



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes October 22, 2024 1:30 pm  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

Jordana LaPorte, Chair  
 Lori Withrow, Vice Chair

Mary Murphy,  
Secretary  
 Doug Gibson

Len England (Online)

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, M. Miller, A. Benegas, A. Temes, B. Kipp, C. Onda, H. Didra, J. England, L. Marshall, S. Nau, T. Lautiki, B. Brodigan, R. McCracken, K. Brown, L. Stone, Sarah

**Guests:**

**Community Members:** M. Navarro, D. Griggs, A. Moroz, L. Slapnicka, E. Freed

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> <li>J. LaPorte called the meeting to order at 1:36 pm and recited the mission statement.</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>No public comment</li> </ul>
3. Chair's Report	<ul style="list-style-type: none"> <li>J. LaPorte emphasized the Board Chair's role in keeping the meeting on track and clarified that public comments are allowed at the beginning and end of the meeting. After working with the organization for 7-8 years, she stressed that the public and employees need to understand that while CVCH and LCH are aligned by similar mission statements, they are not partners. Both organizations aim to work together but must make independent business decisions with their missions in mind. LCH's focus is on providing the best quality healthcare for the community, not on what is best for each individual employee, what will make the most money, or what is easiest. By prioritizing the community's healthcare needs, they can and do make difficult but necessary decisions.</li> </ul>
4. Consent Agenda	<ul style="list-style-type: none"> <li><i>L. Withrow motioned to approve Consent Agenda, seconded, motion passed</i></li> </ul>
5. Executive Session	<ul style="list-style-type: none"> <li>J. LaPorte announced Executive Session at 1:47 pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o)</li> <li>Executive session ended at 1:57 pm</li> </ul>
6. Reports	<ul style="list-style-type: none"> <li><i>M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i></li> <li>Finance:               <ul style="list-style-type: none"> <li>B. Truman presented the unaudited September 2024 Finance.                   <ul style="list-style-type: none"> <li>Discussion on the \$175K L&amp;D Grant</li> <li><i>M. Murphy motioned to accept the September 2024 Finance Report, seconded, motion passed.</i></li> </ul> </li> <li>B. Truman reviewed the 2025 Budget Statement</li> <li>S. Nau presented a quarterly review of OB/Surgery/ER.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• A. Edwards shared the CEO Report with additional notes: <ul style="list-style-type: none"> <li>▪ LCH received a patient letter of thanks to EMS and staff at Lake Chelan Health.</li> <li>▪ Expressed gratitude to Dr. Wasz and the community for celebrating his retirement.</li> <li>▪ Announced the clinic extended hours starting in November (7am-6pm).</li> <li>▪ Thanked Guild B for promoting the “Paint the Town Pink!” event.</li> <li>▪ Aaron will be joining the AWPHD Board and will serve as Rural Collaborative Chair</li> </ul> </li> <li>• S. Ottley presented an overview of Septembers Key Performance Indicator (KPI) dashboard. <ul style="list-style-type: none"> <li>• L. Sahlinger stated the significant decrease in the Aggregate Quality score was due to lack of event reporting and patient satisfaction.</li> </ul> </li> <li>• Board Advocacy: <ul style="list-style-type: none"> <li>• M. Murphy and J. LaPorte attended the Chelan Valley Non-Profit meeting this month.</li> <li>• Upcoming Event: Nov 14 - Ruby U: Round the Clock Healthcare and Emergency Services @ 7pm</li> <li>• Board members to sign up (2 months each) to present Board education topics monthly in 2025. L Withrow shared MRSC article “Harassment of Public Officials and Employees”</li> </ul> </li> </ul>
7. Old Business	<ul style="list-style-type: none"> <li>• S. Ottley reviewed the Strat Plan KPI’s <ul style="list-style-type: none"> <li>○ Discussion regarding KPI report out to the Board.</li> </ul> </li> <li>• Project Update: <ul style="list-style-type: none"> <li>○ Specialty Clinic: <ul style="list-style-type: none"> <li>▪ The bid process concluded this week, with Cascade winning at \$1.643 million.</li> <li>▪ Background checks are complete with excellent references.</li> <li>▪ AIA Resolution contract reviewed by legal.</li> <li>▪ Pre-construction meeting with the city scheduled for next Wednesday, aiming to start work by 11/4.</li> <li>▪ Awaiting a response from the Department of Health (DOH).</li> </ul> </li> <li>○ EMS: <ul style="list-style-type: none"> <li>▪ Graham Construction submitted the winning bid and their pre-construction and finance documents.</li> <li>▪ AIA documents are with legal.</li> <li>▪ Seeking approval for pre-construction services via Resolution, with a second resolution for construction costs to follow.</li> </ul> </li> </ul> </li> <li>• CHNA Update: <ul style="list-style-type: none"> <li>○ Aaron received four recommendations, and Agustin will be reaching out to them.</li> <li>○ AWPHD may match funds to assist with the CHNA costs.</li> </ul> </li> </ul>
8. New Business	<ul style="list-style-type: none"> <li>• M. Murphy motioned to approve Resolution 2024-4 GC EMS/Admin Project, seconded, motion approved.</li> <li>• D. Gibson motioned to approve Resolution 2024-6 Specialty Clinic, seconded, motion approved.</li> <li>• L. England motioned to approve Resolution 2024-7 2025 Budget, seconded, motion approved.</li> <li>• L. Withrow motioned to approve Resolution 2024-8 Regular Hospital Levy, Resolution 2024-9 EMS Levy, Resolution 2024-10 GO Bonds, seconded, motion approved.</li> <li>• M Murphy motioned to approve Donor Stewardship &amp; Recognition Policy, BOC Policy and Procedure Regarding Ethical and Legal Matters and Gift Policy, seconded, motion approved.</li> </ul>
9. Roundtable/Action Items	<ul style="list-style-type: none"> <li>• B. Truman: Compile a year-to-date vs. purchased Capital Budget report and email the 2025 Capital Budget Spreadsheet.</li> <li>• Self-Evaluation: Board to send to Jordana for review by the end of this week.</li> </ul>

