

LAKE CHELAN HEALTH

BOARD PACKET

Chelan County Public Hospital District No. 2

6/18/2024



Chelan County Public Hospital District No. 2
 Regular Meeting of the Board of Commissioners
 June 18, 2024, at 1:30 pm via TEAMS

Agenda

Mission- “To provide the highest quality healthcare with compassion and respect to the community we serve.”

FI – For Information; FD – For Discussion; FM – For Motion; FA – For Acceptance; FR-For Resolution

<i>Time</i>	<i>Agenda Item</i>	<i>Facilitator</i>	<i>Topic/Action</i>
1:30	<ul style="list-style-type: none"> • Call to Order 	J. LaPorte	
1:32	<ul style="list-style-type: none"> • Chair Report 	J. LaPorte	
1:43	<ul style="list-style-type: none"> • Public Comment 		<ul style="list-style-type: none"> • LifeNet: Meigan Kemp
1:50	<ul style="list-style-type: none"> • Consent Agenda 	Commission	<ul style="list-style-type: none"> A. Regular Board Meeting Minutes 5/28/2024 (FM) B. Warrants & Vouchers (FM) C. Bad Debt & Charity Care (FM) D. Special Board Meeting Minutes 6/10/2024 (FM) E. Finance Committee Minutes 6/17/2024 (FM)
1:55	<ul style="list-style-type: none"> • Executive Session 		<ul style="list-style-type: none"> A. RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205
2:10	<ul style="list-style-type: none"> • Reports 	L. Sahlinger/M. Hillman B. Truman A. Edwards S. Ottley S. Ottley Commission	<ul style="list-style-type: none"> A. Credentialing (FM)/Med Staff Report (FM) B. Financial Committee Report (FA) <ul style="list-style-type: none"> a. Medicare Cost Report C. CEO Report (FI) D. Strat Plan KPI Report (FI) E. Master Facility Plan Presentation (FD) F. Board Advocacy/Community Connections (FD) <ul style="list-style-type: none"> a. Survey & listening sessions– Our Valley Our Future
3:10	<ul style="list-style-type: none"> • Old Business 	M. Miller	<ul style="list-style-type: none"> A. Primary Care Update (FI) B. Quality Rounding (FI) C. WSHA conference – break-out planning/schedule (FD) D. Representative Dr. Kim Schrier Letter (FD)
3:45	<ul style="list-style-type: none"> • New Business 		<ul style="list-style-type: none"> A. Policy: Outpatient Service Orders by Non-Privileged Providers (FA) B. PERC – Application (FM)
4:00	<ul style="list-style-type: none"> • Roundtable /Action Items 	Commissioners	
4:10	<ul style="list-style-type: none"> • Public Comment 		
4:15	<ul style="list-style-type: none"> • Executive Session 		<ul style="list-style-type: none"> A. RCW 42.30.110(1)(g) Evaluate the performance of a public employee.
5:00	<ul style="list-style-type: none"> • Adjournment 		

Board Calendar Reminders:

6/20/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
6/24-6/26	WSHA Conference		

7/3/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
7/8/2024	TBA	Bragg Room/ TEAMS	9 am
7/11/2024	Med /OB Staff/ED Clinical Line Services	Bragg Room/TEAMS	7am-9am
7/11/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
7/18/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
7/17/2024	Finance Committee	Bragg Room/ TEAMS	10 am – 12 pm
7/23/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm

8/7/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
8/8/2024	Med Staff/Peer Review	Bragg Room/ TEAMS	7:15 am – 9 am
8/8/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
8/12/2024	TBA	Bragg Room/ TEAMS	9 am
8/15/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
8/21/2024	Finance Committee	Bragg Room/ TEAMS	11 am
8/27/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm

9/4/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
9/12/2024	Med Staff/Peer Review	Bragg Room/ TEAMS	7:15 am – 9 am
9/12/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
9/9/2024	TBA	Bragg Room/ TEAMS	9 am
9/18/2024	Finance Committee	Bragg Room/ TEAMS	11 am
9/19/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
9/24/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm



**Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes May 28, 2024 1:30 pm
in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

Jordana LaPorte, Chair
 Lori Withrow, Vice Chair

Mary Murphy, Secretary
 Doug Gibson

Len England

Staff Participants: A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, B. McCracken, M. Miller, J. F. England, K. Brown, J Phetteplace, M. McCormick, A. Thomas

Guests: Dr. Hippe

Community Members:

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> No public comment
3. Chair's Report	<ul style="list-style-type: none"> J. LaPorte expressed gratitude for the very productive strategic meeting held last week and thanked the board and staff for their active participation. She appreciated everyone's contributions.
4. Consent Agenda	<ul style="list-style-type: none"> Edits to Agenda: <ul style="list-style-type: none"> Reports: Add item e. Congressional Representative Letter New Business: Add item D. Resolution 2024-3 Edit to Strat Meeting: <ul style="list-style-type: none"> Attendees -Len England present <i>M. Motion motioned to approve Consent Agenda with edits, seconded, motion passed.</i>
5. Executive Session	<ul style="list-style-type: none"> J. LaPorte announced Executive Session at 1:35 pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o) Executive session ended at 1:45 pm
6. Reports	<ul style="list-style-type: none"> <i>L. Withrow verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i> A. Edwards presented M. Hillman Staff Report- focusing on improving sepsis guidelines and standards of care at LCH. Additionally, there are a couple of in-house provider interviews scheduled for this week. Dr. Hippe provided a Medical Chief of Staff quarterly update, highlighting the roles of Medical

