



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes February 27, 2024 1:30 pm  
in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

<input checked="" type="checkbox"/> Mary Murphy, Secretary <input checked="" type="checkbox"/> Jordana LaPorte, Chair	<input checked="" type="checkbox"/> Doug Gibson <input checked="" type="checkbox"/> Len England	<input checked="" type="checkbox"/> Lori Withrow, Vice Chair
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**Staff Participants:** A. Edwards, B. Truman, S. Ottley, L. Sahlinger, M. Hillman, R. Montgomery, A. Benegas, A. Porter, B. Kipp, J. Thompson, S. Krupla

**Guests:** M. Cruz

**Community Members:** L. Marshall, M. Miller, M. Kayser, T. Lyman, D. Griggs

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
<ul style="list-style-type: none"> <li>• Call to Order</li> </ul>	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.</li> <li>• Removal of the first Executive Session to the Agenda.</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>• Maribel Cruz, Executive Director of the Lake Chelan Community Center, addressed the community center's development and its upcoming phases:               <ul style="list-style-type: none"> <li>○ The 1st phase, set to open in June 2024, will include a play area, coffee shop, multipurpose rooms, commercial kitchen, and a True Fitness center.</li> <li>○ The 2nd phase, comprising a gym, landscaping, and retaining walls, is awaiting funding of \$5 million, with details to be determined.</li> <li>○ Plans for the 3rd phase involve a covered, year-round accessible pool, with opening dates and costs yet to be finalized.</li> <li>○ Q: "Will there be any community space available before the gym and pool are completed?"                    A: Yes, there will be shared spaces and a play area accessible for community use.</li> <li>○ Q: "What rates will be offered for non-profits?"                    A: We aim to provide non-profits with reduced rates to support their involvement in our facility.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• Chair's Report</li> </ul>	<ul style="list-style-type: none"> <li>• J. LaPorte conveyed deep sadness regarding the loss of a staff member and extended heartfelt condolences to their family.</li> <li>• J. LaPorte had an opportunity to testify in the legislative house this month.</li> <li>• The board has undergone significant changes, aiming to be more impactful to the organization and accountable to the district and community. J. LaPorte expressed gratitude for the efforts and results of the hard work.</li> </ul>
<ul style="list-style-type: none"> <li>• Consent Agenda</li> </ul>	<ul style="list-style-type: none"> <li>• <i>D. Gibson motioned to approve Consent Agenda, seconded, motion passed</i></li> </ul>
<ul style="list-style-type: none"> <li>• Reports</li> </ul>	<ul style="list-style-type: none"> <li>• <i>M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the removals as presented, seconded, motion passed.</i></li> <li>• <i>CMO Dr. Hillman presented highlights of Medical Staff bylaws changes. M. Murphy motioned to approve the Med Staff By-Laws changes, seconded, motion approved.</i></li> <li>• Finance:</li> </ul>

