



**Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes 03/22/2022**

Commission Attendance:	
<i>(<input type="checkbox"/> not present <input checked="" type="checkbox"/> present)</i>	
<input checked="" type="checkbox"/> Mary Murphy, Chair <input checked="" type="checkbox"/> Jordana LaPorte, Vice Chair	<input checked="" type="checkbox"/> Jeremy Jaech, Secretary <input checked="" type="checkbox"/> Mary Signorelli, Member
<input checked="" type="checkbox"/> Lori Withrow, Member	
Participants:	
Emmett Schuster, Interim CEO Shawn Ottley	Cheryl Cornwell, CFO Dr. Tabettha Bradley, CMO Adam Snyder
Agustin Benegas Ken Peters Pat Marion	
Recorder: Toni Willis	
Item	Topic/Action
1.Call to Order	The meeting was called to order at 1:30 pm. M. Murphy read the mission.
2.Public Comment	No public comments or questions
3.Chair’s Report	Mary Murphy commented that “Teamwork makes the dream work” and recognized Board and all staff for excellent teamwork. Mary also shared that this would be Emmett Schuster’s last time attending the Regular Board meeting. Our new CEO Aaron Edwards will be on board in April. On behalf of the Commissioners Mary thanked Emmett for his work and leadership in helping the Board and staff at LCH.
4.Consent Agenda	Changes to agenda: Hospital Video presentation moved to follow reports. • <i>M.Murphy moved to approve consent agenda as amended, J LaPorte seconded, motion carried.</i> Consent Agenda: Meeting minutes for 02.22.2022 will be removed for further edits. J.Jaech motioned to approve consent agenda without 02.22.2022 minutes, M Signorelli seconded. Motion carried.
5.CEO Transition Update Master Facility Plan	A.Emmett reported that communications between he and Aaron Edwards continue as he is keeping him apprised of current issues and projects. Mary stated she is preparing the CEO Orientation binder for Aaron Edwards. B.Emmett informed the Board that the status of the MFP hasn’t changed much since last week, and the team has more meetings lined up so he will have an update coming soon. The Needs Assessment contract will be signed, and the team will be moving forward with new hospital tasks. Joe Thompson has begun talking with Kelly from Adams on logistics and timelines of move to new facility. Agustin stated we are looking at early October for construction completion, possibly earlier.

<p>Annual Newsletter</p> <p>Gift Policy</p> <p>Rural Collaborative</p> <p>Kitchen Update</p>	<p>Given the delay until December on the hospital district's formal community health needs assessment, Mary Murphy stated the Board can review needs data that was given by consultant Jody Corona in September 2021. Mary added that she can contribute information regarding demographics, and key healthcare needs in our community to help inform the Master Facilities Plan.</p> <p>Discussion on Board MFP workshop took place. Mary Signorelli suggested pushing date out to May so that incoming CEO has time to get settled into position. Workshop to identify purpose of MFP would need about 3 hours' time. At the request of the Board Mary Signorelli will share what committee has put together thus far, which includes questions and tasks they have to date. Mary M requests Board survey to identify date in mid-May for workshop.</p> <p>C.Agustin noted draft Commission letter was sent to the Board for review. <ul style="list-style-type: none"> •M. Signorelli moved to approve content of letter to be released in Annual Newsletter publication, J. Jaech seconded, motion carried. </p> <p>D.Lori Withrow shared that the initial draft of the Gift Policy was reviewed at the last Community Committee meeting. It is currently being edited and will be sent to the group for final review, and if acceptable it will be sent to the Board, and for Legal review.</p> <p>E.Staff have not had time to review the financial impact of membership in Rural Collaborative but will do so soon. Jeremy Jaech noted there is still time to decide about membership but does feel it is a good move to work with the Rural Collaborative. He also stated that he was comfortable with Aaron's experience and knowledge of the Collaborative, and his positive reviews.</p> <p>Emmett will follow up with Elya regarding question brought forward by the Board about Aaron's Board membership status with the Rural Collaborative.</p> <p>F.Emmett stated Ken and Shawn worked hard on getting solution to supply issue. Ken went thru the alternative plan that will support on-time delivery of equipment. There is a potential slim cost savings.</p>
<p>6.Contract for Logistic Update</p> <p>EMS Planning Grant</p> <p>ER Scheduling</p>	<p>A.There are no changes to the Adams Management Services contract. Staff will work on timelines and projected costs for move and report back to Board as requested.</p> <p>B.Ray Eickmeyer shared LCH has been granted monies from the State of Washington for planning and architectural work for new EMS facility. The grant does not include actual build costs. Ray stated additional funding opportunities for a build grant will be available in 2023, which he is planning to submit application for at the end of the year. Due to costs of operating the building Jordana LaPorte suggested that be taken into account when applying for the grant and Mary Murphy suggested that Ray work with the CEO and CFO to prepare a plan that includes all costs .</p> <p>C.Emmett presented for Dr. Simons in her absence. Contract with OPUS, who provides Emergency Department providers, has been received and sent to Legal for review.</p>

