



**Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes April 23, 2024 1:30 pm
in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

Jordana LaPorte, Chair
 Lori Withrow, Vice Chair

Mary Murphy,
Secretary
 Doug Gibson

Len England

Staff Participants: A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, B. McCracken, M. Miller, P. McCallum, M. Hillman, B. Kipp, R. Eickmeyer, A. Benegas, A. Thomas,

Guests:

Community Members:

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> L. Withrow called the meeting to order at 1:30 pm and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> No public comment
3. Chair's Report	<ul style="list-style-type: none"> L. Withrow expressed gratitude to everyone for their efforts in enhancing culture and communication within the organization. Emphasizing the importance of prioritizing patient and staff safety and acknowledge the team's dedication to progress in a positive direction.
4. Consent Agenda	<ul style="list-style-type: none"> <i>D Gibson motioned to approve Consent Agenda with the below edits, seconded, motion passed</i>
5. Executive Session	<ul style="list-style-type: none"> L. Withrow announced Executive Session at 1:31pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o) Executive session ended at 1:41 pm approver
6. Reports	<ul style="list-style-type: none"> <i>M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i> M. Hillman spoke to the med staff update noting currently down a few FTE, filling in with WEP providers. Finance: <ul style="list-style-type: none"> B. Truman presented the unaudited March 2024 Finance. <ul style="list-style-type: none"> Noting there is a USDA meeting scheduled to review the loan documents. <i>M. Murphy motioned to accept the March unaudited Finance Report, seconded, motion approved.</i> RFP for Audit Cost Report Preparer was presented through the Finance Committee. The committee voted to recommend Eide Bailly to the Board for motion. <ul style="list-style-type: none"> <i>Motion made by M. Murphy to approve Eide Bailly, seconded, and motion approved.</i>

	<ul style="list-style-type: none"> ● A. Edwards shared the CEO Report with additional notes of interest: <ul style="list-style-type: none"> ○ 5 new SANE (sexual assault nurse examiner) certified nurses in the facility, and an additional 25 WA state nurses were trained at the LCH facility. ○ 5th graders participated in CPR training, EMS walk-around, and Dissection with CVCH. ○ Career path program at Chelan Middle School; departments had an opportunity to showcase various opportunities available in the medical field. ○ ER readmission rates are the best in the last 2 years. ○ 100% Stroke compliance ○ CUP- May 1st comments are due to the city. ○ Clinic is applying to the State Childrens Vaccine program - if approved it will help increase access to vaccinations for children ○ Susie Fenton (RN) was announced as the Nurse of the Year ● S. Ottley presented an overview of March’s Key Performance Indicator (KPI) dashboard. ● L. England attended the Lake Chelan Health & Wellness Foundation meeting in April and will be creating a report to keep the group up to date.
7. Old Business	<ul style="list-style-type: none"> ● Strategic Planning: Scheduled for May 22nd, starting at 7:30 am with breakfast and concluding at 4 pm in the Bragg Room. ● Community Forum: Reminder: Slides are due today to the Governance Committee. ● Weagant Paintings: Approved for loan to the Community Center.
8. New Business	<ul style="list-style-type: none"> ● Resolution 2024-02 Amendment to the CEO Contract <ul style="list-style-type: none"> ○ <i>M. Murphy motioned to approve Resolution 2024-02, seconded, motion approved.</i> ● Policies: <ul style="list-style-type: none"> ○ <i>M. Murphy motion to approve the Complaint & Grievance Resolution Policy and Procedure, seconded, motion approved.</i> ○ <i>D. Gibson motioned to approve the Peer Review policy, seconded, motion approved.</i> ○ <i>M. Murphy motioned to approve the Outpatient Service Orders, seconded, motion approved with edits.</i>
9. Roundtable/Action Items	<ul style="list-style-type: none"> ● A. Edwards, R. Montgomery, C. Onda, and L. Withrow to RSVP and attend the Heritage Heights ceremony on May 15th at 11 am. ● M. Murphy to attend the Diabetes Prevention Meeting on May 23rd. ● May 4th, 4-5:30: Ruth Keys' 50 years celebration at the Chamber. ● L. Sahlinger to initiate an ISO project with Admin regarding the Bragg funds for education. ● Nurse of the Year, Susie Fenton, to be added to the Community Forum agenda. ● S. Ottley and A. Edwards to attend the City Planning Meeting on May 1st for CUP and traffic study. ● A. Edwards to discuss parking for construction crew with Heritage Heights. ● EA to reserve Campbell's for May 21st at 5:30 pm and send invites to all attendees. ● EA to send Dietary Request for Strat Planning. ● A. Edwards to follow up with Karen from Guild Y regarding the Community Forum. ● Group to meet at the Senior Center at 4:30 pm for Forum set up. ● A. Edwards to coordinate with the Community Center for the loan of the 3 Weagant paintings. ● L. Sahlinger to amend the wording from 'patient' to 'complainant' in the Complaint Policy. ● P. Peters to edit NPI (procedure item I) and spell it out on the policy, Outpatient Order ● Board members to attend the May 11th and May 23rd Parades.
10. Public Comment	<ul style="list-style-type: none"> ● No public comment
11. Executive Session	<ul style="list-style-type: none"> ● L. Withrow announced Executive Session at 3:35 pm for 40 minutes for RCW 42.30.110(1)(g) to Evaluate the performance of a public employee

	<ul style="list-style-type: none"> ○ M. Murphy extended the Executive Session 15 minutes ○ M. Murphy extended the Executive Session 15 minutes ○ M. Murphy extended the Executive Session 15 minutes ○ Executive Session ended at 5:00pm
12. Adjournment	<ul style="list-style-type: none"> ● No action was taken as a result of the Executive Session ● L. Withrow adjourned the meeting at 5:01 pm

Attest:

Mary C Murphy
 Mary C Murphy (May 30, 2024 13:30 PDT)
 M. Murphy, Secretary

Aaron C Edwards
 Aaron C Edwards (May 30, 2024 11:03 PDT)
 Aaron Edwards, CEO

Wendy Kenck
 W. Kenck, Executive Assistant











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Final Audit Report

2024-05-30

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