

## POSITION DESCRIPTION

<b>Department: Environmental Services</b>	
<b>Title: Environmental Technician</b>	
<b>Date Created: 1/5/2024</b>	<b>Reports to: Director of Dietary/EVS</b>
<b>Next Review Date: 1/5/2026</b>	<b>Approved by:</b> <u>Shawn Ottley</u> <small>Shawn Ottley (Jul 24, 2025 17:01:11 PDT)</small> (Administrative Dept. Signature)

**POSITION STATUS:**     Hourly         Salaried

### POSITION SUMMARY

Works under the supervision of the Director of Dietary/EVS. Supports all areas of the hospital by providing a clean, sanitary and attractive environment in accordance with hospital and departmental policies, procedures and practices. All areas of the hospital are included.

### DUTIES & RESPONSIBILITIES

- Cleans and maintains patient and non-patient areas: patient rooms, offices, public areas, treatment rooms and other assigned areas daily, including removing trash, changing bed linens and sanitizing surfaces.
- Follow policies and procedures on patient isolation and contact precautions as necessary.
- Maintains assigned areas in a clean, neat, and orderly manner. Provides linen service as required.
- Special cleaning tasks such as wall washing.
- Use chemicals and equipment in an effective and safe manner.
- Stocks paper items and other supplies in assigned areas as necessary.
- Receives clean linen, sorts, inspects for cleanliness and condition.
- Manages work schedule efficiently, completing tasks and assignments on time.
- Promotes safety in the workplace and reports all safety hazards to managers.
- Present a friendly, approachable professional demeanor.
- Communicates effectively with others, respects diverse opinions and styles, and acknowledges the assistance and contribution of others.
- Works effectively as a team player and able to work independently.
- Performs other housekeeping tasks as requested.

### QUALIFICATIONS

- English / Spanish speaking preferred.
- Must have knowledge of basic cleaning.
- Education equal to 12th grade is desirable.
- Prefer experience equal to at least 6 months' full-time employment as housekeeper in a healthcare or comparable facility.
- Must be at least 18 years old.



# Our Values

The Values at Lake Chelan Health provide fundamental guidance to all staff in creating an exemplary patient experience and a wonderful environment for staff to care for our community. The Values of Lake Chelan Health ensure we consistently meet our Mission: *To Provide the highest quality healthcare with compassion and respect to the community we serve.* The Values at Lake Chelan Health Support our just culture – one of an accountable organization, that develops strong systems, treats all staff with respect and equity, and encourages employees to take responsibility for their choices while reporting errors and system vulnerabilities. Our values guide the way we interact with our employees across all levels and disciplines – framing the way we interact with our patients.

**Vision:** To improve community health and make our region a better place to live.

**Mission:** To provide the highest quality healthcare with compassion and respect to the community we serve.

**Values:** Relationships, Integrity, Compassion, Respect, Excellence

## Relationships

We hold relationships as a foundational value for all interactions. We seek first to understand in all relationships- patients, coworkers, and our community.

### At Lake Chelan Health we will:

- Place the highest value on developing and maintain sincere relationships with those we interact with.
- Expect more from ourselves than we expect from others.
- Empower each other to carry out tasks and actions.
- Foster growth and improvement in our peers and our teams
- Include those closest to the problem when making decisions.
- Create a working environment that encourages working to the "top of one's license"
- Seek to create a working environment that we enjoy, and patients trust.

## Integrity

We demonstrate strong behavioral and ethical standards. We are accountable to our patients, our peers, and our community to these high standards in all our actions.

### At Lake Chelan Health we will:

- Always do the right thing for our patients and their families.
- Work to earn the trust of those we serve.
- Communicate in an open and honest manner with the highest of ethical standards.
- Trust others while seeking, allowing, and expecting open and honest feedback.

## Compassion

We treat every interaction with compassion, valuing every experience and story that our patients and their families bring with them. We seek to heal the whole person.

### At Lake Chelan Health we will:

- Treat each patient, family, and caregivers with kindness and caring.
- Be respectful and understanding of the needs of our diverse community.
- Treat all of those we serve with humility, equity, and understanding.
- Provide care with grace and humanity.

## Respect

We place a priority on equality and inclusion on a daily basis, honoring the dignity and worth of each individual.

### At Lake Chelan Health we will:

- Honor our differences, regardless of issue.
- Celebrate the accomplishments of those we work with.
- Interact with humility and understanding.
- Be open minded and appreciate the perspectives and life experiences of all.
- Acknowledge and celebrate diversity in our community and our organization.
- Encourage transparency – encourage constructive identification of problems and take concerns directly to those involved.
- Communicate expectations clearly, dealing with content not assumptions.

## Excellence

We demonstrate a full commitment to providing the highest level of quality and value in all aspects of our work, including operational, clinical, governance, financial, and relational.

### At Lake Chelan Health we will:

- Expect quality and excellence for ourselves and those we interact with.
- Exemplify a just culture by focusing on improving systems – and treating staff equitably.
- Report errors, systems issues and provide solutions to improve, and not blame.
- Seek opportunities for continuous improvement in all our works.
- Use education and training as the foundation for improvement.

## PHYSICAL REQUIREMENTS ANALYSIS

Department: Environmental Services

Job Title: Environmental Technician

Mark all responses using the following codes:

N = Never

O = Occasionally, represents 1 to 33% or 1 to 2 hours of an 8-hour workday

F = Frequently, represents 34 to 66% or 2.5 to 5.5 hours of an 8-hour workday

C = Continuously, represents 67 to 100% or 6 to 8 hours of an 8-hour workday

N	O	F	C	PHYSICAL ACTIVITY
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Walking
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sitting/Standing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reaching: Shoulder Height
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Above Shoulder Height
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Below Shoulder Height
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Climbing
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pulling/Pushing: 25 pounds or less
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25-50 pounds
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Over 50 pounds
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lifting: 25 pounds or less
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25-50 pounds
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Over 50 pounds
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carrying: 25 pounds or less
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25-50 pounds
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Over 50 pounds
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Crawling/Kneeling
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bending/Stooping/Crouching
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Twisting/Turning
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Repetitive Movement

### PHYSICAL EXPOSURE: (mark where applicable with "X")

Unprotected heights

Harmful physical agents:

Lighting:  Bright

Heat/Cold

Dim

Noise

Mechanical hazards

Ionizing/non-ionizing radiation

Hazardous substances

Infectious diseases

### ACCEPTABLE MINIMUM PHYSICAL ABILITY:

Vision:  Good  Correctable  Blind

Color Vision:  Normal  Impaired

Hearing:  Normal  Moderate Loss  Deaf

Manual Dexterity:  Good  Fair

Talking/Speech:  Normal  Moderate Loss  Mute

**DISCLAIMER STATEMENT**

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified, nor do they address the performance standards that must be maintained.

**EMPLOYEE:**

I have read and understand the duties and responsibilities of this position. I have reviewed and agree to the contents of this position description, and I am able to perform the job functions and meet the physical requirements without restriction(s):

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date







# Job Description: EVS Technician July 2025

Final Audit Report

2025-07-25

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