



**Chelan County Public Hospital District No. 2**  
**Regular Meeting of the Board of Commissioners**  
**Meeting Minutes 12/19/2023**  
**2:45 pm in person and via Microsoft TEAMS**

**Commission Attendance:**

( not present  present)

Mary Murphy, Secretary via TEAMS  
 Jordana LaPorte, Chair

Doug Gibson  
 Barbara Jensen

Lori Withrow, Vice Chair

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, L. Sahlinger, R. Montgomery, J. England, M. Hillman, B. Kipp, L. Simons,

**Guests:**

**Community Members:** L. England, D. Griggs, Media, Dr. Harberd, Dr. Snyder, Dr. Hippe, Dr. Gray

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 2:49 pm and recited the mission statement.</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
3. Chair's Report	<ul style="list-style-type: none"> <li>• J. LaPorte participated in the all-staff meeting, successful of the holiday party, and enjoyed the closing remarks from DNV and their insights.</li> <li>• L. England accepted the appointment of Commissioner #1 to the Board of Commissioners and recited the Oath of Office administered by Chair J. LaPorte.</li> </ul>
4. Consent Agenda	<ul style="list-style-type: none"> <li>• M. Murphy motioned to accept the Consent Agenda, seconded, motion approved</li> </ul>
5. Executive Session	<ul style="list-style-type: none"> <li>• J. LaPorte announced Executive Session at 2:55 pm for 10 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o)               <ul style="list-style-type: none"> <li>○ L. Withrow extended the Executive Session 10 minutes.</li> </ul> </li> </ul>
6. Reports	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• B. Truman presented November's unaudited Finance Report               <ul style="list-style-type: none"> <li>○ M. Murphy motioned to accept November's unaudited Finance Report, seconded, motion approved.</li> </ul> </li> <li>• OB Service line presentation by R. Montgomery, A. Edwards, B. Truman               <ul style="list-style-type: none"> <li>○ D. Gibson motioned to approve the OB Staffing contract as presented, seconded, approved.</li> </ul> </li> <li>• B. Truman recommends retaining the current auditors and proposes presenting three options to the Board in the Spring, accompanied by presentations from auditing firms for approval.               <ul style="list-style-type: none"> <li>○ D. Gibson motioned to stay with Wipfli and reevaluate the decision in the spring, seconded, motion approved.</li> </ul> </li> <li>• B. Truman explained the changes to the Charity Care Policy by the DOH.</li> <li>• A. Edwards delivered the CEO report, emphasizing the DNV visit, LCH's attainment of ISO 9001 Certification, and the enhancement of the Infection Control program.</li> <li>• L. Sahlinger clarified the modifications to the Aggregate Quality Score in tracking to align more effectively with the Bonus Structure outlined in policies and procedures.</li> <li>• D. Gibson attended this month's Lake Chelan Health &amp; Wellness Foundation meeting and requested support in the financing of the Stryker surgical purchases. The foundation</li> </ul>

	<p>aims to concentrate its support on the training of community members in the medical field.</p> <ul style="list-style-type: none"> <li>• D. Gibson attended the TIF presentation in person in Wenatchee and L. Withrow and M. Murphy attended virtually as a Lake Chelan Health Board representatives.</li> </ul>
7. New Business	<ul style="list-style-type: none"> <li>• M. Murphy motioned to approve Resolution 2023-7 2024 Board Meeting Dates &amp; 2023-8, 2024 Legal Holidays seconded, motion approved.</li> <li>• M. Murphy motioned to approve the 2024 Nursing Staffing Plan, seconded, motion approved.</li> <li>• L. Withrow motioned to approve the Conflict-of-Interest Policy with the suggested edits, seconded, approved.</li> </ul>
8. Roundtable/Action Items	<ul style="list-style-type: none"> <li>• The Governance Committee to present a 2024 Board KPI</li> <li>• W. Kenck to research all Board members Relias training assignments.</li> <li>• W. Kenck &amp; L. Sahlinger will review the policy workflow for the Cardiac, Stroke, &amp; Trauma Quality Improvement Plan.</li> <li>• J. LaPorte will draft a community letter for the new year.</li> <li>• J. LaPorte to attend the January 3rd Compliance, Privacy, &amp; Risk Meeting</li> <li>• The Finance Committee Meeting has been rescheduled to the Wednesday prior to the Board Meeting</li> <li>• A. Edwards to discuss with the Foundation regarding the Artifacts etc.</li> <li>• On January 18<sup>th</sup>, there will be new Board Member WSHA training</li> </ul>
9. Public Comment	<ul style="list-style-type: none"> <li>• J. Snyder conveyed gratitude to the Board and Lake Chelan Health for their support of CVCH and the Residency program.</li> <li>• J. LaPorte expressed thanks to guests and expressed a desire for more frequent communication with the CVCH Board.</li> <li>• S. Hippe shared his sense of being part of the community beyond his roles at CVCH or LCH, appreciating the services offered.</li> <li>• M. Murphy expressed appreciation for the teamwork between both LCH &amp; CVCH</li> <li>• A. Gray, a graduate from the UW Residency program, expressed deep gratitude for the support offered by the LCH Board, emphasizing that the residency wouldn't exist without the hospital.</li> <li>• T. Harberd emphasized that the Residency program cannot continue without the OB services provided by LCH to the Residents.</li> </ul>
10. Executive Session	<ul style="list-style-type: none"> <li>• J. LaPorte announced executive session at 6:17 pm for 15 minutes to evaluate the performance of a public employee. RCW 42.30.110(1)(g) <ul style="list-style-type: none"> <li>○ L. Withrow extended the Executive Session 10 minutes.</li> <li>○ Executive Session ended at 6:42pm</li> </ul> </li> </ul>
11. Adjournment	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• J. LaPorte adjourned the meeting at 6:43 pm</li> </ul>

Attest:

Mary C Murphy  
Mary C Murphy (Feb 3, 2024 14:00 PST)  
M. Murphy, Secretary

Aaron C Edwards  
Aaron C Edwards (Feb 2, 2024 13:25 PST)  
Aaron Edwards, CEO

wendy kenck  
W. Kenck, Executive Assistant











# 12.19.2023 BOC Minutes

Final Audit Report

2024-02-03

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