



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes May 28, 2024 1:30 pm  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

<input checked="" type="checkbox"/> Jordana LaPorte, Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary	<input checked="" type="checkbox"/> Len England
<input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input checked="" type="checkbox"/> Doug Gibson	

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, B. McCracken, M. Miller, J. F. England, K. Brown, J Phetteplace, M. McCormick, A. Thomas

**Guests:** Dr. Hippe

**Community Members:**

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> <li>J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>No public comment</li> </ul>
3. Chair’s Report	<ul style="list-style-type: none"> <li>J. LaPorte expressed gratitude for the very productive strategic meeting held last week and thanked the board and staff for their active participation. She appreciated everyone's contributions.</li> </ul>
4. Consent Agenda	<ul style="list-style-type: none"> <li>Edits to Agenda:               <ul style="list-style-type: none"> <li>Reports: Add item e. Congressional Representative Letter</li> <li>New Business: Add item D. Resolution 2024-3</li> </ul> </li> <li>Edit to Strat Meeting:               <ul style="list-style-type: none"> <li>Attendees -Len England present</li> </ul> </li> <li><i>M. Motion motioned to approve Consent Agenda with edits, seconded, motion passed.</i></li> </ul>
5. Executive Session	<ul style="list-style-type: none"> <li>J. LaPorte announced Executive Session at 1:35 pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o)</li> <li>Executive session ended at 1:45 pm</li> </ul>
6. Reports	<ul style="list-style-type: none"> <li><i>L. Withrow verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i></li> <li>A. Edwards presented M. Hillman Staff Report- focusing on improving sepsis guidelines and standards of care at LCH. Additionally, there are a couple of in-house provider interviews scheduled for this week.</li> <li>Dr. Hippe provided a Medical Chief of Staff quarterly update, highlighting the roles of Medical</li> </ul>

	<p>Chief of Staff, Chief Medical Officer, and the Medical Staff Committee. A Q&amp;A session followed, covering Quorum attendance and Bylaw changes/updates.</p> <ul style="list-style-type: none"> <li>● Finance: <ul style="list-style-type: none"> <li>○ B. Truman presented the unaudited April 2024 Finance. <ul style="list-style-type: none"> <li>▪ Noting the Bad Debt &amp; Charity Care percentage has increased.</li> <li>▪ Advancing with the USDA proposal with the outside vendor Consultant</li> <li>▪ MRI options are under consideration, with a proposal pending from the Vendor regarding the total cost to purchase a machine.</li> <li>▪ Proposed an increase in Signature Levels approvals for purchase of items. <ul style="list-style-type: none"> <li>● <i>M. Murphy motioned to approve the increase in Signature Levels as presented, seconded, motion approved.</i></li> </ul> </li> <li>▪ <i>D. Gibson motioned to accept the Unaudited April 2024 Financial Report, seconded, motion approved.</i></li> </ul> </li> </ul> </li> <li>● A. Edwards shared the CEO Report with additional notes of interest: <ul style="list-style-type: none"> <li>○ Highlight the Rehab department for managing an increase in workload and adapting gracefully to the growth.</li> <li>○ Noted that the average ED to MSU admit times is concerning at 6.5-7 hours per patient.</li> </ul> </li> <li>● S. Ottley presented an overview of April’s Key Performance Indicator (KPI) dashboard.</li> <li>● Board Advocacy/Community Connections <ul style="list-style-type: none"> <li>○ Apple Blossom Parade, Heritage Heights Kick-off, Memorial Day Parade</li> <li>○ Governance Committee drafted a letter to encourage Representative Kim Schrier to be part of the Congressional Bipartisan Rural Health Caucus <ul style="list-style-type: none"> <li>▪ <i>L. Withrow motioned to approve the drafted letter to Representative Schrier, seconded, approved.</i></li> </ul> </li> </ul> </li> </ul>
7. Old Business	<ul style="list-style-type: none"> <li>● Today’s Department Rounding session with the Board was very informative. D. Gibson and M. Murphy in attendance enjoyed the opportunity to meet with staff.</li> </ul>
8. New Business	<ul style="list-style-type: none"> <li>● The clinic trailer, funded by a grant received by LCH, has been delivered. Service opportunities have been discussed, offering a chance to expand LCH’s scope, with operational processes currently being developed.</li> <li>● DEI Charter review: <ul style="list-style-type: none"> <li>○ Edits: Add ‘others as invited’ under ‘Membership of the Committee shall include’</li> <li>○ <i>M. Murphy motioned to approve the Diversity, Equity, &amp; Inclusion charter with the edits mentioned, seconded, motion approved.</i></li> </ul> </li> <li>● Susie Fenton received the 2024 Nurse of the Year award (36 years as a RN, 31 worked at LCH)</li> <li>● <i>D. Gibson motioned to approve Resolution 2024-3 Independent Contracted Vendor ACH Payments, seconded, motion approved.</i></li> </ul>
9. Roundtable/Action Items	<ul style="list-style-type: none"> <li>● Mention TIF at KOZI</li> <li>● M. Murphy to incorporate edits as proposed to the letter for Representative Kim Schrier and send to EA for final drafting.</li> </ul>
10. Public Comment	<ul style="list-style-type: none"> <li>● No Public Comment</li> </ul>

<p>11. Executive Session</p>	<ul style="list-style-type: none"> <li>• J. LaPorte announced Executive Session at 3:45 pm for 45 minutes for <ul style="list-style-type: none"> <li>○ RCW 42.30.110(1)(g) Evaluate the performance of a public employee.</li> <li>○ RCW 42.30.110(1)(b) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price.</li> <li>○ RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 <ul style="list-style-type: none"> <li>▪ L. Withrow extended the Executive Session 10 minutes</li> <li>▪ L. Withrow extended the Executive Session 20 minutes</li> <li>▪ Executive Session ended at 5:00 pm</li> </ul> </li> </ul> </li> </ul>
<p>12. Adjournment</p>	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• J. LaPorte adjourned the meeting at 5:01 pm</li> </ul>

Attest:

Jordana LaPorte  
[Jordana LaPorte \(Jul 2, 2024 14:08 PDT\)](#)  
 J. LaPorte, Board Chair

Aaron C Edwards  
[Aaron C Edwards \(Jun 28, 2024 12:15 PDT\)](#)  
 Aaron Edwards, CEO

Wendy Kenck  
 W. Kenck, Executive Assistant











# Board Minutes 28 May 2024 wk

Final Audit Report

2024-07-02

Created:	2024-06-28
By:	wendy kenck (wkenck@lcch.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAs2MNcC5RFLKU9vWVpT-vHR8uw06pW2ug

## "Board Minutes 28 May 2024 wk" History

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2024-06-28 - 7:03:01 PM GMT
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2024-06-28 - 7:03:20 PM GMT
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2024-06-28 - 7:14:48 PM GMT
-  Signer aedwards@lcch.net entered name at signing as Aaron C Edwards  
2024-06-28 - 7:14:59 PM GMT
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2024-06-28 - 7:15:02 PM GMT
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2024-07-02 - 9:08:22 PM GMT
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2024-07-02 - 9:08:42 PM GMT
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