



Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes January 28, 2025 at 1:30 pm
in person and via Microsoft TEAMS

Commission Attendance:

(not present present)

<input type="checkbox"/> Jordana LaPorte, Chair <input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Doug Gibson (Virtual)	<input checked="" type="checkbox"/> Len England
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Staff Participants: A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, C. Ondi, J. Hetterle, M. McCormick, T. Lautiki, J. Phetteplace,

Guests: Dr. Hippe

Community Members: Marianne Patton, Manual Navarro, Anna Moroz,

Recorder: Wendy Kenck

Agenda Item	Topic/Action																
1. Call to Order	<ul style="list-style-type: none"> • L. Withrow called the meeting to order at 1:30 pm and recited the mission statement. 																
2. Public Comment	<ul style="list-style-type: none"> • Marianne shared her appreciation for the staff providing community care and acknowledged the board for their volunteer time. She noted a Facebook thread where community members expressed concerns about billing. While disappointed that the forum was used instead of direct communication, she wondered if a patient advocate role exists at the hospital to help foster dialogue and resolution. <ul style="list-style-type: none"> ○ B. Truman commented on the post, stating that the Finance team reviewed 65 patient comments from the thread and identified 15 specific cases as areas for process improvement. He also mentioned that two community health workers at the clinic are available to assist with insurance-related issues. 																
3. Chair’s Report	<ul style="list-style-type: none"> • L. Withrow announced that LCH was recognized as a Top Performer, with J. Phetteplace, J. Fowler, and J. Jedwabny receiving the WHS Top Performer Award. Additionally, four LCH nurses were honored with the DAISY Award for their outstanding contributions. • L. Withrow opened the floor for Board position nominations <ul style="list-style-type: none"> ○ D. Gibson nominated J. LaPorte as Board Chair position, accepted, motion passed ○ D. Gibson nominated L. Withrow as Vice Chair, accepted, motion passed ○ D. Gibson nominated M. Murphy as Board Secretary, accepted, motion passed • Board Committee Assignments: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;">Med Staff</td> <td>J. LaPorte</td> </tr> <tr> <td>DEI Committee</td> <td>D. Gibson</td> </tr> <tr> <td>Credentialing</td> <td>L. Withrow & D. Gibson</td> </tr> <tr> <td>Warrants</td> <td>M. Murphy</td> </tr> <tr> <td>Finance Committee</td> <td>J. Laporte, L Withrow (Winter/Spring, D. Gibson (Summer/Fall)</td> </tr> <tr> <td>Governance Committee</td> <td>M. Murphy, L Withrow (Winter/Spring), L. England (Summer/Fall)</td> </tr> <tr> <td>Quality Committee</td> <td>M. Murphy & L. England</td> </tr> <tr> <td>Retirement Representative</td> <td>J. LaPorte</td> </tr> </table> 	Med Staff	J. LaPorte	DEI Committee	D. Gibson	Credentialing	L. Withrow & D. Gibson	Warrants	M. Murphy	Finance Committee	J. Laporte, L Withrow (Winter/Spring, D. Gibson (Summer/Fall)	Governance Committee	M. Murphy, L Withrow (Winter/Spring), L. England (Summer/Fall)	Quality Committee	M. Murphy & L. England	Retirement Representative	J. LaPorte
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	<ul style="list-style-type: none"> • <i>M. Murphy motioned to accept the Board committee assignments, seconded, motion approved.</i>
	<ul style="list-style-type: none"> • <i>M. Murphy motioned to approve the Consent Agenda, seconded, motion passed</i>
4. Executive Session	<ul style="list-style-type: none"> • L. Withrow announced Executive Session at 3:55 pm for 15 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o) • Executive session ended at 2:10 pm
5. Reports	<ul style="list-style-type: none"> • <i>M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i> • Dr. Hippe provided the Quarterly Chief of Staff Report, welcoming new medical staff who have received privileges. He noted the ED has been busy and expressed appreciation for the new Surgical Director, highlighting improvements in referral processes. So far in 2024, 84 babies have been delivered, including a set of twins. He also discussed case reviews, quality improvements, and a recent addition to the team. At the most recent Medical Staff meeting, leadership positions were approved: Dr. Hippe as Chief of Staff, Dr. Douglass as Vice Chief, Dr. Rothmeyer as Secretary <ul style="list-style-type: none"> ○ The Board asked about quorum changes. Dr. Hippe explained that bylaw updates have tightened requirements for medical staff membership, and clinic providers are now participating. ○ The Board inquired about continuing educational segments in meetings. Dr. Hippe supports this but noted recent meetings have focused on other priorities, limiting time for educational topics. • Finance: <ul style="list-style-type: none"> ○ USDA is expected to release \$800K for the hospital build this week or early next week. Additional financing options may need to be explored for the EMS/Admin building. An underwriter has been selected for the project. ○ Regarding the billing concerns raised on Facebook, B. Truman reiterated that each comment was reviewed individually, providing an opportunity to improve processes. Efforts continue to enhance services for the community. ○ B. Truman presented the unaudited December 2024 Finance report <ul style="list-style-type: none"> ▪ <i>M. Murphy motioned to accept the unaudited December 2024 Finance Report</i> • R. Eickmeyer presented the 2024 Annual Report on the DEI community. <ul style="list-style-type: none"> ○ <i>M. Murphy motioned to transition the DEI Committee from a Board owned committee to an LCH operational committee, seconded, motion approved.</i> • A. Edwards shared the CEO Report with additional notes of interest: <ul style="list-style-type: none"> ○ A. Edwards provided updates on new federal executive orders and their implications for state and federal regulations, outlining expectations for staff and the community. A meeting later this week will address these changes. One executive order regarding grants and federal Medicaid funding could have significant consequences for the hospital and its patients. ○ Dermatology services are progressing well, with 60 patients seen over two days during the last visit. The MOH's service line is being developed in-house, focusing on refining processes. ○ The hospitalist program launched earlier this month, receiving positive feedback from both staff and patients on the quality of education and time spent with patients. ○ The Daisy Awards were a highlight, showcasing staff appreciation for nurses and their dedication. • Community Connection Opportunities:

	<ul style="list-style-type: none"> ○ State of the City – Thursday at the Community Center. ○ Board Letter – To be posted on social media. ○ Foundation Heart Health Lunch (2/13) – Proceeds will support the developing Cardiac Rehab program. ○ Ruby U (2/20) – "Cougars in Washington" event. ● L. Withrow presented the "Board Education & Reference Resources" as a tool for board members.
6. Old Business	<ul style="list-style-type: none"> ● 2025 CHNA: A. Edwards announced that Wipfli has been selected to complete the 2025 Community Health Needs Assessment (CHNA) for LCH. ● Specialty Care Clinic: Framing is underway and expected to be finalized next week. The transition plan and training have begun. A change order has been issued to dedicate lab space for MOH's procedures. ● EMS/Admin Building: Schematic design is complete, and material selection for the structural build is in progress. A pre-op meeting with the city is scheduled for next week.
7. New Business	<ul style="list-style-type: none"> ● L. Sahlinger presented the Board with the Annual Quality Plan <ul style="list-style-type: none"> ○ <i>M. Murphy motioned to approve the Annual Quality Plan, seconded, motion approved.</i> ● Policies: <ul style="list-style-type: none"> ○ <i>L. England motioned to approve the Board Policy Regarding Ethical and Legal Matters, seconded, motion approved.</i> ○ <i>L. England motioned to approve the Conflict of Interest Policy and form, seconded, motion approved</i> ○ <i>M. Murphy motioned to approve the Board of Commission Policy Review Guidelines with edits, seconded, motion approved</i> ○ <i>L. England motioned to accept the Charity Care policy with edits, seconded, motion approved.</i> ○ <i>L. England motioned to approve the Board Bylaws, second, motion approved.</i>
8. Roundtable/Action Items	<ul style="list-style-type: none"> ● L. Withrow acknowledged the group's cohesiveness and thanked everyone for their hard work. ● D. Gibson reflected on a great past year and looks forward to construction in 2025. ● W. Kenck will: <ul style="list-style-type: none"> ○ Distribute the Board Education resource document to all members. ○ Edit the Conflict of Interest Policy and Board of Commission Policy Review Guidelines. ○ Update the Board Committee Assignments. ● P. Peters will revise the wording in the Charity Care Policy. ● Board members will submit completed Conflict of Interest Forms to W. Kenck by the end of the month.
9. Public Comment	<ul style="list-style-type: none"> ● No Public Comment
10. Executive Session	<ul style="list-style-type: none"> ● L. Withrow announced Executive Session at 3:55 pm for 20 minutes for <ul style="list-style-type: none"> ○ RCW 42.30.110(1)(g) Evaluate the performance of a public employee. <ul style="list-style-type: none"> ▪ L. Withrow extended the Executive Session 10 minutes ▪ L. Withrow extended the Executive Session 15 minutes ▪ Executive Session ended at 4:40 pm
11. Adjournment	<ul style="list-style-type: none"> ● No action was taken as a result of the Executive Session ● L. Withrow adjourned the meeting at 4:41 pm

Attest:

Mary C Murphy
Mary C Murphy (Feb 26, 2025 17:05 PST)

M. Murphy, Secretary

Aaron Edwards
Aaron Edwards (Feb 26, 2025 09:42 PST)

Aaron Edwards, CEO

wendy kenck
W. Kenck, Executive Assistant










Board Minutes 01.28.25

Final Audit Report

2025-02-27

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-  Signer mmurphy@lcch.net entered name at signing as Mary C Murphy
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