	<p>Chief of Staff, Chief Medical Officer, and the Medical Staff Committee. A Q&A session followed, covering Quorum attendance and Bylaw changes/updates.</p> <ul style="list-style-type: none"> • Finance: <ul style="list-style-type: none"> ○ B. Truman presented the unaudited April 2024 Finance. <ul style="list-style-type: none"> ▪ Noting the Bad Debt & Charity Care percentage has increased. ▪ Advancing with the USDA proposal with the outside vendor Consultant ▪ MRI options are under consideration, with a proposal pending from the Vendor regarding the total cost to purchase a machine. ▪ Proposed an increase in Signature Levels approvals for purchase of items. <ul style="list-style-type: none"> • <i>M. Murphy motioned to approve the increase in Signature Levels as presented, seconded, motion approved.</i> ▪ <i>D. Gibson motioned to accept the Unaudited April 2024 Financial Report, seconded, motion approved.</i> • A. Edwards shared the CEO Report with additional notes of interest: <ul style="list-style-type: none"> ○ Highlight the Rehab department for managing an increase in workload and adapting gracefully to the growth. ○ Noted that the average ED to MSU admit times is concerning at 6.5-7 hours per patient. • S. Ottley presented an overview of April's Key Performance Indicator (KPI) dashboard. • Board Advocacy/Community Connections <ul style="list-style-type: none"> ○ Apple Blossom Parade, Heritage Heights Kick-off, Memorial Day Parade ○ Governance Committee drafted a letter to encourage Representative Kim Schrier to be part of the Congressional Bipartisan Rural Health Caucus <ul style="list-style-type: none"> ▪ <i>L. Withrow motioned to approve the drafted letter to Representative Schrier, seconded, approved.</i>
7. Old Business	<ul style="list-style-type: none"> • Today's Department Rounding session with the Board was very informative. D. Gibson and M. Murphy in attendance enjoyed the opportunity to meet with staff.
8. New Business	<ul style="list-style-type: none"> • The clinic trailer, funded by a grant received by LCH, has been delivered. Service opportunities have been discussed, offering a chance to expand LCH's scope, with operational processes currently being developed. • DEI Charter review: <ul style="list-style-type: none"> ○ Edits: Add 'others as invited' under 'Membership of the Committee shall include' ○ <i>M. Murphy motioned to approve the Diversity, Equity, & Inclusion charter with the edits mentioned, seconded, motion approved.</i> • Susie Fenton received the 2024 Nurse of the Year award (36 years as a RN, 31 worked at LCH) • <i>D. Gibson motioned to approve Resolution 2024-3 Independent Contracted Vendor ACH Payments, seconded, motion approved.</i>
9. Roundtable/Action Items	<ul style="list-style-type: none"> • Mention TIF at KOZI • M. Murphy to incorporate edits as proposed to the letter for Representative Kim Schrier and send to EA for final drafting.
10. Public Comment	<ul style="list-style-type: none"> • No Public Comment

<p>11. Executive Session</p>	<ul style="list-style-type: none"> • J. LaPorte announced Executive Session at 3:45 pm for 45 minutes for <ul style="list-style-type: none"> ○ RCW 42.30.110(1)(g) Evaluate the performance of a public employee. ○ RCW 70.41.205 To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price. ○ RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 <ul style="list-style-type: none"> ▪ L. Withrow extended the Executive Session 10 minutes ▪ L. Withrow extended the Executive Session 20 minutes ▪ Executive Session ended at 5:00 pm
<p>12. Adjournment</p>	<ul style="list-style-type: none"> • No action was taken as a result of the Executive Session • J. LaPorte adjourned the meeting at 5:01 pm

Attest:

M. Murphy, Secretary

Aaron Edwards, CEO

W. Kenck, Executive Assistant



**Chelan County Public Hospital District No. 2
Special Meeting of the Board of Commissioners
Meeting Minutes June 10, 2024 9:00 am
in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

<input checked="" type="checkbox"/> Jordana LaPorte, Chair (virtual) <input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Doug Gibson	<input checked="" type="checkbox"/> Len England
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Staff Participants: B. Truman, S. Ottley, C. Seaholm, C. Schmidt

Guests: S. Shewell, Hill International

Community Members: none

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> • L. Withrow called the meeting to order at 9:00 am and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> • No Public Comment
3. Introductions	<ul style="list-style-type: none"> • S. Ottley introduced C. Seaholm, an intern for Admin currently in their first year of the MHA program at UW. • S. Ottley also introduced S. Shewell from Hill International, who is serving as the Owner’s Representative for the current Specialty Clinic and EMS/Admin build. S. Shewell provided an overview of the process for GCCM, alternative deliveries.
4. Executive Session	<ul style="list-style-type: none"> • L. Withrow announced Executive Session at 9:35 am for 45 minutes <ul style="list-style-type: none"> ○ RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs. ○ RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. <ul style="list-style-type: none"> ▪ L. Withrow extended the Executive Session 10 minutes ▪ L. Withrow extended the Executive Session 15 minutes • Executive session ended at 10:45 am
5. Adjournment	<ul style="list-style-type: none"> • D. Gibson motioned to purchase the MRI system not to exceed \$2,121,681.00 plus taxes and permit fees seconded, motion approved. • M. Murphy motioned to approve the asking price of the real estate purchase plus modifications pending inspection, seconded, motion approved. <ul style="list-style-type: none"> ○ J. LaPorte abstained from the vote. • L. Withrow adjourned the meeting at 10:48 am

Attest:

