



**Chelan County Public Hospital District No. 2
Public Hearing & Regular Meeting of the Board of Commissioners
Meeting Minutes 9/26/2023 1:30 pm in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

Mary Murphy, Secretary
 Jordana LaPorte, Chair

Doug Gibson
 Barbara Jensen
joined at 3:15pm

Lori Withrow, Vice Chair

Staff Participants: A. Edwards, B. Truman, S. Ottley, S. Krupla, A. Benegas, C. Schmidt, L. Sahlinger, B. McCracken, R. Eickmeyer
Community Members: L. England, Media, L. Slapnicka (Forte Architects), E. Freed (Forte Architects)

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement.
2. Public Comment	<ul style="list-style-type: none"> No public comment
3. Chair's Report	<ul style="list-style-type: none"> J. LaPorte acknowledged the Board Community Forum event, giving special recognition to Commissioners Jeremy Jaech, Mary Signorelli, the Guild's Y & B, and the Lake Chelan Health & Wellness Foundation. Members of the LCH Executive Team, along with one Board Commissioner and EMS representatives, visited Stehekin to express their support for the Community. The purpose of the visit was to assess the community's needs and explore potential avenues for providing assistance.
4. Consent Agenda	<ul style="list-style-type: none"> Suggested edits to the Regular Meeting of the Board of Commissioners Meeting Agenda dated 9/26/23 <ul style="list-style-type: none"> removed the Executive Session at 1:45pm from the Agenda as the need is no longer required. Added the wording "Diabetes Community Workshop" under Old Business item D. Board Advocacy Add Executive Session RCW 42.30.110(1)(c) consider the minimum price at which real estate will be offered for sale or lease and RCW 42.30.110(1)(d) review negotiations on the performance of publicly bid contracts M. Murphy motioned to accept the Regular Meeting of the Board of Commissioners agenda with the stated edits, seconded, accepted. Suggested edits to the Regular Meeting of the Board of Commissioners meeting minutes dated 8/22/23 <ul style="list-style-type: none"> Add a.m. to the heading Replace A. Agustin with A. Benegas on Item 13. L. Withrow motioned to accept the Consent Agenda with the stated edits, seconded, accepted.
5. Reports	<ul style="list-style-type: none"> M. Murphy motioned to approve Dr. Fosnaugh as the Med Staff advisor for the Infection Prevention Program, seconded, approved.

	<ul style="list-style-type: none"> • M. Murphy verified all credential files are complete for the proposed list of providers and motioned to approve the removal as presented by B. McCracken, seconded, motion passed. • B. Truman shared a quote for the Transit Van for EMS, which is available to be procured at a discounted rate <ul style="list-style-type: none"> ○ D. Gibson motioned to approve the purchase of the 2023 Ford Transit Van for a total of \$218,829.00 including sales tax, seconded, motion approved • B. Truman updated the Board on the \$2.25M USDA loan, highlighting the updated feasibility study requirement with an approximate fee of \$28,000. He mentioned reaching out to Cantwell and others for assistance if needed. • B. Truman presented August’s unaudited Finance Report <ul style="list-style-type: none"> ○ D. Gibson motion to accept August’s unaudited Finance Report, seconded, motion approved. • A. Edwards presented the CEO report, highlighting The Rural Collaborative CEO annual conference. • Board KPI Report was presented by S. Ottley <ul style="list-style-type: none"> ○ The Board inquired about the factors leading to the decrease in the service line percentage. <ul style="list-style-type: none"> ▪ It was explained that within the 11 items, if one service line is no longer utilized, it can impact the monthly percentage (example: cataracts). It was emphasized that the key is to consider the overall percentage improvement over time rather than focusing on one specific month.
6. Old Business	<ul style="list-style-type: none"> • S. Ottley introduced Lenka Slapnicka and Ellyn Freed from Forte Architects as the chosen firm to partner on the RFQ. <ul style="list-style-type: none"> ○ Lenka and Ellyn expressed their and Forte’s enthusiasm and dedication to the project, highlighting their eagerness to collaborate with LCH and the community where they work and have family living. ○ The project proposal, along with a comprehensive budget, will be presented to the Board for their approval. ○ Board has requested an update on the project progress on a regular basis. ○ Discussion on HOA impact and compliance with the current agreement. Forte Architects to investigate HOA implications regarding walkways. • S. Ottley asked for the Board's participation in formulating a plan for handling donations, artwork, plaques, and similar matters originating from the Highland Campus and moving forward at the current hospital site. <ul style="list-style-type: none"> ○ Tasks created and added below from the discussion.
7. New Business	<ul style="list-style-type: none"> • A. Edwards discussed the strategic plan with a primary focus on the Operating Room (OR). <ul style="list-style-type: none"> ○ Emphasized key factors from G1 to G5. ○ Highlighted that there will be a strong emphasis on G2 and G3 in 2024. ○ The Board has requested the inclusion of specific goals for G5, and it will be the responsibility of the Board to formulate these goals. ○ Tentatively scheduled a micro-strategic planning session for November 13, 2023. • L. Withrow suggest not sending the full Newsletter out via USPS to the community and utilize the free social sources and local media sources.
8. Roundtable/Action Items	<ul style="list-style-type: none"> • B. Jenson to edit the Artifacts letter, to be completed by Friday (Aaron to sign on behalf of all members). • A. Edwards to mention the Artifacts letter on KOZI radio this Friday. • D. Gibson to attend the Chelan County Commissioner meeting on Thursday at 5pm • W. Kenck to add monthly TBD Board Special meetings to the Board Agenda Calendar • Governance Committee to review and create Board KPIs for G5 in January 2024. • Governance Committee to review and edit the Board Health Equity Policy and send it to W.

	<p>Kenck for Board review at next Board meeting and input into Policy Stat.</p> <ul style="list-style-type: none"> • J. LaPorte to draft the annual newsletter for sending out in January. • A. Benegas will explore the idea of implementing the "2nd Cup" suggestion made by community member, L. England, which involves introducing new physicians to the community through the KOZI 2nd Cup radio segment. • L. Withrow to attend the October Quality Committee Meeting in place of D. Gibson • The Governance Committee will revise the current Gift Policy to encompass donated items • B Jensen and D Gibson will address the disposition of items from the Highland Campus, with an emphasis on honoring the donors.
9. Public Comment	<ul style="list-style-type: none"> • L. England proposed that new staff members introduce themselves during the Second Cup time frame on KOZI radio.
10. Executive Session	<ul style="list-style-type: none"> • J. LaPorte announced Executive Session a 5:00 pm for 30 minutes to evaluate the performance of a public employee RCW 42.30.110(1)(g), J. LaPorte extended the Executive Session 10 minutes • J. LaPorte extended the Executive Session 15 minutes • J. LaPorte extended the Executive Session 15 minutes • Executive Session ended at 6:00pm
11. Adjournment	<ul style="list-style-type: none"> • No action was taken as a result of the Executive Session • J. LaPorte adjourned the meeting at 6:01 pm.

Attest:

Jordana LaPorte
[Jordana LaPorte \(Nov 6, 2023 11:56 PST\)](#)
 J. LaPorte, Chair

Aaron C Edwards
[Aaron C Edwards \(Oct 30, 2023 13:12 PDT\)](#)
 Aaron Edwards, CEO

wendy kenck
 W. Kenck, Executive Assistant











2023-09-26 Minutes

Final Audit Report

2023-11-06

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