



**Chelan County Public Hospital District No. 2**  
**Regular Meeting of the Board of Commissioners**  
**Meeting Minutes 11/28/2023 1:30 pm in person and via Microsoft TEAMS**

**Commission Attendance:**

(  not present  present )

Mary Murphy, Secretary via TEAMS  
 Jordana LaPorte, Chair

Doug Gibson  
 Barbara Jensen  
 arrived at 4pm

Lori Withrow, Vice Chair

**Staff Participants:** A. Edwards, B. Truman, S. Ottley, A. Benegas, R. Montgomery, M. Hillman, L. Sahlinger, B. McCracken, L. Simons,

**Community Members:** L. England

**Recorder:** Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> <li>• J. LaPorte called the meeting to order at 1:32 pm and recited the mission statement.</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
3. Chair's Report	<ul style="list-style-type: none"> <li>• J. LaPorte extended congratulations on the first anniversary of the building and expressed gratitude for the efforts in resolving the issues.</li> </ul>
4. Consent Agenda	<ul style="list-style-type: none"> <li>• Edits to the Consent Agenda:               <ul style="list-style-type: none"> <li>○ Correction of spelling for J. LaPorte's name on the 10/24/23 Minutes</li> <li>○ Clarification that the Governance Committee meeting was held in person</li> <li>○ Removal of the Warrants &amp; Vouchers (FM) item.</li> <li>○ M. Murphy motioned to accept the Consent Agenda with suggested edits, seconded, motion approved</li> </ul> </li> </ul>
5. Reports	<ul style="list-style-type: none"> <li>• M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the appointments and removals as presented by B. McCracken, seconded, motion passed.</li> <li>• B. Truman presented October's Unaudited Finance Report               <ul style="list-style-type: none"> <li>○ M. Murphy motioned to accept October's unaudited Finance Report, seconded, motion approved.</li> </ul> </li> <li>• Surgical large power is budgeted in the approved 2024 budget, however the current one is out of service and the need is urgent.               <ul style="list-style-type: none"> <li>○ L. Withrow motion to approve the 3 Stryker quotes, with a total cost not to exceed \$260K, seconded, motion approved.</li> </ul> </li> <li>• M. Murphy showcased the update of the Board and CEO Decision Matrix.               <ul style="list-style-type: none"> <li>○ Changes: Item 30 first column change to (I), Item 38 first column change to (I) and last column to (D)</li> <li>○ D. Gibson motion to adopt the Board and CEO Matrix Policy as presented and amended, seconded, approved.</li> </ul> </li> <li>• A. Edwards presented a CEO update (included in packet) and an update from Forte Architecture document.               <ul style="list-style-type: none"> <li>○ Discussion regarding the TIF and issues/solutions moving forward.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• M. Hillman discussed his process for integration into the Chief Medical Officer (CMO) role. The primary focus of the plans moving forward is to deliver excellent care to the community while emphasizing competency maintenance, broadening skills, and ensuring efficiency of the providers.</li> <li>• S. Ottley presented the Board KPI Matrix, explaining the adjustments to the Aggregate Quality measurement with changes to the weight and tracking measures being implemented.</li> </ul>
6. Old Business	<ul style="list-style-type: none"> <li>• Completion and photography of the Inventory of Artifacts were reported.</li> <li>• Highland Campus zone change - Attendance at the City Planning Committee for the text amendment was noted, and the process is set to move to the city council for approval.</li> <li>• Changes to the LCH Board Orientation Policy were discussed, specifically the addition of certification training to be reported and tracked by the Executive Assistance <ul style="list-style-type: none"> <li>◦ M. Murphy motioned to accept the policy as revised, seconded, and approved.</li> </ul> </li> <li>• D. Gibson motioned to adopt the Complaint and Grievance Resolution Policy and Procedure, seconded, motion passed</li> </ul>
7. New Business	<ul style="list-style-type: none"> <li>• L. Sahlinger presented an updated version of the Tort Claims Policy. <ul style="list-style-type: none"> <li>◦ M. Murphy motioned to approve the Tort Claims Policy, seconded, motion approved</li> </ul> </li> <li>• D. Gibson motioned to approve the Equipment Disposal list as presented, seconded, motion approved.</li> </ul>
8. Roundtable/Action Items	<ul style="list-style-type: none"> <li>• B. Truman to reach out to Joe regarding representative at the Health and Wellness Foundation Meeting on Dec. 7<sup>th</sup>.</li> <li>• D. Gibson to attend the Foundation Meeting on Dec. 7<sup>th</sup> as a Board representative.</li> <li>• W. Kenck to upload the edited CEO Policy and Matrix into Policy Stat to review annually in October.</li> <li>• A. Edwards to attend the Dec 7<sup>th</sup> meeting with the city and Forte Architecture</li> <li>• Gift Policy to be added to the Board agenda in January (FM)</li> <li>• Edwards to contact the Museum regarding the three paintings located at the Highland Campus for display on loan</li> <li>• W. Kenck to draft Resolution for 2024 Holidays and update the task calendar</li> </ul>
9. Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
10. Executive Session	<ul style="list-style-type: none"> <li>• J. LaPorte announced executive session at 4:00 pm for 60 minutes to evaluate the performance of a public employee. RCW 42.30.110(1)(g) and to consider the minimum price at which real estate will be offered for sale or lease. RCW 42.30.110(c)</li> <li>• L. Withrow extended the Executive Session 30 minutes.</li> <li>• Executive Session ended at 5:30 pm</li> </ul>
11. Adjournment	<ul style="list-style-type: none"> <li>• No action was taken as a result of the Executive Session</li> <li>• J. LaPorte adjourned the meeting at 5:31 pm</li> </ul>

Attest:

Mary C Murphy  
Mary C Murphy (Dec 21, 2023 12:26 PST)  
M. Murphy, Secretary

Aaron C Edwards  
Aaron C Edwards (Dec 21, 2023 09:40 PST)  
Aaron Edwards, CEO

wendy kenck  
W. Kenck, Executive Assistant











# 2023.11.28 Minutes

Final Audit Report

2023-12-21

Created:	2023-12-21
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-  Document created by wendy kenck (wkenck@lcch.net)  
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-  Email viewed by aedwards@lcch.net  
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-  Signer aedwards@lcch.net entered name at signing as Aaron C Edwards  
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