M. Murphy, Secretary

Aaron Edwards, CEO

W. Kenck, Executive Assistant

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - JUNE 2024	WARRANT#'S PAYROLL	AMOUNT	pay period
Retirement	\$ 43,322.24			Direct Deposit	\$ 520,616.21	5/18/2024
235877-235958	\$ 249,758.68			PAYROLL TAXES	\$ 193,247.82	5/18/2024
DEPT OF REV	\$ 17,858.97			CHILD SUPPORT	\$ 430.68	5/18/2024
235959-236046	\$ 353,999.08					
236047-236098	\$ 25,522.22					
236099-236151	\$ 449,224.44					
Retirement	\$ 41,569.73					
236152-236157	\$ 4,778.75					
	\$ 1,186,034.11				\$ 714,294.71	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - Dec 2023	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	
233718-233795	\$ 340,793.59	\$ 16,803.88	11/2/2023				
233796-233890	\$ 212,808.29	\$ 13,618.05		\$ 220,374.46	DIRECT DEPOSIT	\$ 498,907.23	11/18/2023
233891-233997	\$ 432,587.89		11/16/2023		DIRECT DEPOSIT	\$ 492,077.01	12/2/2023
233998-233999	\$ 73,883.22		11/21/2023				
234000-234003	\$ 1,733.88		11/22/2023				
234004-234092	\$ 479,872.93		11/30/2023				
234093	\$ 12,950.00		12/1/2023				
234094-234096	\$ 25,803.00		12/4/2023				
234097-234171	\$ 125,590.87		12/8/2023				
	\$ 1,706,023.67	\$ 30,421.93		\$ 220,374.46		\$ 990,984.24	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - Jan 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
234172-234277	\$ 234,487.12	\$ 38,152.19	12/14/2023		Direct Deposit	\$ 496,118.44	12/16/2023
234278			12/15/2023	\$ 26,316.15			
234279-234352	\$ 298,824.30		12/21/2023				
234353-234387	\$ 314,405.51		12/27/2023				
234388-234389	\$ 160.00		12/28/2023				
	\$ 847,876.93	\$ 38,152.19		\$ 26,316.15		\$ 496,118.44	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - FEB 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
234390-234391	\$ 8,010.05		1/4/2024		Direct Deposit	\$ 489,629.05	12/30/2023
234392-234450	\$ 181,661.51	\$ 131,008.12	1/5/2024		Direct Deposit	\$ 499,173.71	1/13/2024
234451	\$ 3,855.24		1/10/2024		Direct Deposit	\$ 494,102.81	1/27/2024
234452-234548	\$ 305,417.66		1/11/2024				
234549-234628	\$ 347,635.52		1/18/2024				
234629-234771	\$ 428,718.71		1/25/2024				
234772-234837	\$ 271,150.46		2/1/2024				
	\$ 1,546,449.15	\$ 131,008.12				\$ 1,482,905.57	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - MARCH 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
Retirement	\$ 40,650.33		1/10/2024		PAYROLL TAXES	\$ 184,817.98	12/30/2023
DOR	\$ 16,573.51		1/16/2024		CHILD SUPPORT	\$ 430.68	12/30/2023
Unclaimed Property	\$ 214.07		1/23/2024		PAYROLL TAXES	\$ 193,091.60	1/13/2024
Retirement	\$ 44,485.01		1/24/2024		CHILD SUPPORT	\$ 430.68	1/13/2024
Family Paid Leave	\$ 28,415.27		1/29/2024		PAYROLL TAXES	\$ 187,737.79	1/27/2024
Long term care	\$ 21,964.41		1/29/2024		CHILD SUPPORT	\$ 430.68	1/27/2024
Retirement	\$ 48,957.40		2/6/2024		Direct Deposit	\$ 473,376.24	2/10/2024
JANUARY DEPT OF REV	\$ 12,992.21		2/13/2024		PAYROLL TAXES	\$ 179,018.98	2/10/2024
Retirement	\$ 40,399.23		2/16/2024		CHILD SUPPORT	\$ 430.68	2/10/2024
234838-234840	\$ 24,163.00		2/5/2024		Direct Deposit	\$ 498,886.85	2/24/2024
234841-234916	\$ 240,362.45		2/8/2024		PAYROLL TAXES	\$ 189,990.15	2/24/2024
234917-234984	\$ 280,520.66	\$ 44,007.22	2/15/2024		CHILD SUPPORT	\$ 430.68	2/24/2024
234985-235065	\$ 398,902.29		2/22/2024		Payroll Warrant	\$ 80.68	2/10/2024
235066-235122	\$ 430,341.02		2/29/2024				
235123	\$ 2,800.00		3/1/2024				
Retirement	\$ 49,201.17						
	\$ 1,680,942.03	\$ 44,007.22				\$ 1,909,153.67	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - april 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
235124-235255	\$ 197,325.22				Direct Deposit	\$ 511,099.82	3/9/2024
DOR ACH AMOUNT	\$ 13,935.42				PAYROLL TAXES	\$ 205,948.53	3/9/2024
235256-235261	\$ 9,899.10				CHILD SUPPORT	\$ 430.68	3/9/2024
235262-235331	\$ 285,016.19				Payroll warrant	\$ 13,121.83	3/9/2024
RETIREMENT	\$ 48,381.03				Direct Deposit	\$ 506,878.95	3/23/2024
235332-235402	\$ 253,620.52				PAYROLL TAXES	\$ 197,388.99	3/23/2024
235403-235448	\$ 387,552.54				CHILD SUPPORT	\$ 430.68	3/23/2024
235449-235518	\$ 327,015.86						
RETIREMENT	\$ 45,998.36						
	\$ 1,568,744.24					\$ 1,435,299.48	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - MAY 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
235519-235606	\$ 196,320.56				Direct Deposit	\$ 509,316.76	4/6/2024
Retirement	\$ 43,968.59				PAYROLL TAXES	\$ 197,802.05	4/6/2024
235607	\$ 738.47				CHILD SUPPORT	\$ 430.68	4/6/2024
235608-235688	\$ 306,204.31				77515-77417	\$ 12,538.01	4/6/2024 RUN#3
MARCH DOR	\$ 12,518.09				Direct Deposit	\$ 513,583.38	4/20/2024
FAMILY PAID LEAVE	\$ 36,500.75				PAYROLL TAXES	\$ 208,326.73	4/20/2024
LONG TERM CARE	\$ 26,270.07				CHILD SUPPORT	\$ 430.68	4/20/2024
235689-235747	\$ 472,930.60				Direct Deposit	\$ 502,358.88	5/4/2024
235748	miss feed-VOID				PAYROLL TAXES	\$ 190,409.85	5/4/2024
235749	\$ 115,400.00				CHILD SUPPORT	\$ 430.68	5/4/2024
235750-235787	\$ 68,988.46				77513	\$ 5,057.34	5/4/24 run #2
235788-235802	\$ 59,753.64				PAYROLL TAXES	\$ 2,330.01	5/4/24 run #2
235803-235875	\$ 213,817.51						
235821	VOIDED CK						
235876	\$ 943.44						
	\$ 1,554,354.49					\$ 2,143,015.05	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - JUNE 2024	WARRANT#'S PAYROLL	AMOUNT	pay period
Retirement	\$ 43,322.24			Direct Deposit	\$ 520,616.21	5/18/2024
235877-235958	\$ 249,758.68			PAYROLL TAXES	\$ 193,247.82	5/18/2024
DEPT OF REV	\$ 17,858.97			CHILD SUPPORT	\$ 430.68	5/18/2024
235959-236046	\$ 353,999.08					
236047-236098	\$ 25,522.22					
236099-236151	\$ 449,224.44					
Retirement	\$ 41,569.73					
236152-236157	\$ 4,778.75					
	\$ 1,186,034.11				\$ 714,294.71	

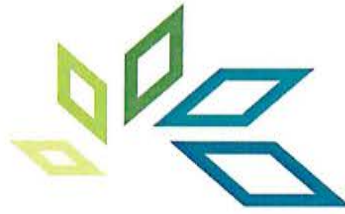


MINUTES

Group: Finance Committee June 18, 2024 at 9 AM in person and via Teams		
Facilitator: Jordana LaPorte		Recorder: Wendy Kenck
Member Attendance:		
<input checked="" type="checkbox"/> Doug Gibson, BOC	<input type="checkbox"/> Shawn Ottley, COO/CNO	<input checked="" type="checkbox"/> Aaron Edwards, CEO
<input checked="" type="checkbox"/> Jordana Laporte, BOC	<input checked="" type="checkbox"/> Brant Truman, CFO	
Participants: Clarissa Seaholm		

