



Chelan County Public Hospital District No. 2
 Regular Meeting of the Board of Commissioners
 Meeting Minutes 02/22/2022 1:30 pm via Zoom

Commission Attendance:	
<i>(<input type="checkbox"/> not present <input checked="" type="checkbox"/> present)</i>	
<input checked="" type="checkbox"/> Mary Murphy, Chair <input checked="" type="checkbox"/> Jordana LaPorte, Vice Chair	<input checked="" type="checkbox"/> Jeremy Jaech Mary Signorelli
<input checked="" type="checkbox"/> Lori Withrow	
Participants: Emmett Schuster, Aaron Edwards, Cheryl Cornwell, Shawn Ottley, Ross Hurd, Pat Marion, Adam Snyder, Brandon Potts, Bouten Construction	
Recorder: Toni Willis	
Agenda Item	Topic/Action
Call to Order	1:30M. Murphy called the meeting to order at 1:30 pm and read the mission.
Chairs Report	Appreciation to Emmett, his team and staff stepping up during this transition time as well as appreciate board
Consent Agenda	<p>Changes to agenda: Ratify Res 2022-01</p> <ul style="list-style-type: none"> <i>J. LaPorte moved to changes to agenda, J. Jaech seconded, motion carried, agenda edited.</i> <p>New Hospital Construction</p> <ul style="list-style-type: none"> <i>J. LaPorte moved to approve consent agenda minutes and acceptance of others, L. Withrow seconded, motion carried.</i>
Old Business	<p>Ratify Resolution 2022-01, in absence of M. Signorelli, due to conflict of interest.</p> <ul style="list-style-type: none"> <i>J. Jaech moved to Ratify Resolution 2022-01, J. LaPorte seconded, motion carried.</i> <i>J. LaPorte moved to Ratify CEO Employment contract for Aaron Edwards, L. Withrow seconded, motion carried.</i> <p>Brandon Potts updated board on discussions from yesterday Special Board meeting, he has reviewed and discussed the proposal with roofing contractor, and he does not have a firm commitment as it stands today in terms of a portion of cost, they will share Bouten can take on \$150,000 of costs as they stand today. Bouten would move to recover what costs they can from roofing contractor.</p> <p>Board voiced frustration and disappointment in having to incur 66-70% of the costs in addition to being left with minimal alternatives. They also shared their concerns about risks and costs associated with project in the future if materials are not available. Bouten has been tracking consumption of contingency relative to overall project completion to date noting project completion is ahead of project contingency. Commissioner Murphy noted there will be changes to LCH internal processes regarding receiving of Bouten meeting reports and change orders so Board can respond to matters in timely manner.</p> <ul style="list-style-type: none"> <i>J. Jaech moved to accept change order, Option 3, taking in account Bouten consideration of \$150,000, J. LaPorte seconded, motion carried.</i>

Governance Committee Charter

- *J. LaPorte moved to accept update to Governance Committee Charter to include update to wording, L. Withrow seconded, motion carried.*

Emmett shared staff are continuing work on the 2022 Strategic Plan to complete dashboard tactics and measures. Numbers are being updated; however, the report is not available for today's meeting. Emmett will gather information on hand and send to Board.

Shawn reported on Movement Plan and Adams Management Service Contract referring to meeting of February 9th in which Adam's contract was presented to the Board. J. Thompson reached out to 5 other companies in addition to Adams for bids. Two companies have not responded, one is able to undertake scope of work and two others passed due to having personnel and staff issues and shortages. Adams currently is the only valid proposal to share with Board. At the request of the Board Shawn will forward copy of Adams Management contract for their consideration. New meeting time will be set to review and make decision on contract, Board has requested that break out of cost for phase 4 be included for new clinic activation component piece noting additional costs of move. Contract will need to be reviewed by legal.

L. Withrow indicated the scope of work will be important to consider in the contract and Board would like update on soft costs. J. Jaech agreed and requested an overall estimate of costs for the move and relocation. Shawn will provide information as soon as it becomes available. Ross shared that he has been in touch with the vendors for IT migration, and there is a soft cost contingency for move.