	<ul style="list-style-type: none"> <li>• Board Members: Send Wendy your preferred two months for Education Topic Dates for 2025. Add to Board calendar.</li> <li>• S. Ottley: Create a Change Order Policy for the Specialty Clinic to be reviewed by the Finance Committee and approved at the Board Meeting.</li> <li>• W. Kenck: Draft a calendar for 2025 Board Meetings, scheduling them for the last Tuesday of each month, unless occurs on a holiday or WSHA conference week.</li> <li>• Board Members: Send your top 10 KPIs for monthly reporting at the Board Meeting to Shawn by November 10.</li> <li>• Governance: Compile an outline for the board’s end-of-year letter to present at the next Board Meeting.</li> <li>• Compliance Meeting: Schedule every other month, starting in November.</li> <li>• Quality Rounding: Board members to reschedule with Louise.</li> </ul>
10. Public Comment	<ul style="list-style-type: none"> <li>• A. Moroz raised questions after reading the Mirror regarding the Hospitalist program. The administration identified 80 patients and questioned what percentage could have been treated locally and inquired about the metrics used to evaluate the decision to move to this model? <ul style="list-style-type: none"> <li>○ The Administration and the Board clarified that all 80 patients who were sent to other facilities could have been treated locally if a Hospitalist had been available on-site 24/7. This decision was informed by metrics such as Length of Stay, increased Emergency Department volumes, staff rounding, and feedback on additional training needs. Jordana invited A. Moroz to discuss her concerns further with her or any other Board member.</li> </ul> </li> </ul>
11. Executive Session	<ul style="list-style-type: none"> <li>• L. Withrow announced Executive Session at 4:30 pm for 45 minutes for <ul style="list-style-type: none"> <li>○ RCW 42.30.110(1)(g) Evaluate the performance of a public employee.</li> <li>○ RCW 70.41.205 To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price. <ul style="list-style-type: none"> <li>▪ L. Withrow extended the Executive Session 15 minutes</li> <li>▪ Executive Session ended at 5:30 pm</li> </ul> </li> </ul> </li> </ul>
12. Adjournment	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• J. LaPorte adjourned the meeting at 5:31 pm</li> </ul>

Attest:

Mary C Murphy  
Mary C Murphy (Nov 21, 2024 09:31 PST)

M. Murphy, Secretary

Aaron Edwards  
Aaron Edwards (Nov 21, 2024 07:12 PST)

Aaron Edwards, CEO

wendy kenck  
W. Kenck, Executive Assistant










# BOC Minutes 10.22.2024

Final Audit Report

2024-11-21

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