FI – For Information; FD – For Discussion; FR – For Recommendation

<i>Agenda Item</i>	<i>Topic/Action</i>
1. Call to Order	<ul style="list-style-type: none"> J. LaPorte called the meeting to order at 9:08am
2. New Business	<ul style="list-style-type: none"> ERX submitted a proposal for services that includes higher hourly rates, additional charges for holiday pay and travel expenses. B. Truman presented a slideshow featuring data from the Rural Hospital across the state highlighting the lack of funds, limited cash on hand, and high accounts receivable. B. Truman reviewed the Medicare Cost Report as submitted.
3. <i>Old Business</i>	<ul style="list-style-type: none"> B. Truman has a meeting scheduled with Hicks, LLC within the next two weeks, and they will be onsite in July for meetings with the Finance Committee. Complications have arisen with the L&I certification for the MRI purchase from Siemens.
4. Reports	<ul style="list-style-type: none"> B. Truman presented the unaudited May Financial Statement B. Truman reviewed the Budget timeline with edits to include Budget Workshop.
5. Adjournment	<ul style="list-style-type: none"> J. LaPorte adjourned the meeting at 10:50am



LAKE CHELAN HEALTH

Unaudited Financial Statements

for

For the month ended May 31, 2024

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Balance Sheet
Lake Chelan Health

	Current Month 5/31/2024 unaudited	Prior Year 12/31/2023 Unaudited	Prior Year 5/31/2023 Unaudited	
ASSETS:				
CASH	241,952	\$ 858,227	\$ 277,217	
PATIENT RECEIVABLES	12,123,109	9,941,632	\$ 7,437,410	april 2024 was 10.807m
LESS: RESERVES FOR ALLOWANCES	<u>(6,477,967)</u>	<u>(5,504,105)</u>	<u>\$(3,996,391)</u>	
NET PATIENT ACCOUNTS RECEIVABLES	5,645,142	4,437,527	3,441,019	
ESTIMATED THIRD-PARTY PAYOR SETTLEMENTS	38,012	575,410	(75,181)	
OTHER RECEIVABLES	(340,400)	97,661	(164,810)	taxes are accrued over 12 months and paid 4/30 and 10/30 we have received more than accrued
INVENTORIES	320,392	216,700	233,966	
PREPAID EXPENSES	316,869	339,306	274,504	
TOTAL CURRENT ASSETS	<u>\$ 6,221,967</u>	<u>\$ 6,524,831</u>	<u>\$ 3,986,714</u>	
GENERAL RESERVES	\$ 2,722,058	1,541,164	\$ 1,481,935	
Unrestricted Reserves	\$ 3,565,467	3,395,024	\$ 3,625,431	
Internally Restricted Reserves	\$ 4,139,524	4,139,524	\$ 4,139,524	
2018 BONDS	0	0	\$ -	
USDA 2023	273,600	273,600	\$ 136,800	
Bond Payment Transfer	105,431	0	\$ -	
TOTAL LIMITED USE ASSETS	<u>\$ 10,806,081</u>	<u>\$ 9,349,312</u>	<u>\$ 9,383,690</u>	
LAND	\$ 4,620,195	4,787,901	\$ 4,787,901	
LAND IMPROVEMENTS	5,222,565	5,625,071	\$ 5,543,846	
BUILDINGS & IMPROVEMENTS	996,641	986,252	\$ 986,252	
EQUIPMENT	9,777,894	10,523,549	\$ 9,731,462	
SOFTWARE	2,146,019	2,158,462	\$ 2,159,033	
NEW HOSPITAL	44,718,237	43,928,486	\$ 43,901,486	
GASB 87 BUILDINGS AND EQUIPMENT	1,265,419	0	\$ -	
CONSTRUCTION-IN-PROGRESS - PROJECTS	210,544	674,884	\$ 24,753	
CONSTRUCTION-IN-PROGRESS - HOSPITAL	12,934	15,378	\$ 9,290	
GROSS PROPERTY, PLANT, & EQUIPMENT	68,970,450	68,699,983	67,144,024	
LESS: ACCUMULATED DEPRECIATION	<u>(19,133,482)</u>	<u>(18,318,226)</u>	<u>\$(15,711,960)</u>	
GASB 87 AMORTIZATION	<u>(489,897)</u>			
NET PROPERTY, PLANT, & EQUIPMENT	<u>\$ 49,347,071</u>	<u>\$ 50,381,757</u>	<u>\$ 51,432,064</u>	
DEFERRED ITEMS	2,472,771	2,480,797	\$ 2,493,640	
TOTAL ASSETS	<u>\$ 68,847,889</u>	<u>\$ 68,736,697</u>	<u>\$ 67,296,108</u>	
LIABILITIES:				
ACCOUNTS PAYABLE	\$ 597,875	886,533	584,460	
ACCRUED PAYROLL	623,703	685,983	302,582	
ACCRUED VACATION/HOLIDAY/SICK PAY	983,948	597,882	485,065	
PAYROLL TAXES PAYABLE	47,703	55,324	26,611	
ESTIMATED THIRD-PARTY PAYOR SETTLEMENTS	0	0	0	
OTHER CURRENT LIABILITIES	1,153,438	906,970	881,144	jan 2024 867,440
INTEREST PAYABLE	550,820	93,697	468,014	accr vac/sick
CURRENT PORTION OF LTD (BONDS/MORTGAGES)	1,046,831	1,046,831	1,001,831	as of 1/31 793,882
LINE OF CREDIT	0	0	0	as of 5/31 983,948
TOTAL CURRENT LIABILITIES	<u>\$ 5,004,318</u>	<u>\$ 4,273,220</u>	<u>\$ 3,749,707</u>	int on 2018 bonds
CAPITALIZED LEASES	\$ -	\$ -	\$ -	as of 1/31 147,917
2018 BONDS	\$ 18,713,432	18,717,246	19,023,348	as of 5/31 443,733
2013 BONDS	4,660,428	4,658,279	5,019,842	bond pmt due on 6/1
USDA LOANS	17,959,172	18,136,999	18,412,014	int LTGO bonds
LEASES	1,524,399	1,853,765	1,827,965	as of 1/31 37,205
PAID LEAVE - LT PORTION	200,959	304,376	304,376	as of 5/31 107,087
TOTAL LONG TERM LIABILITIES	<u>\$ 43,058,390</u>	<u>\$ 43,670,665</u>	<u>\$ 44,587,544</u>	bond pmt due on 6/1
DEFERRED ITEMS	\$ 3,922,975	3,922,975	3,922,975	
TOTAL LIABILITIES	<u>\$ 51,985,683</u>	<u>\$ 51,866,860</u>	<u>\$ 52,260,227</u>	
FUND BALANCE:				
UNRESTRICTED FUND BALANCE	\$ 17,258,089	15,036,657	15,036,657	
TEMPORARY RESTRICTED FUND BALANCE	\$ -	0	0	
YTD Net Revenue/(Expenses)	<u>(395,883)</u>	<u>1,833,180</u>	<u>(775)</u>	
TOTAL NET ASSETS	<u>\$ 16,862,206</u>	<u>\$ 16,869,837</u>	<u>\$ 15,035,882</u>	
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 68,847,889</u>	<u>\$ 68,736,697</u>	<u>\$ 67,296,108</u>	

