



**Chelan County Public Hospital District No. 2  
Budget Workshop Meeting of the Board of Commissioners  
Meeting Minutes October 14, 2024 9 am  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

|  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Jordana LaPorte, Chair<br><input checked="" type="checkbox"/> Lori Withrow, Vice Chair | <input checked="" type="checkbox"/> Mary Murphy, Secretary<br><input checked="" type="checkbox"/> Doug Gibson | <input checked="" type="checkbox"/> Len England |
|--|---|---|

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, M. Miller, V. Bodle,

**Guests:**

**Community Members:**

**Recorder:** Wendy Kenck

| Agenda Item       | Topic/Action   |
|-------------------|--|
| 1. Call to Order  | <ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 9:00 am and recited the mission statement.</li> </ul>   |
| 2. Public Comment | <ul style="list-style-type: none"> <li>• No public comment</li> </ul>  |
| 3. New Business   | <ul style="list-style-type: none"> <li>• B. Truman presented a 6 year review of financial statements:               <ul style="list-style-type: none"> <li>○ Operational Margin: Moving in the right direction.</li> <li>○ Excess Margin:                   <ul style="list-style-type: none"> <li>▪ 2021 &amp; 2022: Enhanced by COVID funds.</li> <li>▪ 2023 &amp; 2024: Require a 4% rise with non-COVID funds to keep positive momentum.</li> <li>▪ J. LaPorte noted the significant improvement in recent years.</li> </ul> </li> <li>○ Unrestricted Net Assets:                   <ul style="list-style-type: none"> <li>▪ Increased markedly over the past six years.</li> <li>▪ 2022-2024: Expected 24% decrease due to a notable rise in unrestricted assets.</li> </ul> </li> <li>○ Daily Cash Requirements:                   <ul style="list-style-type: none"> <li>▪ Showing positive trends.</li> <li>▪ Aim: Reach 180 days in the future.</li> </ul> </li> </ul> </li> <li>• B. Truman reviewed LCH current Moody’s Bond Rating</li> <li>• B. Truman presented for Board discussion the 2025 budget assumptions and proposed 2025 budget, statement of cash flows and capital budget</li> <li>• Discussion around creating a more aggressive marketing/advertising plan               <ul style="list-style-type: none"> <li>○ Board requested to allocate more of the budget towards marketing/advertising</li> </ul> </li> <li>• EMR continued discussions and a meeting is scheduled with a vendor today.</li> <li>• <i>D. Gibson motioned to approve the 2024-5 Coastal Bank new bank account and depositing \$50k, seconded, motion approved.</i></li> <li>• S. Ottley discussed the EMS/Admin bldg project               <ul style="list-style-type: none"> <li>○ GCCM Resolution to be ready at the Oct 22 Board Meeting</li> <li>○ Pre-Construction services to be discussed at the Oct 22 Meeting</li> <li>○ Schematic review set for Nov 19</li> <li>○ Total Project Budget to be presented at a later date.</li> </ul> </li> <li>• Specialty Clinic</li> </ul> |

|                            |  |
|----------------------------|--|
|                            | <ul style="list-style-type: none"> <li>○ RFP issued with bid opening on Oct 15 at 2pm</li> <li>○ Request for a Resolution to authorize Aaron to sign the contract post – legal review and the winning bidder securing the bond.</li> <li>● S. Ottley updated the Board on the upcoming changes to Electric Vehicle (EV) charging stations and Solar Energy requirements, which will take effect on January 1.</li> </ul> |
| 4. Roundtable/Action Items | <ul style="list-style-type: none"> <li>● Finance Team to review the contingency and total budget for the Specialty Clinic and EMS/Admin project</li> <li>● S. Ottley to send Len an electronic version of the EMS/Admin draft contract</li> <li>● Admin and Board to set guidance on change orders</li> </ul>  |
| 5. Public Comment          | <ul style="list-style-type: none"> <li>● No Public Comment</li> </ul>  |
| 6. Adjournment             | <ul style="list-style-type: none"> <li>● J. LaPorte adjourned the meeting at 11:29 am</li> </ul>   |

Attest:

Mary C Murphy  
Mary C Murphy (Oct 22, 2024 20:47 PDT)  
 M. Murphy, Secretary

Aaron Edwards  
Aaron Edwards (Oct 23, 2024 06:40 PDT)  
 Aaron Edwards, CEO

wendy kenck  
 W. Kenck, Executive Assistant










# 2024.10.14 Board Minutes

Final Audit Report

2024-10-23

|                 |   |
|-----------------|---|
| Created:        | 2024-10-23                                  |
| By:             | wendy kenck (wkenck@lcch.net)               |
| Status:         | Signed                                      |
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-  Document created by wendy kenck (wkenck@lcch.net)  
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-  Document emailed to Aaron Edwards (aedwards@lcch.net) for signature  
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-  Document emailed to mmurphy@lcch.net for signature  
2024-10-23 - 0:20:14 AM GMT
-  Email viewed by mmurphy@lcch.net  
2024-10-23 - 3:47:28 AM GMT
-  Signer mmurphy@lcch.net entered name at signing as Mary C Murphy  
2024-10-23 - 3:47:49 AM GMT
-  Document e-signed by Mary C Murphy (mmurphy@lcch.net)  
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