

POSITION DESCRIPTION

Department: EMS	
Title: Paratransit Driver	
Date Created: 10/28/2004 Next Review Date: 10/28/2026	Reports to: Director of Paramedics Approved by:  Shawn Ottley (Nov 3, 2025 09:33:13 PST) (Administrative Dept. Signature)

POSITION STATUS: ☒ Hourly ☐ Salaried

POSITION SUMMARY

Paratransit drivers are part of a multidisciplinary team providing customer service and transportation.

DUTIES & RESPONSIBILITIES

- Operating vehicles adapted for mobility-impaired individuals.
- Loading and unloading passengers in wheelchairs, walkers, and strollers.
- Securing mobility equipment inside the vehicle.
- Maintaining transportation records.
- Shall perform other duties as assigned related to transportation contracts or other transport needs.
- Ability to lift, pull, and position individuals frequently.
- Ability to perform considerable reaching, stooping, and bending.
- Ability to listen, observe, and communicate effectively.
- Ability to render first aid to emergency situations.
- Performs under a variety of weather conditions.
- Provides a culture of safety through identification, reporting, documentation, and prevention.
- Maintains training and education required for the position.
- Drives all vehicles safely and efficiently using due care and caution based on the published policies and operating guidelines as well as Washington State statutes and revised codes of Washington.
- Maintains compliance with the organization's policies, protocols, and procedures.
- Demonstrates excellent customer service through attitudes and actions consistent with the Mission, Vision, and Values of LCH.
- Actively contributes to the development and execution of quality improvement strategies and projects that align with organizational goals and regulatory requirements.
- Other duties as assigned.

QUALIFICATIONS

- Valid Washington State Driver's license
- Obtain PASS training through LINK TRANSIT within 12 months of hire.
- Obtain and maintain CPR/First aid within 12 months of hire.
- Current CDL license.



Our Values

The Values at Lake Chelan Health provide fundamental guidance to all staff in creating an exemplary patient experience and a wonderful environment for staff to care for our community. The Values of Lake Chelan Health ensure we consistently meet our Mission: *To Provide the highest quality healthcare with compassion and respect to the community we serve.* The Values at Lake Chelan Health Support our just culture – one of an accountable organization, that develops strong systems, treats all staff with respect and equity, with employees that are accountable for their choices while reporting errors and system vulnerabilities. Our values guide the way we interact with our employees at all levels and across all disciplines – framing the way we interact with our patients.

Vision: To improve community health and make our region a better place to live.

Mission: To provide the highest quality healthcare with compassion and respect to the community we serve.

Values: Relationships, Integrity, Compassion, Respect, Excellence

Relationships

We hold relationships as a foundational value for all interactions. We seek first to understand in all relationships – patients, coworkers, and our community.

At Lake Chelan Health we will:

- Place the highest value on developing and maintain sincere relationships with those we interact with.
- Expect more from ourselves than we expect from others.
- Empower each other to carry out tasks and actions.
- Foster growth and improvement in our peers and our teams
- Include those closest to the problem when making decisions.
- Create a working environment that encourages working to the “top of one’s license”
- Seek to create a working environment that we enjoy, and patients trust.

Integrity

We demonstrate strong behavioral and ethical standards. We are accountable to our community, our peers, and our community to these high standards in all our actions.

At Lake Chelan Health we will:

- Always do the right thing for our patients and their families.
- Work to earn the trust of those we serve.
- Communicate in an open and honest manner with the highest of ethical standards.
- Trust others while seeking, allowing, and expecting open and honest feedback.

Compassion

We treat every interaction with compassion, valuing every experience and story that our patients and their families bring with them. We seek to heal the whole person – not just

At Lake Chelan Health we will:

- Treat each patient, family, and caregivers with kindness and caring.
- Be respectful and understanding of the needs of our diverse community.
- Treat all of those we serve with humility, equity, and understanding.
- Provide care with grace and humanity.

Respect

We place a priority equality and inclusion on a daily basis, honoring the dignity and worth of each individual.

At Lake Chelan Health we will:

- Honor our differences, regardless of issue.
- Celebrate the accomplishments of those we work with.
- Interact with humility and understanding.
- Be open -minded and appreciate the perspectives and life experiences of all.
- Acknowledge and celebrate diversity in our community and our organization.
- Will encourage transparency – encourage constructive identification of problems and will take concerns directly to those involved.
- Communicate expectations clearly, dealing with content not assumptions.

Excellence

We demonstrate a full commitment to providing the highest level of quality and value in all aspects of the work we perform, operational, clinical, governance, financial, and relational.

At Lake Chelan Health we will:

- Expect quality and excellence for ourselves and those we interact with.
- Exemplify just culture, focusing on improving systems – and treating staff equitably.
- Report errors, systems issues and provide solutions to improve, and not blame.
- Seek opportunities for continuous improvement in all our works.
- Use education and training as the foundation for improvement.

PHYSICAL REQUIREMENTS ANALYSIS**Department: EMS****Job Title: Paratransit Driver**

Mark all responses using the following codes:

N = Never

O = Occasionally, represents 1 to 33% or 1 to 2 hours of an 8-hour workday

F = Frequently, represents 34 to 66% or 2.5 to 5.5 hours of an 8-hour workday

C = Continuously, represents 67 to 100% or 6 to 8 hours of an 8-hour workday

N	O	F	C	PHYSICAL ACTIVITY
☐	☐	☒	☐	Walking
☐	☐	☒	☐	Sitting/Standing
☐	☐	☒	☐	Reaching: Shoulder Height
☐	☐	☒	☐	Above Shoulder Height
☐	☐	☒	☐	Below Shoulder Height
☐	☐	☒	☐	Climbing
☐	☐	☒	☐	Pulling/Pushing: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☐	☒	☐	Over 50 pounds
☐	☐	☒	☐	Lifting: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☐	☒	☐	Over 50 pounds
☐	☐	☒	☐	Carrying: 25 pounds or less
☐	☐	☒	☐	25-50 pounds
☐	☐	☒	☐	Over 50 pounds
☐	☐	☒	☐	Crawling/Kneeling
☐	☐	☒	☐	Bending/Stooping/Crouching
☐	☐	☒	☐	Twisting/Turning
☐	☐	☒	☐	Repetitive Movement

PHYSICAL EXPOSURE: (mark where applicable with "X")☒ Unprotected heights

Harmful physical agents:

Lighting: ☒ Bright☒ Heat/Cold☒ Dim☒ Noise☒ Mechanical hazards☐ Ionizing/non-ionizing radiation☐ Hazardous substances☒ Infectious diseases**ACCEPTABLE MINIMUM PHYSICAL ABILITY:**

Vision:

☐ Good☒ Correctable☐ Blind

Color Vision:

☐ Normal☒ Impaired

Hearing:

☐ Normal☒ Moderate Loss☐ Deaf

Manual Dexterity:

☐ Good☒ Fair

Talking/Speech:

☒ Normal☐ Moderate Loss☐ Mute

DISCLAIMER STATEMENT

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified, nor do they address the performance standards that must be maintained.

EMPLOYEE:

I have read and understand the duties and responsibilities of this position. I have reviewed and agree to the contents of this position description, and I am able to perform the job functions and meet the physical requirements without restriction(s):

Employee Signature

Date

Job Description: Paratransit Driver Oct 2025

Final Audit Report

2025-11-03

Created:	2025-10-31
By:	Ruby Sylvester (rsylvester@lcch.net)
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