Statement of Revenue and Expense Lake Chelan Health

For the month ended May 31, 2024

	CURRENT MONTH				Prior Year 05/31/23
	Actual 05/31/24	Budget 05/31/24	Positive (Negative) Variance		
GROSS PATIENT SERVICE REVENUES					
INPATIENT	\$ 444,064	\$ 5,252,454	(4,808,389)	-92%	\$ 417,318
OUTPATIENT	5,041,950	0	5,041,950	0.00%	3,996,256
TOTAL PATIENT SERVICE REVENUES	5,486,014	5,252,454	233,560	4%	4,413,574
DEDUCTIONS FROM REVENUE					
CONTRACTUAL ALLOWANCES	(2,429,191)	(2,080,031)	(349,160)	17%	(1,557,211)
BAD DEBT	(97,227)	0	(97,227)	0.00%	(54,345)
CHARITY	(35,810)	0	(35,810)	0.00%	(32,151)
TOTAL DEDUCTIONS FROM REVENUES	(2,562,228) 46.7%	(2,080,031) 39.6%	(482,197)	-23%	(1,643,707) 37.2%
NET PATIENT SERVICE REVENUES	2,923,786	3,172,423	(248,636)	-8%	2,769,867
OTHER OPERATING REVENUES	32,348	19,402	12,946	67%	30,015
TOTAL OPERATING REVENUES	2,956,134	3,191,825	(235,690)		2,799,883
OPERATING EXPENSES					
SALARIES/WAGES	1,653,099	1,693,600	40,501	2%	1,402,765
EMPLOYEE BENEFITS	328,316	373,722	45,406	12%	303,021
PROFESSIONAL SERVICES	139,857	91,897	(47,960)	-52%	137,459
FOOD SUPPLIES	16,652	15,044	(1,608)	-11%	15,816
MINOR EQUIPMENT	29,044	17,388	(11,656)	-67%	5,977
SUPPLIES	166,640	216,517	49,877	23%	195,437
PLANT UTILITIES	33,576	29,741	(3,835)	-13%	26,064
PURCHASED SERVICES	345,749	298,636	(47,113)	-16%	319,668
REPAIR/MAINTENANCE	99,501	98,597	(904)	-1%	89,972
PUBLIC RELATIONS/RECRUITM	19,445	11,024	(8,421)	-76%	25,209
RENT/LEASES	71,234	40,833	(30,401)	-74%	65,231
INSURANCE	62,447	43,700	(18,747)	-43%	25,326
LICENSES/TAXES	30,256	19,888	(10,368)	-52%	24,678
DUES/SUBSCRIPTIONS/OTHER	40,035	62,327	22,292	36%	42,369
TRAVEL/TRAINING	9,594	15,830	6,236	39%	8,620
DEPRECIATION	305,465	383,900	78,435	20%	233,777
AMORTIZATION	15,475				
TOTAL OPERATING EXPENSES	3,366,384	3,412,644	61,735	1.8%	2,921,389
NET OPERATING SURPLUS (LOSS)	(410,250)	(220,819)	(189,431)		(121,506)
NON-OPERATING REVENUES					
TAXES	235,048	322,084	(87,036)		259,786
INTEREST					
GIFTS & GRANTS	0		0		
PANDEMIC GRANTS PPP LOAN FORGIVENESS	0	0	0		0
NET INCOME	(175,202)	101,265	(276,466)		138,280
margin	-5.9%	3.2%			4.9%
TOTAL NET INCOME (LOSS)	\$ (175,202)	\$ 101,265	(276,466)		\$ 138,280

Statement of Revenue and Expense
Lake Chelan Health

For the month ended May 31, 2024

	YEAR-TO-DATE				Prior Year 05/31/23
	Actual 05/31/24	Budget 05/31/24	Positive (Negative) Variance		
GROSS PATIENT SERVICE REVENUES					
INPATIENT	\$ 3,066,094	\$ 24,323,863	(21,257,769)	-87%	\$ 3,030,188
OUTPATIENT	22,497,156	0	22,497,156	0.00%	16,760,986
TOTAL PATIENT SERVICE REVENUES	25,563,249	24,323,863	1,239,386	5%	19,791,174
DEDUCTIONS FROM REVENUE					
TOTAL DEDUCTIONS FROM REVENUES	(9,911,388)	(9,632,524)	(278,864)	3%	(7,384,604)
BAD DEBT	(707,464)	0	(707,464)	0.00%	(383,523)
CHARITY	(359,565)	0	(359,565)	0.00%	(136,745)
TOTAL DEDUCTIONS FROM REVENUES	(10,978,416)	(9,632,524)	(1,345,892)	-14%	(7,904,872)
	42.9%	39.6%			39.9%
NET PATIENT SERVICE REVENUES	14,584,833	14,691,339	(106,506)	-1%	11,886,302
OTHER OPERATING REVENUES	158,797	97,010	61,787	64%	90,862
TOTAL OPERATING REVENUES	14,743,630	14,788,349	(44,719)	0%	11,977,164
OPERATING EXPENSES					
SALARIES/WAGES	8,104,845	8,249,473	144,628	2%	6,639,701
EMPLOYEE BENEFITS	1,608,061	1,820,387	212,326	12%	1,452,961
PROFESSIONAL SERVICES	542,085	459,485	(82,600)	-18%	451,059
FOOD SUPPLIES	87,131	75,220	(11,911)	-16%	70,954
MINOR EQUIPMENT	320,534	86,940	(233,594)	-269%	31,327
SUPPLIES	975,027	908,488	(66,539)	-7%	846,707
PLANT UTILITIES	183,295	148,705	(34,590)	-23%	166,577
PURCHASED SERVICES	1,542,497	1,493,180	(49,317)	-3%	1,442,128
REPAIR/MAINTENANCE	457,071	492,985	35,914	7%	378,540
PUBLIC RELATIONS/RECRUITMENT	40,024	55,120	15,096	27%	51,028
RENT/LEASES	289,868	204,165	(85,703)	-42%	227,906
INSURANCE	199,929	218,500	18,571	8%	139,652
LICENSES/TAXES	95,204	99,440	4,236	4%	77,845
DUES/SUBSCRIPTIONS/OTHER	225,941	311,635	85,694	27%	170,954
TRAVEL/TRAINING	49,060	79,150	30,090	38%	28,067
DEPRECIATION	1,545,424	1,919,500	374,076	19%	1,152,913
AMORTIZATION	78,525	0	(78,525)		
TOTAL OPERATING EXPENSES	16,344,523	16,622,373	277,850	1.7%	13,328,319
NET OPERATING SURPLUS (LOSS)	(1,600,893)	(1,834,024)	233,131		(1,351,155)
NON-OPERATING REVENUES		1,610,416			
PROPERTY TAXES FOR OPERATIONS	1,133,507				1,083,363
GRANTS/CONTRIBUTIONS	116,903				492,088
INVESTMENT EARNINGS	174,105				158,661
OTHER EXPENSE	0	0	0		
TAXES FOR DEBT SVC PMTS	531,453				517,299
INTEREST EXPENSE	(753,372)				(763,722)
GAIN / (LOSS) ON ASSET DISPOSAL	2,415				969
NET INCOME margin	(395,883) -2.7%	(223,608) -1.5%	(172,275)		137,504 1.1%
TOTAL NET INCOME (LOSS)	\$ (395,883)	\$ (223,608)	\$ (172,275)		\$ 137,504

