

LAKE CHELAN HEALTH

BOARD PACKET

Chelan County Public Hospital District No. 2

5/28/2024



Chelan County Public Hospital District No. 2
 Regular Meeting of the Board of Commissioners
 May 28, 2024, at 1:30 am via TEAMS

Agenda

Mission- “To provide the highest quality healthcare with compassion and respect to the community we serve.”

FI – For Information; FD – For Discussion; FM – For Motion; FA – For Acceptance; FR-For Resolution

<i>Time</i>	<i>Agenda Item</i>	<i>Facilitator</i>	<i>Topic/Action</i>
1:30	<ul style="list-style-type: none"> • Call to Order 	J. LaPorte	
1:32	<ul style="list-style-type: none"> • Chair Report 	J. LaPorte	
1:35	<ul style="list-style-type: none"> • Consent Agenda 	Commission	A. Regular Board Meeting Minutes 4/23/2024 (FM) B. Warrants & Vouchers (FM) C. Bad Debt & Charity Care (FM) D. Board Community Forum Meeting Minutes 4/30/2024 (FM) E. Strat Planning Meeting Minutes 5/22/2024 (FM) F. Finance Committee Minutes 5/23/2024 (FA)
1:45	<ul style="list-style-type: none"> • Executive Session 		A. RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205
2:00	<ul style="list-style-type: none"> • Public Comment 		
2:05	<ul style="list-style-type: none"> • Reports 	L. Sahlinger/M. Hillman Dr. Hippe (CVCH) B. Truman A. Edwards S. Ottley Commission	A. Credentialing (FM)/Med Staff Report (FI) B. Chief of Medical Staff Report C. Financial Committee Report (FA) D. CEO Report (FI) E. Strat Plan KPI Report (FI) F. Board Advocacy/Community Connections (FD) <ul style="list-style-type: none"> a. Apple Blossom Parade b. Heritage Heights c. Memorial Day Parade d. Chelan Pride Festival
3:15	<ul style="list-style-type: none"> • Old Business 	Commission/L. Sahlinger	A. Quality Rounding
3:25	<ul style="list-style-type: none"> • New Business 	B. Truman/S. Ottley Ray Eickmeyer Rhianna Montgomery	A. Request: Clinic Trailer B. DEI Update: Charter (FM) C. Nurse of the Year recognition: Susie Fenton
4:00	<ul style="list-style-type: none"> • Roundtable /Action Items 	Commissioners	
4:10	<ul style="list-style-type: none"> • Public Comment 		
4:15	<ul style="list-style-type: none"> • Executive Session 		A. RCW 42.30.110(1)(g) Evaluate the performance of a public employee. B. RCW 70.41.205 To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price. C. RCW 42.30.110(1)(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205

Board Calendar Reminders:

6/5/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
6/10/2024	TBA	Bragg Room/ TEAMS	9 am
6/13/2024	Med /OB Staff/ED Clinical Line Services	Bragg Room/TEAMS	7am-9am
6/13/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
6/17/2024	Finance Committee	Bragg Room/ TEAMS	9 am
6/18/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm
6/20/2024	DEI Committee	1212 Conference/ TEAMS	1 pm

7/3/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
7/8/2024	TBA	Bragg Room/ TEAMS	9 am
7/11/2024	Med /OB Staff/ED Clinical Line Services	Bragg Room/TEAMS	7am-9am
7/11/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
7/18/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
7/17/2024	Finance Committee	Bragg Room/ TEAMS	10 am – 12 pm
7/23/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm

8/7/2024	Compliance, Privacy, & Risk Committee	1212 Conference Room	10 am – 11 am
8/8/2024	Med Staff/Peer Review	Bragg Room/ TEAMS	7:15 am – 9 am
8/8/2024	Quality Committee	Bragg Room/ TEAMS	1 pm – 3 pm
8/12/2024	TBA	Bragg Room/ TEAMS	9 am
8/15/2024	DEI Committee	1212 Conference/ TEAMS	1 pm
8/21/2024	Finance Committee	Bragg Room/ TEAMS	11 am
8/27/2024	Regular Board Meeting	Bragg Room/ TEAMS	1:30 pm



Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes April 23, 2024 1:30 pm
in person and via Microsoft TEAMS

Commission Attendance:

(not present present)

Jordana LaPorte, Chair
 Lori Withrow, Vice Chair

Mary Murphy,
 Secretary
 Doug Gibson

Len England

Staff Participants: A. Edwards, B. Truman, S. Ottley, R. Montgomery, L. Sahlinger, B. McCracken, M. Miller, P. McCallum, M. Hillman, B. Kipp, R. Eickmeyer, A. Benegas, A. Thomas,

Guests:

Community Members:

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> L. Withrow called the meeting to order at 1:30 pm and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> No public comment
3. Chair's Report	<ul style="list-style-type: none"> L. Withrow expressed gratitude to everyone for their efforts in enhancing culture and communication within the organization. Emphasizing the importance of prioritizing patient and staff safety and acknowledge the team's dedication to progress in a positive direction.
4. Consent Agenda	<ul style="list-style-type: none"> <i>D Gibson motioned to approve Consent Agenda with the below edits, seconded, motion passed</i>
5. Executive Session	<ul style="list-style-type: none"> L. Withrow announced Executive Session at 1:31pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o) Executive session ended at 1:41 pm
6. Reports	<ul style="list-style-type: none"> <i>M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented, seconded, motion passed.</i> M. Hillman spoke to the med staff update noting currently down a few FTE, filling in with WEP providers. Finance: <ul style="list-style-type: none"> B. Truman presented the unaudited March 2024 Finance. <ul style="list-style-type: none"> Noting there is a USDA meeting scheduled to review the loan documents. <i>M. Murphy motioned to accept the March unaudited Finance Report, seconded, motion approved.</i> RFP for Audit Cost Report Preparer was presented through the Finance Committee. The committee voted to recommend Eide Bailly to the Board for motion. <ul style="list-style-type: none"> <i>Motion made by M. Murphy to approve Eide Bailly, seconded, and motion approved.</i>

