



**Chelan County Public Hospital District No. 2**  
**Regular Meeting of the Board of Commissioners**  
**Meeting Minutes July 23, 2024 1:30 pm**  
**in person and via Microsoft TEAMS**

**Commission Attendance:**

( not present  present)

<input checked="" type="checkbox"/> Jordana LaPorte, Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary	<input checked="" type="checkbox"/> Len England
<input checked="" type="checkbox"/> Lori Withrow, Vice Chair		<input checked="" type="checkbox"/> Doug Gibson

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, M. Miller, B. Slater, R. Eickmeyer, M. Hillman, B. McCracken, C. Seaholm, S. Nau

**Guests:** G. Hicks (Independent Financial Advisor)

**Community Members:** DeAnna Griggs, V. Monteleone

**Recorder:** Wendy Kenck


Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
3. Chair’s Report	<ul style="list-style-type: none"> <li>• Thank you to everyone who attended the WSHA conference. I also appreciate the compliance information that has led to updates in our policies. It was a pleasure meeting the new residents at the luncheon.</li> </ul>
4. Consent Agenda	<ul style="list-style-type: none"> <li>• Finance Committee Minutes edit: Add Shawn as an attendee</li> <li>• <i>M. Murphy motioned to approve Consent Agenda with edits, seconded, motion passed</i></li> </ul>
5. Reports	<ul style="list-style-type: none"> <li>• Finance:               <ul style="list-style-type: none"> <li>○ G. Hicks onsite to assist with the USDA loan process.</li> <li>○ B. Truman presented the unaudited June 2024 Finance.                   <ul style="list-style-type: none"> <li>▪ <i>M. Muphy motioned to accept the unaudited June 2024 Finance Report</i></li> </ul> </li> </ul> </li> <li>• M. Hillman provided an update on the Emergency Department (ED):               <ul style="list-style-type: none"> <li>○ o New hires have improved staffing. However, housing remains a challenge in recruiting providers and other staff. A committee/task force is being developed to enhance sepsis recognition and treatment. Additionally, there is a continued focus on improving Operating Room (OR) efficiency with external assistance.</li> </ul> </li> <li>• A. Edwards shared the CEO Report with additional notes of interest:               <ul style="list-style-type: none"> <li>○ LCH Leaders attended the Entiat School fair, engaging kids with healthcare-related games. A child drew a thank-you picture for the team.</li> <li>○ WSHA is focusing on rural health, noting high litigation trends in rural OB and orthopedics.</li> <li>○ R. Montgomery announced the OB training simulation program starting in July and running through August, including GAP assessment and policy review. A simulation lab will be onsite for 1-2 days for additional training.</li> <li>○ M. Miller discussed the operational changes starting in September to better align clinic hours with community needs, with new hours of 7 AM - 7 PM, Monday through Saturday, including being open during lunch and closed on Sundays. The changes also include prescheduling express care time slots and hiring additional staff, including advanced practice providers (APPs) and Clinical Coordinators.</li> <li>○ S. Ottley provided an update on the Specialty Care Clinic &amp; EMS/Admin projects:                   <ul style="list-style-type: none"> <li>▪ Specialty Care plans will be submitted for city permitting next week with a target start of October 1 and an expected project completion date of February 1, 2025, pending approval from the Department of Health.</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ The EMS Building project is set to go before the Board for GGCM approval this Thursday, with a PRC decision expected on Thursday the 25th. The GGCM selection will occur in early October, followed by LCH Board approval on October 22. Construction is scheduled to begin in April 2025 and is anticipated to be completed by July 2026.</li> <li>• S. Ottley presented June’s Key Performance Indicator (KPI) dashboard.</li> <li>• Board Advocacy Update: The Board and Administration attended the city’s ‘Listening Sessions’ meetings. The Board expressed disappointment that city elected officials were not present to hear the public’s responses at these meetings.</li> </ul>
6. Old Business	<ul style="list-style-type: none"> <li>• L. Sahlinger and W. Kenck reviewed the current policy approval process with the Board and will be revamping the process and will provide more information at the next board meeting.</li> </ul>
7. New Business	<ul style="list-style-type: none"> <li>• <i>M. Murphy motioned to approve the Compliance Plan policy with the edits, seconded, motion approved.</i></li> <li>• <i>D. Gibson approved the surplus of the Braun Surgical Pump, seconded, motion approved.</i></li> </ul>
8. Roundtable/ Action Items	<ul style="list-style-type: none"> <li>• S. Ottley: Submit a presentation on the EMS build for the next Board Meeting.</li> <li>• L. England: Attend the Foundation Meeting on August 8th.</li> <li>• W. Kenck: Rework the Board policies and present an update at the next Board Meeting.</li> <li>• W. Kenck: Send the approved Policy Plan to the Governance Committee for utilization and cross-referencing with the pending Board Policies owned by the Governance Committee.</li> </ul>
9. Public Comment	<ul style="list-style-type: none"> <li>• No Public Comment</li> </ul>
10. Executive Session	<ul style="list-style-type: none"> <li>• J. LaPorte announced Executive Session at 3:45 pm for 45 minutes for <ul style="list-style-type: none"> <li>○ RCW 42.30.110(1)(g) Evaluate the performance of a public employee.</li> <li>○ RCW 70.41.205 To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price.</li> <li>○ RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 <ul style="list-style-type: none"> <li>▪ L. Withrow extended the Executive Session 30 minutes</li> <li>▪ L. Withrow extended the Executive Session 10 minutes</li> <li>▪ L. Withrow extended the Executive Session 5 minutes</li> <li>▪ L. Withrow extended the Executive Session 5 minutes</li> <li>▪ L. Withrow extended the Executive Session 5 minutes</li> <li>▪ L. Withrow extended the Executive Session 5 minutes</li> <li>▪ L. Withrow extended the Executive Session 5 minutes</li> <li>▪ Executive Session ended at 5:35 pm</li> </ul> </li> </ul> </li> </ul>
11. Adjournment	<ul style="list-style-type: none"> <li>• <i>D. Gibson motioned to approve the CEO to enter into a Professional Services contract at the necessary time, seconded, motion approved</i></li> <li>• J. LaPorte adjourned the meeting at 5:36 pm</li> </ul>

Attest:

  
Mary C Murphy (Sep 14, 2024 08:00 PDT)

M. Murphy, Secretary

  
Aaron Edwards (Sep 16, 2024 10:49 PDT)

Aaron Edwards, CEO

  
W. Kenck, Executive Assistant










# Minutes 23 Jul 2024 Regular Board Meeting

Final Audit Report

2024-09-16

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-  Document emailed to mmurphy@lcch.net for signature  
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-  Document emailed to Aaron Edwards (aedwards@lcch.net) for signature  
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-  Email viewed by mmurphy@lcch.net  
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-  Signer mmurphy@lcch.net entered name at signing as Mary C Murphy  
2024-09-14 - 3:00:03 PM GMT
-  Document e-signed by Mary C Murphy (mmurphy@lcch.net)  
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-  Document e-signed by Aaron Edwards (aedwards@lcch.net)  
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