unaudited

Patient Statistics Lake Chelan Health

For the month ended May 31, 2024



Current Month			Last Year Month			
Actual vs Budget	05/31/24	BUDGET	STATISTICS	Actual vs Budget	05/31/23	BUDGET
●	111	120	Total Days Cash on Hand	●	122	120
●	59	40	Net AR Days	●	43	40
●	0.43	1.25	Debt Coverage Ratio	●	2.43	1.25
●	191	175	Payroll FTEs	●	181	175

Current Month			Year-To-Date					
Actual vs Budget	Actual 05/31/24	Prior Year 05/31/23	BUDGET	STATISTICS	Actual vs Budget	Actual 05/31/24	Prior Year 05/31/23	BUDGET
Admissions								
NA	13	11	NA	medical	NA	86	89	NA
NA	0	0	NA	surgical	NA	0	0	NA
NA	7	8	NA	OB	NA	40	42	NA
NA	20	19	NA	Acute	NA	126	131	NA
NA	4	7	NA	Swing Bed	NA	29	40	NA
NA	7	8	NA	Total Deliveries	NA	38	43	NA

Patient Days								
●	34	18	56	medical	●	252	240	259
NA	0	0	NA	surgical	NA	0	0	NA
●	10	11	18	OB	●	70	85	82
●	44	29	74	Acute	●	322	325	340
●	29	66	58	Swing Bed	●	319	347	268
●	9	9	13	Total Newborn Days	●	49	59	62
●	82	104	145	TOTAL PATIENT DAYS	●	690	731	671

Average Length of Stay								
●	2.2	1.6		Total Inpatient	●	2.6	2.6	
●	7.3	9.4		Swing Bed	●	11.0	8.7	

Avg Daily Census - Hospital								
	1.4	0.9		Total Inpatient		2.1	2.2	
	0.9	2.1		Swing Bed		2.1	2.3	
	2.4	3.1		Total		4.2	4.5	

●	603	582	627	ED Visits	●	2538	2501	2903
●	60	48	85	Surgeries	●	350	233	388
●	1501	1205	1106	Imaging Procedures	●	6324	5084	5121
●	3374	2882	3551	Lab Tests	●	15007	14338	16445
●	773	600	741	Rehab Visits	●	3724	2679	3430
●	143	127	134	EMS Runs	●	584	555	622
●	934	888	1009	Total Clinic Visits	●	4231	3530	2993
●	85	130	74	Specialty	●	477	267	218
	160	109		Primary care		750	619	0
●	689	616	935	Express Care (budget shows primary and express)	●	3004	2644	2775
	23	22		working days		109	107	

Note #1 Contractuals

Contractuals do not include reimbursement that will happen when cost report is filed. AR increased \$1,316m from April to May. This resulted in a \$758k increase to contractuals. Charity care was \$35,810 for May. Bad Debt was \$97,227. Charity and Bad Debt are 4.17% of gross charges ytd compared to 2.66% this same time last year and 1.96% in May 2023.

Revenues are 5% higher than budgeted

May contractuals are higher due to the change in AR being primarily Medicaid and Medicare which have a higher contractual than commercial payors

Note #2 PROFESSIONAL SERVICES

UW Residency Program budget is \$83k vs expense of \$86k
ED Pro Fees \$130k, budget \$62,500.

Note #3 MINOR EQUIPMENT AND SUPPLIES

Surgery - Budget \$12k, Actual \$234k Stryker Orthopaedics \$194k for instruments for total knees and hips (this expense was not known at budget time) \$5k workpointe for desks

Note #4 SUPPLIES

Revenue is over budget (\$1.2m). Complexity of surgeries = higher supply costs. Will continue to research.

Note #5 PURCHASED SERVICES

Labor & Delivery is over \$51k due to having to use traveler's

Note #6 UTILITIES

LCH is still occupying the old hospital building. Winter utility bills are higher. PUD for old hospital was \$20,163 and water/garbage was \$22,684. Roots does help offset some of these costs

Note #7 RENTS/LEASES


Chelan Business Center lease \$4,920 per month (24,600 ytd) not budgeted for Ortho and Gen Surg
Acute Care budget \$12k, expense \$30k (carefusion, kelly copier)

Note #8 LICENSES/TAXES

Expense is higher due to increase in revenues and personal property taxes paid for leased assets