Emmett updated the Board on Heritage Heights progress; he and Mary Murphy have an upcoming meeting with Timi and Randy this week to discuss next steps and answer any questions they may have.

Board was informed of Community Committee Charter Update

- *J. LaPorte moved to approve Community Committee Charter update, J. Jaech seconded, motion carried.*

At present there is no update to the New Hospital Budget, Board will review list staff provides of items and equipment needed. After review Board will return list to staff so they can prioritize items based on immediate need and revenue making. Shawn indicated the list will be going out for group purchasing and pricing, he should have feedback within the next 2 1/2 weeks. Board requested that the list show additional capital costs, which include sales tax.

Cheryl offered to clarify items in improved format and stated the contract with Adams would include them helping with these tasks. J. Jaech indicated that receiving good arbitrage numbers will be helpful to board in making budget decisions.

New Business	<p>M. Murphy presented the Board Task Calendar format for review. Calendar will be used as a way of keeping Board on track, they will begin adding information to the calendar and submit to administration. J. LaPorte suggested adding the Community Committee meetings back to calendar for Board to attend.</p> <ul style="list-style-type: none"> • <i>J. LaPorte moved to approve format of calendar, L. Withrow seconded, motion carried.</i> <p>J. LaPorte reported changes to the Financial Committee meeting times. Meetings will be held on the Friday proceeding Regular Board meeting so that minutes can be included in monthly Board meeting packet in well-timed manner.</p>
Reports	<p>Cheryl presented Financial Report stating a net loss of \$560,000 cash flow from operations. She shared that Dr. Oh will start performing surgeries which will have positive impact on numbers this year.</p> <ul style="list-style-type: none"> • <i>Jaech moved to accept Financial Committee Report, L. Withrow seconded, motion carried.</i> <p>Facilities Committee will be meeting on the 1st Tuesday of month to follow more in time with monthly Board meetings, a subcommittee has been formed to develop plan for CHNA. Emmett and Agustin will be working on securing vendors for Master Facility Plan (MFP). The subcommittee is working on the “LCH naming policy” and hope to have draft ready to present to Committee in March and submit to Board for approval. Jordana to send Foundation presentation to Lori will let Agustin know if she does not have.</p> <p>Dr. Simons presented MedStaff report and proposed credentialing of Dr. Oh, and Dr. Chin.</p> <ul style="list-style-type: none"> • <i>J. Jaech moved to approve credentialing of Dr. Oh and Dr. Chin, J. LaPorte seconded, motion carried.</i> <p>The MedStaff bylaws were updated last year. MedStaff meets once a quarter as does Peer review meeting and service line is every quarter. Med Exec team meets monthly, and they are undertaking Credentialing which will be presented to Board for approval. Dr. Simons indicated that bringing a MedStaff Coordinator on board will be an immense help with the credentialing processes and stated it would be very beneficial to bring another fulltime ED doctor on staff as well. In closing the group was informed that Governor Inslee has lifted restrictions on elective surgeries so LCH will be getting busier.</p> <p>Shawn presented Strategic Plan dashboard statistics for January 2022. Will be reporting on quarterly base numbers. Shawn will send form to M. Murphy. Toni to add CEU’s to dashboard. Jordana has one for Jan.</p> <p>Emmett reported that we are in final stages of revising contract for Express Clinic regarding extension of lease. Copy of contract will be sent to Board as soon as available.</p>

	QHR COVID Testing of employee in practice starting this month.
Roundtable	J. LaPorte stated group had good discussion today and shared her appreciation of the staffs work and the engagement of all.
Public Comment	
Executive Session	3:10 pm Commissioners moved to Executive Session to Review of Quality Improvement Reports RCW 70.41.205 (2) and RCW 42.30.110 (o). Discuss with legal counsel representing the agency matter related to agency RCW 42.30.110(1)(i), and review performance of a public employee. RCW 42.30.110 (1)(g). The session will last 1 hour. 3:31 pm Executive Session 20-minute extension 3:50 pm Executive Session 20-minute extension 4:26 meeting adjourned.
Adjournment	The meeting was adjourned at 4:27 pm.

Attest:

Jeremy Jaech, Board Secretary

Emmett Schuster, Interim CEO