	<ul style="list-style-type: none"> • A. Edwards shared the CEO Report with additional notes of interest: <ul style="list-style-type: none"> ○ 5 new SANE (sexual assault nurse examiner) certified nurses in the facility, and an additional 25 WA state nurses were trained at the LCH facility. ○ 5th graders participated in CPR training, EMS walk-around, and Dissection with CVCH. ○ Career path program at Chelan Middle School; departments had an opportunity to showcase various opportunities available in the medical field. ○ ER readmission rates are the best in the last 2 years. ○ 100% Stroke compliance ○ CUP- May 1st comments are due to the city. ○ Clinic is applying to the State Childrens Vaccine program - if approved it will help increase access to vaccinations for children ○ Susie Fenton (RN) was announced as the Nurse of the Year • S. Ottley presented an overview of March’s Key Performance Indicator (KPI) dashboard. • L. England attended the Lake Chelan Health & Wellness Foundation meeting in April and will be creating a report to keep the group up to date.
7. Old Business	<ul style="list-style-type: none"> • Strategic Planning: Scheduled for May 22nd, starting at 7:30 am with breakfast and concluding at 4 pm in the Bragg Room. • Community Forum: Reminder: Slides are due today to the Governance Committee. • Weagant Paintings: Approved for loan to the Community Center.
8. New Business	<ul style="list-style-type: none"> • Resolution 2024-02 Amendment to the CEO Contract <ul style="list-style-type: none"> ○ <i>M. Murphy motioned to approve Resolution 2024-02, seconded, motion approved.</i> • Policies: <ul style="list-style-type: none"> ○ <i>M. Murphy motion to approve the Complaint & Grievance Resolution Policy and Procedure, seconded, motion approved.</i> ○ <i>D. Gibson motioned to approve the Peer Review policy, seconded, motion approved.</i> ○ <i>M. Murphy motioned to approve the Outpatient Service Orders, seconded, motion approved with edits.</i>
9. Roundtable/Action Items	<ul style="list-style-type: none"> • Aaron, Rhianna, Codi, and Lori to RSVP and attend the Heritage Heights ceremony on May 15th at 11 am. • M. Murphy to attend the Diabetes Prevention Meeting on May 23rd. • May 4th, 4-5:30: Ruth Keys' 50 years celebration at the Chamber. • Louise to initiate an ISO project with Admin regarding the Bragg funds for education. • Nurse of the Year, Susie Fenton, to be added to the Community Forum agenda. • Shawn and Aaron to attend the City Planning Meeting on May 1st for CUP and traffic study. • Aaron to discuss parking for construction crew with Heritage Heights. • Wendy to reserve Campbell's for May 21st at 5:30 pm and send invites to all attendees. • Wendy to send Dietary Request for Strat Planning. • Aaron to follow up with Karen from Guild Y regarding the Community Forum. • Group to meet at the Senior Center at 4:30 pm for Forum set up. • Aaron to coordinate with the Community Center for the loan of the 3 Weagant paintings. • Louise to amend the wording from 'patient' to 'complainant' in the Complaint Policy. • Patti to edit NPI (procedure item I) and spell it out on the policy, Outpatient Order • Board members to attend the May 11th and May 23rd Parades.
10. Public Comment	<ul style="list-style-type: none"> • No public comment
11. Executive Session	<ul style="list-style-type: none"> • L. Withrow announced Executive Session at 3:35 pm for 40 minutes for RCW 42.30.110(1)(g) to Evaluate the performance of a public employee <ul style="list-style-type: none"> ○ M. Murphy extended the Executive Session 15 minutes

	<ul style="list-style-type: none">○ M. Murphy extended the Executive Session 15 minutes○ M. Murphy extended the Executive Session 15 minutes○ Executive Session ended at 5:00pm
12. Adjournment	<ul style="list-style-type: none">● No action was taken as a result of the Executive Session● L. Withrow adjourned the meeting at 5:01 pm

Attest:

M. Murphy, Secretary

Aaron Edwards, CEO

W. Kenck, Executive Assistant

DRAFT

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - MAY 2024	<i>NEW HOSPT AMNT FROM CKRN</i>	WARRANT#'S PAYROLL	AMOUNT	pay period
235519-235606	\$ 196,320.56				Direct Deposit	\$ 509,316.76	4/6/2024
Retirement	\$ 43,968.59				PAYROLL TAXES	\$ 197,802.05	4/6/2024
235607	\$ 738.47				CHILD SUPPORT	\$ 430.68	4/6/2024
235608-235688	\$ 306,204.31				77515-77417	\$ 12,538.01	4/6/2024 RUN#3
MARCH DOR	\$ 12,518.09				Direct Deposit	\$ 513,583.38	4/20/2024
FAMILY PAID LEAVE	\$ 36,500.75				PAYROLL TAXES	\$ 208,326.73	4/20/2024
LONG TERM CARE	\$ 26,270.07				CHILD SUPPORT	\$ 430.68	4/20/2024
235689-235747	\$ 472,930.60				Direct Deposit	\$ 502,358.88	5/4/2024
235748	miss feed-VOID				PAYROLL TAXES	\$ 190,409.85	5/4/2024
235749	\$ 115,400.00				CHILD SUPPORT	\$ 430.68	5/4/2024
235750-235787	\$ 68,988.46				77513	\$ 5,057.34	5/4/24 run #2
235788-235802	\$ 59,753.64				PAYROLL TAXES	\$ 2,330.01	5/4/24 run #2
235803-235875	\$ 213,817.51						
235821	VOIDED CK						
235876	\$ 943.44						
	<i>\$ 1,554,354.49</i>					<i>\$ 2,143,015.05</i>	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - Dec 2023	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	
233718-233795	\$ 340,793.59	\$ 16,803.88	11/2/2023				
233796-233890	\$ 212,808.29	\$ 13,618.05		\$ 220,374.46	DIRECT DEPOSIT	\$ 498,907.23	11/18/2023
233891-233997	\$ 432,587.89		11/16/2023		DIRECT DEPOSIT	\$ 492,077.01	12/2/2023
233998-233999	\$ 73,883.22		11/21/2023				
234000-234003	\$ 1,733.88		11/22/2023				
234004-234092	\$ 479,872.93		11/30/2023				
234093	\$ 12,950.00		12/1/2023				
234094-234096	\$ 25,803.00		12/4/2023				
234097-234171	\$ 125,590.87		12/8/2023				
	\$ 1,706,023.67	\$ 30,421.93		\$ 220,374.46		\$ 990,984.24	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - Jan 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
234172-234277	\$ 234,487.12	\$ 38,152.19	12/14/2023		Direct Deposit	\$ 496,118.44	12/16/2023
234278			12/15/2023	\$ 26,316.15			
234279-234352	\$ 298,824.30		12/21/2023				
234353-234387	\$ 314,405.51		12/27/2023				
234388-234389	\$ 160.00		12/28/2023				
	\$ 847,876.93	\$ 38,152.19		\$ 26,316.15		\$ 496,118.44	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - FEB 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
234390-234391	\$ 8,010.05		1/4/2024		Direct Deposit	\$ 489,629.05	12/30/2023
234392-234450	\$ 181,661.51	\$ 131,008.12	1/5/2024		Direct Deposit	\$ 499,173.71	1/13/2024
234451	\$ 3,855.24		1/10/2024		Direct Deposit	\$ 494,102.81	1/27/2024
234452-234548	\$ 305,417.66		1/11/2024				
234549-234628	\$ 347,635.52		1/18/2024				
234629-234771	\$ 428,718.71		1/25/2024				
234772-234837	\$ 271,150.46		2/1/2024				
	\$ 1,546,449.15	\$ 131,008.12				\$ 1,482,905.57	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - MARCH 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
Retirement	\$ 40,650.33		1/10/2024		PAYROLL TAXES	\$ 184,817.98	12/30/2023
DOR	\$ 16,573.51		1/16/2024		CHILD SUPPORT	\$ 430.68	12/30/2023
Unclaimed Property	\$ 214.07		1/23/2024		PAYROLL TAXES	\$ 193,091.60	1/13/2024
Retirement	\$ 44,485.01		1/24/2024		CHILD SUPPORT	\$ 430.68	1/13/2024
Family Paid Leave	\$ 28,415.27		1/29/2024		PAYROLL TAXES	\$ 187,737.79	1/27/2024
Long term care	\$ 21,964.41		1/29/2024		CHILD SUPPORT	\$ 430.68	1/27/2024
Retirement	\$ 48,957.40		2/6/2024		Direct Deposit	\$ 473,376.24	2/10/2024
JANUARY DEPT OF REV	\$ 12,992.21		2/13/2024		PAYROLL TAXES	\$ 179,018.98	2/10/2024
Retirement	\$ 40,399.23		2/16/2024		CHILD SUPPORT	\$ 430.68	2/10/2024
234838-234840	\$ 24,163.00		2/5/2024		Direct Deposit	\$ 498,886.85	2/24/2024
234841-234916	\$ 240,362.45		2/8/2024		PAYROLL TAXES	\$ 189,990.15	2/24/2024
234917-234984	\$ 280,520.66	\$ 44,007.22	2/15/2024		CHILD SUPPORT	\$ 430.68	2/24/2024
234985-235065	\$ 398,902.29		2/22/2024		Payroll Warrant	\$ 80.68	2/10/2024
235066-235122	\$ 430,341.02		2/29/2024				
235123	\$ 2,800.00		3/1/2024				
Retirement	\$ 49,201.17						
	\$ 1,680,942.03	\$ 44,007.22				\$ 1,909,153.67	