For the month ended May 31, 2024

4/30/2024	GL ACCOUNT #	ACCT DESCRIPTION	5/31/2024	EXPLANATION	
\$122,494	10002000	General Fund Cash In Bank (North Cascades)	\$123,743	\$1,249	
				\$2,412,734 deposits	
				dsh	
				medicaid cost report	
				(\$13,701) tsys/payplus fees	
				(\$77) fees mckesson/cardinal	
				(\$35) fees and interest	
				rebates	
				\$2,328 café sales	
				(\$2,400,000) transfer to county	
\$1,125,886	10004000	General Fund Cash w/ Treasurer	\$753,277	(\$372,608)	
				(\$1,529,084) AP	
				(\$13,380) Voids	
				\$1,542,465 warrants issued	
				(\$1,109,369) warrants redeemed	
				\$2,400,000 Bank Transfers from 10002000	
				(\$105,431) Bank Transfer to/from 10106000	
				(\$88,992) Bank Transfer for USDA pmt	
				\$0 Bank Transfer to USDA reserve	
				(\$1,538,794) Payroll/Benefits	
				(\$17,859) B&O taxes	
				\$87,682 Property Taxes	
				\$155 Leasehold Taxes & Misc Taxes	
				\$0 Bond Fee	
\$14,047	10009000	cash clearing	\$17,253	\$3,206	pmts posted as remits received
(\$232,606)	20070000	warrants outstanding	(\$652,321)	(\$419,715)	
				(\$1,028,032) remits (payroll/benefits/b&O)	
				\$1,109,369 warrants redeemed	
				(\$1,542,465) warrants issued ap	
				\$1,028,032 remits redeemed	
				\$13,380 voids	
\$1,539,573	10106000	AMB RESERVE	\$1,725,721	\$186,147	
				\$0 transfer to reserves	
				transfer from reserves	
				\$185,854 property taxes	
				\$285 leasehold taxes	
				\$9 interest	
\$879,207	10910000	2018 GO BOND	\$996,306	\$117,099	
				\$117,099 property taxes	
				\$0 bond pmt	
\$31	10911000	2018 CASH BOND	\$31	\$0	interest
\$213,600	10916000		\$213,600	\$0	funded year 2 per LOC
\$60,000	10917000		\$60,000	\$0	funded year 2 per LOC
\$273,600			\$273,600		
\$0	10915000	CASH/TREAS LTGO BOND	\$105,431	\$105,431	transfer for bond int pmt
\$7,669,952	10760000	RESERVES	\$7,704,991	\$35,040	
				\$35,040 interest	
\$11,392,184			\$11,048,033	(\$344,151)	6
					Days of Cash on Hand
					Cash:
					current assets 241,952
					unrestricted reserves 2,722,058
					unrestricted reserves 3,565,467
					<u>6,529,478</u>
					USDA reserve 273,600
					restricted reserves - pending covid ca 4,244,955
					<u>4,518,555</u>
					Expenses:
					total YTD 3,366,384
					less depreciation -19,133,482
					<u>-15,767,097</u>
					number of days YTD 152
					Days of Cash on Hand 67.4
					Restricted Days Cash on Hand 43.8
					Total Days Cash on Hand 111.3

	2023 Board of Commissioners KPI DASHBOARD									2024 Board of Commissioners KPI DASHBOARD				
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
**KPI-5. By July 2023 50% of all wages will be within +/- 15% of the standard pay range defined in the Wage Plan.				100%										
**KPI-8. 100% of all Leader's Meetings and All Staff Meetings will include a Values focus.	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
**KPI-9. 100% of all new employee orientation will include a presentation related to LCH values.	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
**KPI-10. Employee Satisfaction survey will include a question related to values knowledge (establish baseline).							100%							
** KPI-45. Aggregate Quality Score >90%		86.6%	85.6%	80.0%	86.4%	79.4%	70.0%	65.0%	57.0%	72.0%	49.0%	48.0%	85.0%	74.0%
**KPI-47. Service line development / improvement metrics will be executed at => 77%		36%	27%	50%	45%	54%	61%	69%	50%					
**KPI-68. Facility Master Plan complete by July 2023. Track to KPI-72 – KPI 76				100%										
**KPI-77. Meet 100% of the 5 key HFMA indicators					20%	40%	40%	20%	20%	40%	40%	40%	0%	20%
**KPI-88. Complete 2 Community Forums 2023.						100%								
**KPI-92. Quarterly rounding / staff meeting attendance, by Administrative Staff.			100%			75%			75%			75%		
Governance Committee KPI-1: Complete 3 Board Community Forums 2024													1 of 2	
Governance Committee KPI-2: Representation of hospital at Community meetings.										100%	100%	100%	100%	100%

Green indicates and outcome oriented KPI
Blue indicates a process oriented KPI

2024 AWPHD & WSHA Rural Hospital Leadership Conference

Sunday, June 23
3:30 PM: Conference registration opens
7:00 PM – 8:00 PM: Ice Cream Social
Monday, June 24
7:00 AM – 8:00 AM: Yoga on the Beach
8:00 AM – 9:00 AM: Breakfast
9:00 AM – 10:00 AM: Transforming Rural Health Care: Navigating the Digital Frontier, Dr. Geeta Nayyar
10:00 AM – 11:00 AM: AI & the Digital Transformation in Healthcare, Maddie Haller & Lee Kuo, Ogden Murphy Wallace & Cassie Sauer, WSHA
11:00 AM – 12:00 PM: Breakouts
<ul style="list-style-type: none">• Asking Voters for Funding; What it Means and How to Get There, Matt Ellsworth, AWPHD + Member Panel• Rural Hospital Finances: Challenges, Opportunities & How to Advocate for your Hospital, Eric Lewis & Chelene Whiteaker, WSHA
12:00 PM – 1:00 PM: Lunch
12:30 PM – 1:00 PM: Washington State Political Musical Chairs, Jacqueline Barton True, Cassie Sauer & Chelene Whiteaker, WSHA
1:00 PM – 2:00 PM: The CEO Performance Evaluation: Best Practices & Recommendations, Kim Russel
4:00 PM – 6:00 PM: Reception at Harmony Meadows Tennis Resort* *Guests of all ages are welcome. Guest ticket required for guests 21 and over.
Tuesday, June 25
7:00 AM – 8:00 AM: Yoga on the Beach
8:00 AM – 9:00 AM: Breakfast
9:00 AM – 10:00 AM: The Board's Role in Safety & Quality, Kimberly McNally
10:00 AM – 11:00 AM: Breakouts
<ul style="list-style-type: none">• A CEO Discussion Session with Kim Russel: Supporting Your Board in its Role of Governance (CEOs only)• Stealth Jets, Helicopters & Space Stations: The Role of Boards in Using Data to Guide Strategy, Abby Berube & Darcy Jaffe, WSHA
11:00 AM – 12:00 PM: Breakouts

2024 AWPHD & WSHA Rural Hospital Leadership Conference

- Straight From the Board Room: Governance Case Studies, Kim Russel
- Reproductive Health Services in Rural Communities: Legal Requirements, Quality Considerations, and Community Engagement, Taya Briley & Zosia Stanley, WSHA + Member Panel

12:00 PM – 12:45 PM: Lunch

12:00 PM – 1:30 PM: CEO & Board Chair Meeting

12:45 PM – 1:30 PM: What's New in Open Public Meetings and Records Rules, Steve Gross, MRSC

1:30 PM – 2:30 PM: How to Be Brave, Blair Braverman

2:30 PM – 4:00 PM: Rural Hospital Committee Meeting

2:30 PM – 4:00 PM: Hospital Governing Boards Committee Meeting

5:00 PM – 7:00 PM: BBQ on the Beach

*Guests of all ages are welcome. No guest ticket required.

