the performance standards that must be maintained.

EMPLOYEE:

I have read and understand the duties and responsibilities of this position. I have reviewed and agree to the contents of this position description, and I am able to perform the job functions and meet the physical requirements without restriction(s):

Employee Signature

Date

Job Description: Floor Care Technician July 2026

Final Audit Report

2026-07-22

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