WARRANT #'S A/P	AMOUNT	CAPITAL	BOARD MTG - april 2024	NEW HOSPT AMNT FROM CKRN	WARRANT#'S PAYROLL	AMOUNT	pay period
235124-235255	\$ 197,325.22				Direct Deposit	\$ 511,099.82	3/9/2024
DOR ACH AMOUNT	\$ 13,935.42				PAYROLL TAXES	\$ 205,948.53	3/9/2024
235256-235261	\$ 9,899.10				CHILD SUPPORT	\$ 430.68	3/9/2024
235262-235331	\$ 285,016.19				Payroll warrant	\$ 13,121.83	3/9/2024
RETIREMENT	\$ 48,381.03				Direct Deposit	\$ 506,878.95	3/23/2024
235332-235402	\$ 253,620.52				PAYROLL TAXES	\$ 197,388.99	3/23/2024
235403-235448	\$ 387,552.54				CHILD SUPPORT	\$ 430.68	3/23/2024
235449-235518	\$ 327,015.86						
RETIREMENT	\$ 45,998.36						
	\$ 1,568,744.24					\$ 1,435,299.48	

DATE April 2024

TOTAL BAD DEBTS - HOSPITAL \$220,182.32
TOTAL MEDICARE BAD DEBTS \$7,890.71
TOTAL BANKRUPTCY \$1,433.82
TOTAL CHARITY CARE – HOSPITAL \$43,736.93
TOTAL MEDICARE CHARITY CARE - \$1,897.51

TOTAL ATTESTATION \$275,141.29

I, The undersigned, do hereby certify that the accounts, as described on the attached “bad debt list”, have been duly examined and have been duly processed in accordance with the hospital credit/collection policies. It is hereby submitted and recommended to the Governing Board that the said accounts be turned over to outside professional collector (s) as indicated on the attached list.

BOARD DESIGNATED AUDITOR _____ DATE: _____

BOARD APPROVAL

DATE: _____

CHAIR _____

VICE CHAIR _____

SECRETARY _____

MEMBER _____

MEMBER _____

ATTEST. ADMINISTRATOR _____



**Chelan County Public Hospital District No. 2
Community Forum
Meeting Minutes April 30, 2024 5:30 pm
in person at the Chelan Senior Center**

**Commission
Attendance:**

(not present present)

<input checked="" type="checkbox"/> Jordana LaPorte, Chair <input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Doug Gibson	<input checked="" type="checkbox"/> Len England
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Staff Participants: A. Edwards, S. Ottley, L. Sahlinger, R. Eickmeyer, A. Benegas, C. Venegas, G. Rohrich Jr, M. Miller,
Guests: Guild Y, Guild B., Lake Chelan Health and Wellness Foundation

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> • J. LaPorte called the meeting to order at 5:30 pm and recited the mission statement. Board members were introduced.
2. Presentation	<ul style="list-style-type: none"> • Power point presentation by the Board of Commissioners and LCH staff • Guild Y, Guild B, and Lake Chelan Health and Wellness Foundation spoke to each of their efforts in the community around healthcare.
3. Public Comment	<ul style="list-style-type: none"> • Questions and Answer session from the community • Topics discussed: <ul style="list-style-type: none"> • Consistency of Specialty Services <ul style="list-style-type: none"> • Water rights and issues for continued growth of healthcare services • Appreciation of communication to the community • Finances and Charity Care changes • Recognition items from the old hospital building • Health care portal and electronic medical record • Types of Services the community would like to have at the hospital and clinics.
4. Adjournment	<ul style="list-style-type: none"> • J. LaPorte adjourned the meeting at 7:28 pm

Attest:

M. Murphy, Secretary

Aaron Edwards, CEO

W. Kenck, Executive Assistant



Commission Attendance:

(not present present)

<input checked="" type="checkbox"/> Jordana LaPorte, Chair <input checked="" type="checkbox"/> Lori Withrow, Vice Chair	<input checked="" type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Doug Gibson	<input type="checkbox"/> Len England
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Staff Participants: A. Edwards, S. Ottley, L. Sahlinger, R. Eickmeyer, A. Benegas, T. Lautiki, R. Montgomery, M. Hillman, B. Truman, M. Miller

