



**Chelan County Public Hospital District No. 2
Special Meeting of the Board of Commissioners
Meeting Minutes December 9, 2024 9:00 am
in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

Jordana LaPorte, Chair via TEAMS
 Lori Withrow, Vice Chair

Mary Murphy,
Secretary
 Doug Gibson

Len England

Staff Participants: A. Edwards, B. Truman, S. Ottley,

Guests:

Community Members:

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> • L. Withrow called the meeting to order at 9:00 am and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> • No public comment
3. New Business	<ul style="list-style-type: none"> • B. Truman requested comments or questions from the Board members regarding the proposed budget for the EMS/Admin building project. <ul style="list-style-type: none"> ○ Mitigation Water Budget: <ul style="list-style-type: none"> ▪ A placeholder amount has been used for the water mitigation budget due to the city's inability to provide a cost estimate. It is expected that a final number will be provided during the pre-construction phase to finalize the budget and replace the placeholder. ○ Project Contingency: <ul style="list-style-type: none"> ▪ M. Murphy asked to better understand how the total project contingency of 2.5% was determined? ▪ B. Truman explained the 2.5% contingency is in addition to the built-in contingency already included in the budget. For both projects, the total contingency is 10%, with a loan of \$6.5 million to cover both projects. ○ Capital Debt Structuring: <ul style="list-style-type: none"> ▪ The cost report allows for structuring the capital debt either separately or as a whole. Eide Bailly will complete an analysis to determine the best option for the future debt repayment structure. ○ Building Maintenance: <ul style="list-style-type: none"> ▪ M. Murphy emphasized the importance of reinvesting in district buildings to keep them up to date and in good working order. ○ Capital Replacement Plan: <ul style="list-style-type: none"> ▪ The administrative team is working on a 3-5 year capital replacement plan for all facilities within each department and with managers.

4. Roundtable/Action Items	<ul style="list-style-type: none"> • L. England inquired about the status of the MRI project, to which S. Ottley responded that conflicts with L&I have delayed the planned winter start time. L. England also reported positive feedback on the bonus, noting it has seemed to have boosted staff morale and provided a positive attitude among the team. • D. Gibson expressed appreciation for the ED's support of the providers and staff, mentioning that the bonus was well-received and appreciated. • A motion will be requested regarding the overall scope of the EMS/Admin building and the total budget amount at December's Board Meeting.
5. Public Comment	<ul style="list-style-type: none"> • No Comment
6. Executive Session	<ul style="list-style-type: none"> • L. Withrow announced Executive Session at 9:55 am for 20 minutes for RCW 42.30.110(1)(g) Evaluate the performance of a public employee. <ul style="list-style-type: none"> ○ L. Withrow extended the Executive Session 15 minutes ○ Executive Session ended at 10:45am
7. Adjournment	<ul style="list-style-type: none"> • No action was taken as a result of the Executive Session • L. Withrow adjourned the meeting at 10:46 am

Attest:

Mary C Murphy
Mary C Murphy (Dec 20, 2024 07:37 PST)

M. Murphy, Secretary

Aaron Edwards
Aaron Edwards (Dec 19, 2024 15:08 PST)

Aaron Edwards, CEO

wendy kenck
W. Kenck, Executive Assistant










Minutes 12.9.24 (1)

Final Audit Report

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