



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes June 18, 2024 1:30 pm  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

<input checked="" type="checkbox"/> Jordana LaPorte, Chair <input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Doug Gibson	<input checked="" type="checkbox"/> Len England
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**Staff Participants:** A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, B. McCracken, C. Seaholm, B. Kipp, C. Onda, A. Benegas,

**Guests:** Meigan Kemp (Life Net Health)

**Community Members:**

**Recorder:** Wendy Kenck


Agenda Item	Topic/Action
<ul style="list-style-type: none"> <li>• Call to Order</li> </ul>	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>• Meigan Kemp, from LifeNet Health, presented Lake Chelan Health with the Tissue Donation of Standards of Excellence Award this year. Last year LCH completed a 100% referral rate. LifeNet appreciates the commitment, efforts and commitment to achieve and sustain high standards for initiating the donation process, that LCH took.</li> </ul>
<ul style="list-style-type: none"> <li>• Chair’s Report</li> </ul>	<ul style="list-style-type: none"> <li>• The Board completed WSHA’s Ethics meeting titled “Don’t Outsmart Your Common Sense.”</li> </ul>
<ul style="list-style-type: none"> <li>• Consent Agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Agenda Change: Add RCW 42.30.110(1)(b) to Executive Session</li> <li>• Edit RCW #70.41.205 to RCW 42.30.110(1)(b) on Board Minutes 05/28/2024</li> <li>• <i>D. Gibson motioned to approve Consent Agenda as edited, seconded, motion passed</i></li> </ul>
<ul style="list-style-type: none"> <li>• Executive Session</li> </ul>	<ul style="list-style-type: none"> <li>• J. LaPorte announced Executive Session at 1:38 pm for 15 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o)</li> <li>• L. Withrow extended the Executive Session 5 minutes</li> <li>• Executive session ended at 1:58 pm</li> </ul>
<ul style="list-style-type: none"> <li>• Reports</li> </ul>	<ul style="list-style-type: none"> <li>• D. Gibson verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</li> <li>• Finance:               <ul style="list-style-type: none"> <li>○ B. Truman presented the unaudited May 2024 Finance.                   <ul style="list-style-type: none"> <li>▪ D. Gibson motioned to approve the unaudited May 2024 Finance Report, L Withrow seconded, motion passed.</li> </ul> </li> <li>○ Medicare Cost Report has been submitted</li> </ul> </li> <li>• CEO Report: A. Edwards delivered an oral report, highlighting recent developments in Primary Care services. He also outlined the implementation of the new Employee Recognition program and provided an update on ongoing discussions with the city regarding water services.</li> <li>• S. Ottley presented an overview of May’s Key Performance Indicator (KPI) dashboard and provided an update regarding the Strat Plan revamp with a target completion date set for the upcoming July Board Meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>The Board strongly recommends that all community members and Board Members participate in the Lake Chelan vision survey and attend the listening sessions.</li> </ul>
<ul style="list-style-type: none"> <li>New Business</li> </ul>	<ul style="list-style-type: none"> <li>L. Withrow motion to approve the Outpatient Service Orders by Non-Privileged Providers policy, seconded, motioned approved.</li> <li>S. Ottley reviewed the PERC application and process. <ul style="list-style-type: none"> <li>D. Gibson moved to engage the resources necessary to engage the PERC application process, seconded, motion approved.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Roundtable/Action Items</li> </ul>	<ul style="list-style-type: none"> <li>USDA Consultant Visit: A USDA consultant is scheduled to be present at the upcoming Board Meeting next month.</li> <li>Employee Recognition Kick-off: Admin to schedule an All Staff Meeting is to initiate the Employee Recognition program.</li> <li>A. Edwards will continue discussions with the city about Lake Chelan Health's role as a stakeholder in the Our Valley initiative.</li> <li>W. Kenck to send out 'Listening Sessions' dates and time to Board and Admin</li> <li>J. LaPorte and L. England, will collaborate with L. Sahlinger, to find a new date for Clinic Quality and Radiology Rounding.</li> <li>W. Kenck will reach out to WSHA to discuss details of Tuesday's Breakout Session for the Board.</li> <li>W. Kenck to work with IT verifying LCH compliance regarding Hi Trust and SOC 2 and coordinate the final AI policy for approval.</li> <li>B. Truman to review LCH's policies regarding Collections and Anti Trust Compliance</li> </ul>
<ul style="list-style-type: none"> <li>Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>No Public Comment</li> </ul>
<ul style="list-style-type: none"> <li>Executive Session</li> </ul>	<ul style="list-style-type: none"> <li>L. Withrow announced Executive Session at 3:30 pm for 30 minutes for <ul style="list-style-type: none"> <li>RCW 42.30.110(1)(g) Evaluate the performance of a public employee.</li> <li>RCW 42.30.110(1)(b) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price. <ul style="list-style-type: none"> <li>L. Withrow extended the Executive Session 15 minutes</li> <li>L. Withrow extended the Executive Session 30 minutes</li> <li>L. Withrow extended the Executive Session 5 minutes</li> <li>L. Withrow extended the Executive Session 5 minutes</li> <li>Executive Session ended at 4:55 pm</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>No action was taken as a result of the Executive Session</li> <li>J. LaPorte adjourned the meeting at 4:46 pm</li> </ul>

Attest:

JORDANA LAPORTE  
[JORDANA LAPORTE \(Jul 26, 2024 11:34 PDT\)](#)

L. Withrow, Vice Chair

  
[Aaron Edwards \(Jul 25, 2024 15:37 PDT\)](#)

Aaron Edwards, CEO

Wendy Kenck  
W. Kenck, Executive Assistant










# Board Minutes 06.18.24

Final Audit Report

2024-07-26

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