Guests: A. Yordy, B. Slabach

Recorder: Wendy Kenck

Agenda Item	Topic/Action:
1. Call to Order	<ul style="list-style-type: none"> • Breakfast 7:30-8:00am • J. LaPorte called the meeting to order at 8:00 am and recited the mission statement. Board members were introduced. • A. Edwards recommended an Agenda amendment to include a Executive Session for RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts <ul style="list-style-type: none"> ○ M. Murphy motioned to accept the amendment to the agenda, seconded, motion approved.
2. Presentation	<ul style="list-style-type: none"> • Power point presentation by B. Slabach, COO NRHA, on rural hospitals across the nation.
3. Executive Session	<ul style="list-style-type: none"> • J. LaPorte announced Executive Session at 11:05 am for 30 minutes for RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts. <ul style="list-style-type: none"> ○ L. Withrow extended the Executive Session 10 minutes ○ J. LaPorte extended the Executive Session 15 minutes ○ L Withrow extended the Executive Session 10 minutes ○ Executive Session ended at 12:10 pm
4. Break	<ul style="list-style-type: none"> • Lunch Break till 12:30 pm
5. Presentation/ Discussion	<ul style="list-style-type: none"> • Power point presentation by A. Yordy • Break out into three work groups to discuss 3-4 main organizational goals and their KPI's.
6. Public Comment	<ul style="list-style-type: none"> • No Public Comments
7. Adjournment	<ul style="list-style-type: none"> • J. LaPorte adjourned the meeting at 3:00 pm

Attest:

M. Murphy, Secretary

Aaron Edwards, CEO

W. Kenck, Executive Assistant

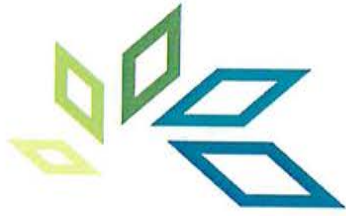


MINUTES

Group: Finance Committee May 23, 2024 at 11 AM in person and via Teams		
Facilitator: Jordana LaPorte		Recorder: Wendy Kenck
Member Attendance:		
<input checked="" type="checkbox"/> Lori Withrow, BOC	<input type="checkbox"/> Shawn Ottley, COO/CNO	<input checked="" type="checkbox"/> Aaron Edwards, CEO
<input checked="" type="checkbox"/> Jordana Laporte, BOC	<input checked="" type="checkbox"/> Brant Truman, CFO	
Participants: Sam Nau, Vickie Bodle,		

FI – For Information; FD – For Discussion; FR – For Recommendation

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> • J. LaPorte called the meeting to order at 11:04 am
2. New Business	<ul style="list-style-type: none"> • V. Bodle presented the unaudited April Financial Statement • B. Truman presented bids from two USDA account representatives to the Finance Committee and is recommending GL Hicks Financial. • B. Truman presented a proposed change to the 'Signature Level Dollar Amount'. The finance committee recommends presenting the proposal to the Board for approval.
3. Old Business	<ul style="list-style-type: none"> • B. Truman reviewed the latest MRI proposals with Siemens and is researching a cash proposal versus a lease purchase. More information will be forthcoming.
4. Reports	<ul style="list-style-type: none"> • S. Nau presented a Power BI table showcasing a draft of the Revenue and Expenses of each dept. • S. Nau presented a Revenue Cycle and HFMA update
5. Adjournment	<ul style="list-style-type: none"> • J. LaPorte adjourned the meeting at 12:47pm



LAKE CHELAN HEALTH

Unaudited Financial Statements

for

For the month ended April 30, 2024

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Balance Sheet
Lake Chelan Health

	Current Month 4/30/2024 unaudited	Prior Year 12/31/2023 Unaudited	Prior Year 4/30/2023 Unaudited	
ASSETS:				
CASH	1,029,822	\$ 858,227	\$ 277,217	
PATIENT RECEIVABLES	10,807,022	9,941,632	\$ 7,437,410	March 2024 was 11.291m
LESS: RESERVES FOR ALLOWANCES	(5,719,539)	(5,504,105)	\$ (3,996,391)	
NET PATIENT ACCOUNTS RECEIVABLES	5,087,484	4,437,527	3,441,019	
ESTIMATED THIRD-PARTY PAYOR SETTLEMENTS	23,012	575,410	(75,181)	
OTHER RECEIVABLES	(285,722)	97,661	(164,810)	taxes are accrued over 12 months and paid 4/30 and 10/30
INVENTORIES	320,131	216,700	233,966	we have received more than accrued
PREPAID EXPENSES	266,009	339,306	274,504	
TOTAL CURRENT ASSETS	<u>\$ 6,440,735</u>	<u>\$ 6,524,831</u>	<u>\$ 3,986,714</u>	
GENERAL RESERVES	\$ 2,418,812	1,541,164	\$ 1,481,935	
Unrestricted Reserves	\$ 3,530,428	3,395,024	\$ 3,625,431	
Internally Restricted Reserves	\$ 4,139,524	4,139,524	\$ 4,139,524	
2018 BONDS	0	0	\$ -	
USDA 2023	273,600	273,600	\$ 136,800	
Bond Payment Transfer	0	0	\$ -	
TOTAL LIMITED USE ASSETS	<u>\$ 10,362,363</u>	<u>\$ 9,349,312</u>	<u>\$ 9,383,690</u>	
LAND	\$ 4,787,900	4,787,901	\$ 4,787,901	
LAND IMPROVEMENTS	5,222,565	5,625,071	\$ 5,543,846	
BUILDINGS & IMPROVEMENTS	996,641	986,252	\$ 986,252	
EQUIPMENT	9,731,720	10,523,549	\$ 9,731,462	
SOFTWARE	2,158,462	2,158,462	\$ 2,159,033	
NEW HOSPITAL	44,718,237	43,928,486	\$ 43,901,486	
GASB 87 BUILDINGS AND EQUIPMENT	1,265,419	0	\$ -	
CONSTRUCTION-IN-PROGRESS - PROJECTS	214,710	674,884	\$ 24,753	
CONSTRUCTION-IN-PROGRESS - HOSPITAL	12,934	15,378	\$ 9,290	
GROSS PROPERTY, PLANT, & EQUIPMENT	69,108,589	68,699,983	67,144,024	
LESS: ACCUMULATED DEPRECIATION	(19,071,235)	(18,318,226)	\$ (15,711,960)	
	(489,897)			
NET PROPERTY, PLANT, & EQUIPMENT	<u>\$ 49,547,457</u>	<u>\$ 50,381,757</u>	<u>\$ 51,432,064</u>	
DEFERRED ITEMS	2,474,376	2,480,797	\$ 2,493,640	
TOTAL ASSETS	<u>\$ 68,824,932</u>	<u>\$ 68,736,697</u>	<u>\$ 67,296,108</u>	
LIABILITIES:				
ACCOUNTS PAYABLE	\$ 582,353	886,533	584,460	
ACCRUED PAYROLL	470,627	685,983	302,582	
ACCRUED VACATION/HOLIDAY/SICK PAY	932,341	597,882	485,065	
PAYROLL TAXES PAYABLE	38,392	55,324	26,611	
ESTIMATED THIRD-PARTY PAYOR SETTLEMENTS	0	0	0	
OTHER CURRENT LIABILITIES	1,229,625	906,970	881,144	Jan 2024 867,440
INTEREST PAYABLE	459,396	93,697	468,014	accr vac/sick
CURRENT PORTION OF LTD (BONDS/MORTGAGES)	1,046,831	1,046,831	1,001,831	as of 1/31 793,882
LINE OF CREDIT	0	0	0	as of 4/30 932,341
TOTAL CURRENT LIABILITIES	<u>\$ 4,759,566</u>	<u>\$ 4,273,220</u>	<u>\$ 3,749,707</u>	int on 2018 bonds
CAPITALIZED LEASES	\$ -	\$ -	\$ -	as of 1/31 73,963
2018 BONDS	\$ 18,714,195	18,717,246	19,023,348	as of 4/30 295,817
2013 BONDS	4,659,998	4,658,279	5,019,842	bond pmt due on 6/1
USDA LOANS	17,995,298	18,136,999	18,412,014	int LTGO bonds
LEASES	1,524,549	1,853,765	1,827,965	as of 1/31 19,735
PAID LEAVE - LT PORTION	200,959	304,376	304,376	as of 4/30 69,882
TOTAL LONG TERM LIABILITIES	<u>\$ 43,094,999</u>	<u>\$ 43,670,665</u>	<u>\$ 44,587,544</u>	bond pmt due on 6/1
DEFERRED ITEMS	\$ 3,922,975	3,922,975	3,922,975	
TOTAL LIABILITIES	<u>\$ 51,777,540</u>	<u>\$ 51,866,860</u>	<u>\$ 52,260,227</u>	
FUND BALANCE:				
UNRESTRICTED FUND BALANCE	\$ 17,268,073	15,036,657	15,036,657	
TEMPORARY RESTRICTED FUND BALANCE	\$ -	0	0	
YTD Net Revenue/(Expenses)	(220,681)	1,833,180	(775)	
TOTAL NET ASSETS	<u>\$ 17,047,392</u>	<u>\$ 16,869,837</u>	<u>\$ 15,035,882</u>	
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 68,824,932</u>	<u>\$ 68,736,697</u>	<u>\$ 67,296,108</u>	