	<ul style="list-style-type: none"> <li>○ It has been conveyed to LCH that the USDA funding must be completed by 4/16/24</li> <li>○ The local USDA office has received national USDA inquiries and is currently working to respond to them</li> <li>○ B. Truman presented the Unaudited January 2024 Financials <ul style="list-style-type: none"> <li>▪ <i>D. Gibson motioned to accept the January unaudited Finance Report, seconded, motion approved.</i></li> </ul> </li> <li>○ Discussion on tax reduction for property tax holders: The Board requested proposals for discount options that are equitable to the community.</li> <li>○ 2025 Budget Workshop Dates were discussed and finalized.</li> <li>● S. Ottley provided an update to the Specialty Care Clinic &amp; EMS building. <ul style="list-style-type: none"> <li>○ Forte has approved floor plans and is progressing towards creating bid documents for the city and DOH. This process is estimated to take 8 weeks.</li> <li>○ Anticipated timeline for construction: earliest completion in 4 months and latest in 8 months, with construction slated to commence in late summer or early fall 2024.</li> <li>○ The project is expected to be completed by mid-2025.</li> <li>○ EMS sites require a Geotech evaluation for both sites.</li> </ul> </li> <li>● S. Ottley presented an overview of January's Key Performance Indicator (KPI) dashboard. <ul style="list-style-type: none"> <li>○ The aggregate quality score is showing improvement, although final year-end results are still pending.</li> <li>○ HFMA (Healthcare Financial Management Association) metrics have achieved two out of three goals, with ongoing efforts to address outliers.</li> <li>○ Off-site Community Forums are scheduled for April, July, and November.</li> </ul> </li> <li>● Board Advocacy: <ul style="list-style-type: none"> <li>○ M. Murphy provided an update on CHW's initiative to survey the community regarding their needs and will report back with findings.</li> <li>○ L. Withrow attended the Heart Health Community Meeting presented by M. Nguyen. The meeting marked a successful start, and there is anticipation for increased attendance as word spreads about the ongoing work.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>● Old Business</li> </ul>	<ul style="list-style-type: none"> <li>● Discussion regarding the upcoming Strat Planning offsite meeting and the proposed agenda.</li> </ul>
<ul style="list-style-type: none"> <li>● New Business</li> </ul>	<ul style="list-style-type: none"> <li>● Policies: <ul style="list-style-type: none"> <li>○ <i>M. Murphy motioned to approve the following policies, seconded, motion approved.</i> <ul style="list-style-type: none"> <li>▪ Board Member Code of Conduct</li> <li>▪ Community Relations of the Board of Commissioners</li> <li>▪ CCPHD2 Board Health Equity Policy</li> <li>▪ Accounts Receivable Small Balance Write off</li> </ul> </li> </ul> </li> <li>● <i>D. Gibson motioned to terminate the Agreement between the Chelan County Public Hospital District #2 (Lake Chelan Community Hospital) and Lake Chelan Community Hospital Foundation (Lake Chelan Health and Wellness Foundation), seconded, motion approved.</i></li> </ul>
<ul style="list-style-type: none"> <li>● Roundtable/Action Items</li> </ul>	<ul style="list-style-type: none"> <li>● M. Murphy will reach out to inquire about the Senior Center's availability for the last week of April.</li> <li>● A. Edwards will communicate with the city council to arrange a presentation at a Council Meeting, focusing on discussing the hospital's impact on the city.</li> <li>● W. Kenck is tasked with sending a contract termination letter to the Foundation, coordinating with the Twisp Venue for Strategic Planning, and adding the Med Staff annual update to the Board TASK calendar.</li> </ul>
<ul style="list-style-type: none"> <li>● Public</li> </ul>	<ul style="list-style-type: none"> <li>● No Public Comment</li> </ul>

Comment	
<ul style="list-style-type: none"> <li>• Executive Session</li> </ul>	<ul style="list-style-type: none"> <li>• J. LaPorte announced Executive Session at 4:15 pm for 45 minutes to Evaluate the performance of a public employee. RCW 42.30.110(1)(g), to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased price RCW 70.41.205, and to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o) <ul style="list-style-type: none"> <li>○ L. Withrow extended the Executive Session 45 minutes</li> <li>○ L. Withrow extended the Executive Session 15 minutes</li> <li>○ L. Withrow extended the Executive Session 15 minutes</li> <li>○ L. Withrow extended the Executive Session 15 minutes</li> <li>○ L. Withrow extended the Executive Session 5 minutes</li> <li>○ L. Withrow extended the Executive Session 5 minutes</li> <li>○ L. Withrow extended the Executive Session 5 minutes</li> <li>○ Executive Session ended at 6:15 pm</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• J. LaPorte adjourned the meeting at 6:16 pm</li> </ul>

Attest:

Mary C Murphy  
[Mary C Murphy \(Mar 27, 2024 17:59 PDT\)](#)  
M. Murphy, Secretary

Aaron C Edwards  
[Aaron C Edwards \(Mar 27, 2024 14:55 PDT\)](#)  
Aaron Edwards, CEO

Wendy Kenck  
W. Kenck, Executive Assistant