	<p>Contract is moving forward so Board can review in April.</p>
<p>7. Financial Committee Report</p>	<p>A. Cheryl presented Financial Report, communicating there has been little change in cash flow for the month and added we will start drawing on booked receivables for construction build.</p> <p>Cheryl summarized quarterly budget review. Locum expenses have been high due to needed coverage in ED . Efforts to increase surgeries would will assist in bringing LCH out of negative budget. Cheryl hopes that surgeries that have been on hold since COVID will increase. If staff can successfully achieve provider enrollment in insurances, and increase marketing, these factors will help increase LCH revenue .</p> <ul style="list-style-type: none"> ● <i>J. Jaech moved to accept the Financial Committee Report, L. Withrow seconded, motion carried.</i>
<p>Facilities Committee Report</p>	<p>B. Mary Signorelli stated there was no further information to report than what was presented in Facilities Committee meeting minutes.</p>
<p>MedStaff Report</p>	<p>C. Dr. Bradley stated MedStaff Executive Committee conducted a review of documents and criteria, and recommends credentialing of Mark Bennett, CRNA. Commissioner Signorelli acknowledged she has reviewed these documents, that evidence meets all criteria and her review showed all criteria were consistently applied for Mark Bennett.</p> <ul style="list-style-type: none"> ● <i>M. Signorelli moved to approve credentialing of Mark Bennett, CRNA, J. Jaech seconded, motion carried.</i> <p>Brief discussions followed. Dr. Bradley stated items of concern may be discussed in Executive Session if needed. By April 26, 2022 Board will be sent for review and approval, the revised credentialing policy, procedures and criteria used in credentialing,</p> <p>Dr. Bradley shared that she and the MedStaff Coordinator will work together on criteria outlined in MedStaff Bylaws, so process is done the same way every time.</p> <p>Emmett announced to the Board that Dr. Bradley just recently completed a thirty-two-hour Credentialing course declaring it is a rare occurrence having a Provider take on this course of education, and that her doing so shows her dedication in ensuring credentialing for LCH is done correctly and efficiently.</p> <p>In closing Dr. Bradley stated the recent MedStaff meeting included topics about new wound care services, orthopedic services and new hospital protocol for patients with alcohol addiction.</p> <p>D. Shawn presented update on Strategic Plan Dashboard, sharing we have a patient falls criteria task force in place. Executive Assistant to update dashboard statistics for Board education hours for 2021/2022 (NOTE: J. LaPorte reported 1-hour for January 2022). Shawn will remove last line of the dashboard, because this Board metric is no longer relevant. Board requested staff to develop 2022 dashboard metrics that align with Board-approved 2022 Goals and Objectives, so Board can monitor plan progress during the year.</p>

Video of Hospital Construction	<p>G.Video presentation was moved and presented after Reports.</p> <p>Ken and Agustin presented video showing the layout of various areas in the new facility as it is still under construction, as well as a showing of architectural drawings that provided a visual picture of what the areas would look like upon completion of the project. The Board and other attendees in the meeting voice their appreciation of the work and time Ken and Agustin put into making the video and providing an exciting view of the project and the ending results to come.</p>
8.Roundtable	No additional comments or questions
9. Public Comment	No additional comments or questions
10. Executive Session	<p>3:30 pm Commissioners moved to Executive Session to discuss with legal counsel representing the agency matter related to agency RCW 42.30.110(1)(i), and review performance of a public employee. RCW 42.30.110 (1)(g). The session will last 45 minutes. No decisions to be made.</p> <p>4:15 pm Executive Session extended 10 minutes. Commissioners returned to regular session at 4:26 pm, with no decisions made.</p>
11. Adjournment	The meeting was adjourned at 4:30 pm

Attest:

Jeremy Jaech, Secretary

Emmett Schuster, Interim CEO