Statement of Revenue and Expense

Lake Chelan Health

For the month ended April 30, 2024

	CURRENT MONTH				Prior Year 04/30/23	Incr/(Decr) from 2022 to 2023
	Actual 04/30/24	Budget 04/30/24	Positive (Negative) Variance			
GROSS PATIENT SERVICE REVENUES						
INPATIENT	\$ 702,385	\$ 4,783,485	(4,081,099)	-85%	\$ 611,548	14.9%
OUTPATIENT	4,172,670	0	4,172,670	0.00%	3,156,210	32.2%
TOTAL PATIENT SERVICE REVENUES	4,875,055	4,783,485	91,570	2%	3,767,758	29.4%
DEDUCTIONS FROM REVENUE						
CONTRACTUAL ALLOWANCES	(1,463,118)	(1,894,314)	431,196	-23%	(1,536,886)	
BAD DEBT	(229,507)	0	(229,507)	0.00%	(47,432)	
CHARITY	(45,634)	0	(45,634)	0.00%	(4,538)	
TOTAL DEDUCTIONS FROM REVENUES	(1,738,259) 35.7%	(1,894,314) 39.6%	156,055	8%	(1,588,856) 42.2%	9.4%
NET PATIENT SERVICE REVENUES	3,136,796	2,889,171	247,625	9%	2,178,902	44.0%
OTHER OPERATING REVENUES	32,167	19,402	12,765	66%	16,663	93.0%
TOTAL OPERATING REVENUES	3,168,962	2,908,573	260,389		2,195,565	44.3%
OPERATING EXPENSES						
SALARIES/WAGES	1,608,977	1,638,969	29,992	2%	1,308,327	23.0%
EMPLOYEE BENEFITS	312,882	361,666	48,784	13%	299,235	4.6%
PROFESSIONAL SERVICES	121,544	91,897	(29,647)	-32%	73,997	64.3%
FOOD SUPPLIES	20,160	15,044	(5,116)	-34%	13,037	54.6%
MINOR EQUIPMENT	28,675	17,388	(11,287)	-65%	3,250	782.3%
SUPPLIES	166,098	172,191	6,093	4%	155,031	7.1%
PLANT UTILITIES	40,103	29,741	(10,362)	-35%	29,373	36.5%
PURCHASED SERVICES	381,838	298,636	(83,202)	-28%	271,385	40.7%
REPAIR/MAINTENANCE	69,566	98,597	29,031	29%	75,813	-8.2%
PUBLIC RELATIONS/RECRUITM	3,882	11,024	7,142	65%	3,540	9.7%
RENT/LEASES	72,704	40,833	(31,871)	-78%	38,592	88.4%
INSURANCE	33,918	43,700	9,782	22%	25,326	33.9%
LICENSES/TAXES	14,883	19,888	5,005	25%	17,979	-17.2%
DUES/SUBSCRIPTIONS/OTHER	44,628	62,327	17,699	28%	36,474	22.4%
TRAVEL/TRAINING	9,860	15,830	5,970	38%	5,854	68.4%
DEPRECIATION	301,713	383,900	82,187	21%	230,903	30.7%
AMORTIZATION	15,475					
TOTAL OPERATING EXPENSES	3,246,905	3,301,631	70,201	2.1%	2,588,117	25.5%
NET OPERATING SURPLUS (LOSS)	(77,943)	(393,058)	315,115		(392,552)	-80.1%
NON-OPERATING REVENUES	310,947	322,084	(11,137)		251,194	23.8%
TAXES						
INTEREST						
GIFTS & GRANTS	0		0			
PANDEMIC GRANTS PPP LOAN FORGIVENESS	0	0	0		0	
NET INCOME margin	233,004 7.4%	(70,974) -2.4%	303,978		(141,358) -6.4%	-264.8%
TOTAL NET INCOME (LOSS)	\$ 233,004	\$ (70,974)	303,978		\$ (141,358)	-264.8%