Wednesday, June 26

8:00 AM – 9:00 AM: Breakfast

8:00 AM – 8:45 AM: AWPHD Board Meeting

9:00 AM – 10:00 AM: AWPHD All-Member Meeting

10:00 AM – 11:00 AM: Breakouts

- Make Your Own Luck: The Value of Being Seen by Your Community, Mary Kay Clunies-Ross, Sunshine Communications + Member Panel
- Navigating Washington's New Hospital Staffing Laws: How Governance Boards Can Support Implementation, Gena Cooper, Darcy Jaffe, Ashlen Strong + Member Panel
-

11:00 AM – 12:00 PM: Getting Back to Community Through Organizational Wellness, Lieven Callewaert

12:00 PM: Adjourn



5/29/2024

Dear Congresswoman Schrier,

As we watch our own rural health system safety net falling farther behind, your voice is especially needed now in Congress to help reverse the decline in the financial strength of hospitals and clinics in rural areas such as ours. Being a pediatrician, we also believe that your voice would be particularly effective as part of the Congressional Bipartisan Rural Health Caucus. Would you consider membership in this Caucus, joining fellow Washington Congressional Representatives Larsen, Kilmer, and Perez?

Chelan County Hospital District No. 2 dba Lake Chelan Health is a Critical Access Hospital serving a remote rural population of over 11,000 people and many more visitors throughout the year. Like other rural health hospitals and clinics in your Congressional District 8, our hospital struggles to meet the growing basic healthcare needs of our communities due to the fact that federal reimbursement is not covering the increasing costs of healthcare, and policies focused primarily on health systems in urban areas are not adequately addressing the unique needs in our rural area, such as higher costs of care, longer travel distances to care and lack of transportation, lack of access to specialty care in the community, inadequate health insurance, limited availability of other health and social services, and inadequate access to bandwidth. Lake Chelan Valley serves a diverse population (40% racial/ethnic minority) that is older (23% over age 65), less likely to be insured (12% vs 8% in the WA State), less affluent (40% low income), and less healthy (34% obese, 11% adults with diabetes).

We are grateful for your dedicated efforts in Congress over the past five years to advocate for basic healthcare services, especially for the underserved. And we applaud your recent successful work to pass the Emergency Medical Services for Children Reauthorization Act.

We appreciate your leadership representing our rural community, and we are at your service to support you in your ongoing efforts to strengthen rural health care.

Sincerely,

Aaron Edwards, CEO

Jordana LaPorte, Chair, Board of Commissioners



Origination 7/31/2013
Last Approved N/A
Effective Upon Approval
Last Revised 4/30/2024
Next Review 2 years after approval

Owner Patti Peters:
Business Office/
Patient Access/
HIMS Manager
Area Patient Access
Services

Outpatient Service Orders by Non-Privileged Providers

POLICY STATEMENT:

Lake Chelan Health allows licensed non-staff practitioners or advanced practice professionals to order outpatient tests and services in accordance with CMS Guidelines and as permitted by their license, scope of practice and the State of Washington. An appropriate verification process will be followed to ensure any ordering individual has an NPI and current state licensure.

PURPOSE:

To provide a process for licensed practitioners who are not members of the medical staff to order outpatient tests and services in accordance with Washington State law. For the purpose of this policy, licensed practitioners are defined as health care personnel who are qualified and authorized to order outpatient diagnostic tests and services, and refer patients to outpatient and/or specialty services.

PROCEDURE:

1. The requesting practitioner must fax an order on their office/facility letterhead and include their NPI and state license numbers.
 - a. For non-privileged providers, the request must also include the address and contact numbers(s) of the patient and the name, address, and contact number of the Practitioner responsible for the results.
2. Upon receipt of the order, the reception staff will verify that the ordering or referring practitioner is a member of the Medical Staff or in the Hospital's database.
3. If the provider is not a member of the Medical Staff, nor in the Hospital's data base, the

reception staff will verify the validity and status of the provider's State License by going to the appropriate State's medical practitioner license website.

4. Patient Access Services staff will then print a copy of the practitioner's license status and scan that, along with the faxed order form into the patient's chart.
5. The reception staff will then notify the appropriate department of the patient and the ordered test or service.
6. It is at the discretion of the Laboratory's Medical Director to review and / or reject the non-privileged Providers orders. If lab staff reject an order, they will notify the ordering clinician.
7. All reports are to be sent directly to the requesting Practitioner. If there is any questions about the requests, the Practitioner should be contacted for verification.

DIAGNOSTIC TESTS AND SERVICES:

1. Non-staff providers, (MD, DO, DPM, DDS, PAC, PA, ARNP, CRNA, DC, & NT) may order the following tests/outpatient services:
 - Diagnostic imaging
 - Laboratory Services
 - Physical Therapy / Occupational Therapy
 - EKG
 - Wound Care Therapy
 - Blood Transfusions
 - Infusion Therapy
 - PICC Insertion
2. It is also permissible to allow physicians with a confirmed, valid license in their state to order services as defined in item #1.

LIMITATIONS:

1. Chiropractors are limited to ordering non-invasive diagnostic radiological tests (x-rays, MRI or CT scans) and physical therapy or rehabilitation services.
2. Naturopaths are authorized to order only outpatient laboratory tests.

EXCEPTIONS:

1. Orders cannot be accepted from a member of Lake Chelan Health's medical staff or allied health professional whose clinical privileges have been suspended for disciplinary reasons.
2. The Administrator On-Call may make exceptions to this policy under unusual circumstances taking into account the best interest of the patient's medical needs.

Approval Signatures

Step Description	Approver	Date
Executive Review	Wendy Kenck: Executive Assistant	Pending
Med Exec Committee	Becky McCracken: Med Staff Corrdinator	5/21/2024
CMO Review	Matthew Hillman: Chief Medical Officer	5/6/2024
Owner	Patti Peters: Business Office/ Patient Access/HIMS Manager	5/1/2024

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