



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes September 30, 2025 at 1:30 pm  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

Jordana LaPorte, Chair  
 Lori Withrow, Vice Chair

Mary Murphy, Secretary (Virtual)  
 Doug Gibson

Len England

**Staff Participants:** A. Edwards B. Truman (virtual), R. Montgomery, J. Barich, S. Ottley, S. Freed, M. Miller, J. Phetteplace, A. Benegas, D. Ehlert

**Guest:** Dr. Harberd, Dr. Fleishman (Resident), Dr. Piper (Resident)

**Community Members:** Nate Mote, Anna Moroz, M. Navarro

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
Call to Order	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• No Public Comment</li> </ul>
Chair's Report	<ul style="list-style-type: none"> <li>• J. Laporte expressed gratitude to everyone who helped organize the EMS/Admin Building Groundbreaking ceremony. It was great to see community members in attendance.</li> </ul>
Consent Agenda	<ul style="list-style-type: none"> <li>○ <i>M. Murphy moved to approve the consent agenda, motion seconded, and motion carried.</i></li> </ul>
Executive Session	<ul style="list-style-type: none"> <li>• J. LaPorte announced an Executive Session at 1:35 PM for 15 minutes, scheduled to end at 1:50 PM, citing RCW 70.44.062 and RCW 42.30.110(1)(o) to consider information regarding staff privileges and matters discussed by quality improvement committees.</li> <li>• Action Following Executive Session:               <ul style="list-style-type: none"> <li>○ <i>L. Withrow after reviewing the medical recommendations from the Medical Executive Committee (MEC), motioned to approve the reappointments of Matthew Hillman (DO), Stephen Both (CRNA), Kurt Haisch (PA-C), and Craig Burns (MD); the initial appointments of Matthew Pappy (MD), Moamen Al Zoubi (MD), Mohammad Hajjiri (MD), and Mishath Naseem (MD); and the removal of privileges for Nicole Decker (DO), Brian Barstad (MD), Elizabeth Buch (MD), and Christian Van Kirk (MD) as they requested. The motion was seconded and carried.</i></li> </ul> </li> </ul>
Reports	<ul style="list-style-type: none"> <li>• Dr. Harberd, CVCH, introduced the two new second-year residents, Dr. Fleishman and Dr. Piper. Both shared background information about themselves, their residency experience, and their reasons for choosing the residency program in Chelan, WA.</li> <li>• <b>Finance:</b> <ul style="list-style-type: none"> <li>○ B. Truman presented the unaudited August 2025 finance report.                   <ul style="list-style-type: none"> <li>▪ <i>D. Gibson motioned to accept the unaudited August 2025 Finance Report; second motion approved.</i></li> </ul> </li> <li>○ B. Truman presented an overview of the assumptions used for the 2026 budget and planning.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ <i>D. Gibson motioned to adopt Resolution 2025-13 Unclaimed Property, seconded, motion approved.</i></li> <li>● <b>CEO Report:</b> A. Edwards presented the CEO Report and asked the Board for approval to join the WSHA Board to represent the Rural Healthcare community. The Board agreed that the CEO should join the WSHA Board if appointed.</li> <li>● <b>Strat Plan KPI Report:</b> S. Ottley reviewed the KPI dashboard. <ul style="list-style-type: none"> <li>○ The DNV annual inspection took place last week, closing out all but three non-conformities from the previous year. There were exceptional commendations regarding the cleanliness of the building, as well as the efforts of the Quality Leader and the Infection Control Leader.</li> </ul> </li> <li>● <b>Community Connection Opportunities:</b> <ul style="list-style-type: none"> <li>○ The L&amp;D video about OB in rural healthcare was noted as a valuable resource for sharing important stories with the community. The group discussed challenges facing the OB department at LCH, including the impact of unfactual rumors and the potential benefit of conducting community focus groups to gather feedback and build support.</li> <li>○ Plans made to use Ruby U to host a more informal and informational community forum on February 19, with the subject to be determined, possibly a CHNA review.</li> <li>○ A discussion about a community forum is underway, with plans to hold the event early next year and potentially include other local health-focused nonprofits.</li> </ul> </li> <li>● <b>Board Education:</b> <ul style="list-style-type: none"> <li>○ D. Gibson provided an educational presentation on Electronic Medical Records (EMR), covering their history, development to date, and the significance and impact of EMRs on patients and healthcare.</li> </ul> </li> </ul>
Old Business	<ul style="list-style-type: none"> <li>● <b>EMS Capital Project Update:</b> <ul style="list-style-type: none"> <li>○ Shawn stated that the groundbreaking ceremony today was a momentous and exciting start to the project</li> <li>○ Ask Aaron regarding Change Order approval flow. <ul style="list-style-type: none"> <li>▪ Shawn will document a change order approval process and will present a proposed voting procedure to the Board at the next meeting.</li> </ul> </li> </ul> </li> <li>● <b>CHNA</b> draft presentation by Wipfli</li> <li>● <b>Board Committee Charters</b> <ul style="list-style-type: none"> <li>○ <i>L. Withrow motioned to approve the Board Credentialing Committee Charter as presented, seconded, motion approved</i></li> </ul> </li> </ul>
New Business	<ul style="list-style-type: none"> <li>● <b>Board Job Description</b> J. LaPorte submitted a proposed addition to the Board Job Description to clarify the distinction between operational responsibilities and governance roles.</li> </ul>
Public	<ul style="list-style-type: none"> <li>● Anna Moroz spoke during public comment to support the OB services. She was happy to hear discussion regarding a focus group for OB.</li> </ul>
Roundtable/Action Items	<ul style="list-style-type: none"> <li>● Dr. Freed (CMO) and R. Montgomery (CNO) will reach out to CVCH to collaborate on building an OB focus group, with the goal of working together to support the community and one another.</li> <li>● Board members will compile their feedback on the CHNA and submit it to Shawn by October 9. The input will be reviewed and discussed during the Special Board Meeting on October 16.</li> <li>● Board members to complete and submit the Self-Evaluation form to the Board Chair by October 16.</li> </ul>
1. Executive Session	<ul style="list-style-type: none"> <li>● J. LaPorte announced an Executive Session at 5:30 PM for 30 minutes for RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and</li> </ul>

	<p>RCW 42.30.110(1)(g) to evaluate the performance of a public employee.</p> <ul style="list-style-type: none"> <li>○ L. Withrow extended the Executive Session 10 minutes</li> <li>○ Executive Session ended at 6:10 pm</li> </ul>
1. Adjournment	<ul style="list-style-type: none"> <li>● No action was taken following the Executive Session.</li> <li>● J. LaPorte adjourned the meeting at 6:17 pm</li> </ul>

Attest:

Mary C Murphy  
Mary C Murphy (Nov 7, 2025 11:15:49 PST)  
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 M. Murphy, Secretary

Aaron Edwards  
Aaron Edwards (Nov 8, 2025 06:42:26 PST)  
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 Aaron Edwards, CEO

wendy kenck  
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 Wendy Kenck, Executive Assistant










# Board Meeting Minutes 09.30.25

Final Audit Report

2025-11-08

Created:	2025-11-07
By:	wendy kenck (wkenck@lcch.net)
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