Statement of Revenue and Expense
Lake Chelan Health

For the month ended April 30, 2024

	YEAR-TO-DATE					Incr/(Decr) from 2022 to 2023
	Actual 04/30/24	Budget 04/30/24	Positive (Negative) Variance		Prior Year 04/30/23	
GROSS PATIENT SERVICE REVENUES						
INPATIENT	\$ 2,622,029	\$ 19,071,410	(16,449,380)	-86%	\$ 2,612,870	0.4%
OUTPATIENT	17,455,206	0	17,455,206	0.00%	12,764,730	36.7%
TOTAL PATIENT SERVICE REVENUES	20,077,235	19,071,410	1,005,826	5%	15,377,600	
DEDUCTIONS FROM REVENUE						
TOTAL DEDUCTIONS FROM REVENUES	(7,482,197)	(7,552,493)	70,296	-1%	(5,827,393)	
BAD DEBT	(610,237)	0	(610,237)	0.00%	(329,178)	
CHARITY	(323,755)	0	(323,755)	0.00%	(104,594)	
TOTAL DEDUCTIONS FROM REVENUES	(8,416,189)	(7,552,493)	(863,696)	-11%	(6,261,166)	34.4%
	41.9%	39.6%			40.7%	
NET PATIENT SERVICE REVENUES	11,661,047	11,518,917	142,130	1%	9,116,435	27.9%
OTHER OPERATING REVENUES	126,449	77,608	48,841	63%	60,847	107.8%
TOTAL OPERATING REVENUES	11,787,496	11,596,525	190,971	2%	9,177,282	
OPERATING EXPENSES						
SALARIES/WAGES	6,451,746	6,555,873	104,127	2%	5,236,937	23.2%
EMPLOYEE BENEFITS	1,279,746	1,446,665	166,919	12%	1,149,940	11.3%
PROFESSIONAL SERVICES	402,228	367,588	(34,640)	-9%	313,600	28.3%
FOOD SUPPLIES	70,479	60,176	(10,303)	-17%	55,138	27.8%
MINOR EQUIPMENT	291,490	69,552	(221,938)	-319%	25,350	1049.8%
SUPPLIES	808,387	691,971	(116,416)	-17%	651,270	24.1%
PLANT UTILITIES	149,719	118,964	(30,755)	-26%	140,513	6.6%
PURCHASED SERVICES	1,196,749	1,194,544	(2,205)	0%	1,122,460	6.6%
REPAIR/MAINTENANCE	357,570	394,388	36,818	9%	288,568	23.9%
PUBLIC RELATIONS/RECRUITMENT	20,579	44,096	23,517	53%	25,819	-20.3%
RENT/LEASES	218,634	163,332	(55,302)	-34%	162,675	34.4%
INSURANCE	137,482	174,800	37,318	21%	114,326	20.3%
LICENSES/TAXES	64,947	79,552	14,605	18%	53,167	22.2%
DUES/SUBSCRIPTIONS/OTHER	185,906	249,308	63,402	25%	128,585	44.6%
TRAVEL/TRAINING	39,466	63,320	23,854	38%	19,447	102.9%
DEPRECIATION	1,240,484	1,535,600	295,116	19%	919,136	35.0%
AMORTIZATION	62,525	0	(62,525)			
TOTAL OPERATING EXPENSES	12,978,139	13,209,729	231,590	1.8%	10,406,930	24.7%
NET OPERATING SURPLUS (LOSS)	(1,190,643)	(1,613,204)	422,561		(1,229,648)	-3.2%
NON-OPERATING REVENUES		1,288,332				
PROPERTY TAXES FOR OPERATIONS	907,048				867,379	4.6%
GRANTS/CONTRIBUTIONS	99,971				434,357	-77.0%
INVESTMENT EARNINGS	138,756				124,596	11.4%
OTHER EXPENSE	0	0	0			
TAXES FOR DEBT SVC PMTS	425,163				413,839	2.7%
INTEREST EXPENSE	(602,388)				(611,299)	-1.5%
GAIN / (LOSS) ON ASSET DISPOSAL	1,413					
NET INCOME	(220,681)	(324,872)	104,192		(776)	28337.9%
margin	-1.9%	-2.8%			0.0%	
TOTAL NET INCOME (LOSS)	\$ (220,681)	\$ (324,872)	\$ 104,192		\$ (776)	28337.9%

unaudited

Patient Statistics
Lake Chelan Health

For the month ended April 30, 2024



Current Month			Last Year Month			
Actual vs Budget	04/30/24	BUDGET	STATISTICS	Actual vs Budget	04/30/23	BUDGET
	118	120	Total Days Cash on Hand		119	120
	57	40	Net AR Days		43	40
	1.41	1.25	Debt Coverage Ratio		1.02	1.25
	195	175	Payroll FTEs		189	175

Current Month			Year-To-Date					
Actual vs Budget	Actual 04/30/24	Prior Year 04/30/23	BUDGET	STATISTICS	Actual vs Budget	Actual 04/30/24	Prior Year 04/30/23	BUDGET
Admissions								
NA	16	16	NA	medical	NA	73	78	NA
NA	0	0	NA	surgical	NA	0	0	NA
NA	9	11	NA	OB	NA	33	34	NA
NA	25	27	NA	Acute	NA	106	112	NA
NA	6	6	NA	Swing Bed	NA	25	33	NA
NA	8	11	NA	Total Deliveries	NA	31	35	NA

Patient Days								
	36	37	51	medical		218	222	203
NA	0	0	NA	surgical	NA	0	0	NA
	17	27	16	OB		60	74	64
	53	64	67	Acute		278	296	267
	93	42	53	Swing Bed		290	281	210
	9	15	12	Total Newborn Days		40	50	49
	155	121	132	TOTAL PATIENT DAYS		608	627	626

Average Length of Stay								
	2.1	2.4		Total Inpatient		2.6	2.6	
	15.6	8.4		Swing Bed		11.6	8.6	

Avg Daily Census - Hospital								
	1.8	2.1		Total Inpatient		2.3	2.5	
	3.1	1.4		Swing Bed		2.4	2.3	
	4.9	3.5		Total		4.7	4.8	

	457	607	571	ED Visits		1935	1919	2276
	78	47	77	Surgeries		290	185	307
	1221	914	1007	Imaging Procedures		4823	3879	4015
	2875	2714	3234	Lab Tests		11633	11456	12894
	799	507	675	Rehab Visits		2951	2079	2689
	109	129	122	EMS Runs		441	428	487
	861	666	1009	Total Clinic Visits		3297	2642	2993
	102	67	74	Specialty		392	137	218
	171	109		Primary care		590	477	0
	588	477	935	Express Care (budget shows primary and express)		2315	2028	2775
	22	20		working days		86	85	

Note #1 Contractuals

Contractuals do not include reimbursement that will happen when cost report is filed. AR decreased \$485k from March to April. This resulted in a decrease to contractuals. Charity care was \$45,634 for April. Bad Debt was \$229,507. Charity and Bad Debt are 5.64% of gross charges ytd compared to 2.38% this same time last year and 2.62% overall.

Revenues are 5% higher than budgeted

April contractuals are lower due to the change in AR being primarily private pay which has a contractual estimate of 75%

Note #2 PROFESSIONAL SERVICES

UW Residency Program budget is \$69k vs expense of \$67k
ED Pro Fees \$44k, budget \$12,500.

Note #3 MINOR EQUIPMENT AND SUPPLIES

Surgery - Budget \$9k, Actual \$219k Stryker Orthopaedics \$194k for instruments for total knees and hips (this expense was not known at budget time) \$5k workpointe for desks

Note #4 SUPPLIES

Revenue is over budget (\$1m). Complexity of surgeries = higher supply costs. Will continue to research.

Note #5 UTILITIES


LCH is still occupying the old hospital building. Winter utility bills are higher. PUD for old hospital was \$17,206 and water/garbage was \$18,103. Roots does help offset some of these costs

Note #6 RENTS/LEASES

Chelan Business Center lease \$4,920 per month (19,680 ytd) not budgeted for Ortho and Gen Surg
Acute Care budget \$9k, expense \$21k (carefusion, kelly copier)

For the month ended April 30, 2024

3/31/2024	GL ACCOUNT #	ACCT DESCRIPTION	4/30/2024	EXPLANATION	
\$125,464	10002000	General Fund Cash in Bank (North Cascades)	\$122,494	(\$2,970)	
				\$3,525,126 deposits dsh medicaid cost report (\$9,861) tsys/payplus fees (\$530) fees mckesson/cardinal (\$25) fees and interest rebates \$2,319 café sales posted in March (\$3,520,000) transfer to county	
\$544,307	10004000	General Fund Cash w/ Treasurer	\$1,125,886	\$581,578	
				(\$1,306,872) AP (\$8,876) Voids \$1,315,748 warrants issued (\$1,615,769) warrants redeemed \$3,520,000 Bank Transfers from 10002000 Bank Transfer to/from 10106000 (\$88,992) Bank Transfer for USDA pmt \$0 Bank Transfer to USDA reserve (\$1,581,259) Payroll/Benefits (\$12,518) B&O taxes \$359,217 Property Taxes \$900 Leasehold Taxes & Misc Taxes \$0 Bond Fee	
\$16,844	10009000	cash clearing	\$14,047	(\$2,797)	pmts posted as remits received
(\$541,503)	20070000	warrants outstanding	(\$232,606)	\$308,897	
				(\$1,034,070) remits (payroll/benefits/b&O) (\$1,315,748) warrants redeemed \$1,628,307 warrants issued ap \$1,021,532 remits redeemed \$8,876 voids	
\$903,361	10106000	AMB RESERVE	\$1,539,573	\$636,213	
				\$0 transfer to reserves transfer from reserves \$636,080 property taxes \$124 leasehold taxes \$9 interest	
\$398,896	10910000	2018 GO BOND	\$879,207	\$480,311	Days of Cash on Hand Cash: current assets 1,029,822 unrestricted reserves 2,418,812 unrestricted reserves 3,530,428
\$31	10911000	2018 CASH BOND	\$31	\$0	interest 6,979,061
\$213,600	10916000		\$213,600	\$0	USDA reserve 273,600
\$60,000	10917000		\$60,000	\$0	restricted reserves - pending covid ca 4,139,524
\$273,600			\$273,600		4,413,124
\$0	10915000	CASH/TREAS LTGO BOND	\$0	\$0	Expenses: total YTD 69,108,589 less depreciation -19,071,235
\$7,636,213	10760000	RESERVES	\$7,669,952	\$33,739	50,037,354
				\$33,739 interest	number of days YTD 121
\$9,357,214			\$11,392,184	\$2,034,970	6 Days of Cash on Hand 72.3
					Restricted Days Cash on Hand 45.7
					Total Days Cash on Hand 118.1

	2023 Board of Commissioners KPI DASHBOARD									2024 Board of Commissioners KPI DASHBOARD				
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
**KPI-5. By July 2023 50% of all wages will be within +/- 15% of the standard pay range defined in the Wage Plan.				100%										
**KPI-8. 100% of all Leader's Meetings and All Staff Meetings will include a Values focus.	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
**KPI-9. 100% of all new employee orientation will include a presentation related to LCH values.	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
**KPI-10. Employee Satisfaction survey will include a question related to values knowledge (establish baseline).							100%							
** KPI-45. Aggregate Quality Score >90%		86.6%	85.6%	80.0%	86.4%	79.4%	70.0%	65.0%	57.0%	72.0%	49.0%	48.0%	85.0%	
**KPI-47. Service line development / improvement metrics will be executed at => 77%		36%	27%	50%	45%	54%	61%	69%	50%					
**KPI-68. Facility Master Plan complete by July 2023. Track to KPI-72 – KPI 76				100%										
**KPI-77. Meet 100% of the 5 key HFMA indicators					20%	40%	40%	20%	20%	40%	40%	40%	0%	
**KPI-88. Complete 2 Community Forums 2023.						100%								
**KPI-92. Quarterly rounding / staff meeting attendance, by Administrative Staff.			100%			75%			75%			75%		
Governance Committee KPI-1: Complete 3 Board Community Forums 2024													1 of 2	
Governance Committee KPI-2: Representation of hospital at Community meetings.										100%	100%	100%	100%	

Green indicates and outcome oriented KPI

Blue indicates a process oriented KPI

Directions for capital equipment process (Please fill forms out electronically)

Please complete the Capital/Grant Request Packet in its entirety. Send all documents to the Executive Assistant for signatures.

REQUIRED DOCUMENTS/INFORMATION TO SUBMIT

- ✓ Quote that includes freight, taxes, and trade-in information.
 - Request all physical items be shipped "FOB: Destination" and states this on the quote.
- ✓ Warranty information
- ✓ Service Agreements (If this is being purchased to reduce cost, and to have in place after the warranty period)
- ✓ Equipment specification data
- ✓ All Grant information
- ✓ An Equipment Trade/Sale/Disposal form must be completed for the removal of equipment.
- ✓ An MSDS sheet must be submitted and approved for all new chemicals that relate to new equipment. **(New Chemical Request form must be completed and submitted).**

If approved, documents will be given to Finance to scan and prepare budgets.

When ready to purchase, obtain originals from Finance, update quotes, service agreements, disposal forms, and gather a second set of signatures.

Upon approval, Finance will submit all documents to Materials Management for processing.

Materials Management PO and Receiving Process

1. Place PO and all documentation in a blue folder labeled "CAPITAL" and place in PO file.
2. When capital item(s) are received, place all documents back into blue folder and send to Finance.
3. Finance will process for invoicing and asset documentation.
 - a. Remove retired items from asset database.
 - b. Add new items to asset database.
 - c. List items to dispose of for the Board.

A	Date:	04-24-24	Dept. Name/Number:	POP Health	Name:	Ray Eickmeyer
	Goal or Objective this Item/Project relates to:	Using a trailer for mobile health services would function as important Population Health program(s) venue. This is being reimbursed though Grant with Health Commons.				

EQUIPMENT/VENDOR INFORMATION

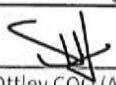
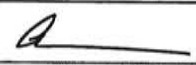




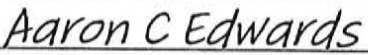
B	Item Description:	28 foot Trailer (clinic designed)				
	Vendor Name:	Missouri Great Dane				
	Sales Rep Name:	Ryan Heston				
	Sales Rep Number:	573-545-3065				
	Sales Rep E-mail:	Ryanh@Totaltrailers.com				
	Reprtrax Complete:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If NO, representative must sign up and be credentialed prior to visit		
	BAA on File:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If NO, one must be signed prior to visit		

AMOUNT REQUESTED / JUSTIFICATION

(N/A if question is not applicable)

C	Purchase cost of equipment	\$115,400.00				
	Annual cost of disposable items	\$0				
	What will the internal construction costs be	\$ insurance- Approx \$1,200 annually				
	Equipment Specification sheets included	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			
	Freight costs	\$6000.00				
	Taxes	\$0				
	Warranty information	2- year factory warranty				
	Service Agreement costs after the warranty	\$n/a				
	Length of the Service Agreement (please attach)	n/a				
	I.T. Hardware and Software installation costs	\$1000.00 (x2 computers) and wifi				
	I.T. annual costs	\$100 a month for wifi				
	Travel and training cost	\$ depends on travel location (fuel cost)				
	Did you receive 3 price quotes (please attach)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			
	Is this from a Premier GPO vendor	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO			
	What is the Premier contract number	n/a				
	Will this require additional FTE's	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO			
	Will the equipment be leased or purchased	<input type="checkbox"/> LEASE	<input checked="" type="checkbox"/> PURCHASE			
	What is the length of the lease	n/a				
	What is the monthly payment	\$n/a				
	Is this Grant or Foundation funded	<input type="checkbox"/> YES	<input type="checkbox"/> NO			
	The amount being provided by Grant or Foundation	\$				
	Will this item provide increased revenue or cost savings	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			
	Other supporting information	Generate revenue with clinic services and prevention services (vaccine & other)				
Type of purchase (New, Addition, Replacement, Other)	<input checked="" type="checkbox"/> NEW	<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPLACEMENT	<input type="checkbox"/> OTHER		
Is this replacing old equipment	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If "YES" complete disposal form			
Will staff training be required	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO				
Will there be a cost for training (enter amount)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	\$			
Has a Project Plan been completed (please attach)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO				

Signature Page (All signatures required for approval)

	Budget Signatures	Purchase Signatures
Department Director		
Date:	Shawn Ottley COO (Apr 29, 2024 07:55 PDT)	
Note:		
I.T.		
Date:		Amy J. Thomas (May 2, 2024 12:38 CDT)
Note:		
Plant Engineering		
Date:		Kenneth Peters (Apr 25, 2024 06:59 PDT)
Note:		
Materials Management		
Date:		
Note:		
Safety		
Date:		Ray Eickmeyer (Apr 24, 2024 17:16 PDT)
Note:		
Finance		
Date:	Brant Truman (Apr 25, 2024 10:39 PDT)	
Note:		
CEO or CFO (Final)		
Date:		Aaron C Edwards (Apr 24, 2024 18:00 PDT)
Note:		

Board Approval: _____

Missouri Great Dane
 2650 County Hwy 401
 Benton, MO 63736
 Phone: (573) 545-3065

 **Missouri Great Dane**
BUYERS ORDER
AND INVOICE

Rep Ryan Heston
 Date 04-24-2024
 Stock # PN014292

Customer # 14984	Address 110 S Apple Blossom Dr		
Name Chelan County Public Hospital District #	City Chelan	State WA	Zip 98816
Phone 5096702441	Deal 1111	PO #	

ALL USED VEHICLES SOLD "AS IS" WITH NO WARRANTY EXPRESSED OR IMPLIED

Sale Unit			Sales Price	\$99,900.00
Year 2023	Make INTECH	Model INTECH TRAILERS		
VIN 7HOTT2828PN014292				
Reefer Make	Reefer Model	Reefer Serial	Trade-Ins	\$0.00
			Total Extras	\$15,500.00
Trade In			Warranty	\$0.00
Year	Make	Model	Documentary Fee	\$0.00
VIN			Federal Excise Tax	\$0.00
Equity	Allowance	Balance	City Sales Tax	
			County Sales Tax	\$0.00
Extras/Add-ons			State Sales Tax	\$0.00
FREIGHT		\$6,000.00	Other Tax	
FULL WRAP		\$9,500.00	Sub Total	\$115,400.00
			Deposit	\$0.00
			TOTAL	\$115,400.00
Lien Holder Information				
Company Name				
Address				
City	State	Zip		

Hail Sale Discount

New 28' InTech Industrial
 Two Room Office/Medical Trailer
 Two 6k axles
 Awning
 Generator
 Bathroom
 Two rooftop a/c units
 reference web for full specs

FOB - Chelan, WA (added cost)

Dealer supplied invoice/bill of sale, 29 day temp tag & MSO

Deposit of 90% due to ship trailer with 10% holdback for client due upon delivery within 5 business days, both by wire

Factory 2 year warranty



CONGRATULATIONS

Susie Fenton

Registered Nurse at LCH

Nurse of the Year 2024



Excellence in Clinical Practice
*Awarded by North Central
Washington Nurse Committee*



**LAKE CHELAN
HEALTH**