



**Chelan County Public Hospital District No. 2
Public Hearing & Regular Meeting of the Board of Commissioners
Meeting Minutes 8/22/2023 11:30 am in person and via Microsoft TEAMS**

Commission Attendance:

(not present present)

Mary Murphy, Secretary
 Jordana LaPorte, Chair

Doug Gibson
 Barbara Jensen

Lori Withrow, Vice Chair

Staff Participants: A. Edwards, B. Truman, S. Ottley, L. Sahlinger, B. McCracken, T. Bradley, A. Benegas, P. Peters

Community Members: Melissa (Heritage Heights), S. Cushing, L. & C. Mettler, L. England

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> J. LaPorte commenced the meeting at 11:33 am, reciting the mission statement.
2. Public Comment	<ul style="list-style-type: none"> J. LaPorte opened the public comment period at 11:35 AM. No public comments were made. J LaPorte closed the public comment period at 11:45 AM
3. Executive Session	<ul style="list-style-type: none"> J. LaPorte announced Executive Session at 11:50 am for 40 minutes to review negotiations on the performance of publicly bid contracts. RCW 42.30.110(1)(d).
4. New Business	<ul style="list-style-type: none"> M. Murphy motioned to authorize the CEO to accept an offer on the Highland Campus building listing within 90% of the listing price, seconded, motion approved. Upon mutual acceptance of an offer on the Highland Campus listing, LCH will forward information to Timi Starkweather at Heritage Heights to commence Heritage Heights' Right of First Refusal. L. Withrow motioned to adjust the agenda to reconvene at 1:00 pm, move directly into Executive Session regarding Quality, and to eliminate New Business item F. "Shawn Ottley Graduate School (FD/FA)", seconded, motion approved.
5. Break	
6. Reconvene	<ul style="list-style-type: none"> J. LaPorte resumed the meeting at 1:02 pm and announced a 30-minute Executive Session to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o), Quality and Compliance Reports. RCW 70.41.205(2) and RCW 42.30.110 (o)
7. Public Comment	<ul style="list-style-type: none"> The family members of Dr. Wham raised a query regarding the hospital's protocol for relocating the fountain that was donated in his honor. They expressed a desire to ensure the perpetuation of his memory. <ul style="list-style-type: none"> Discussion ensued on moving donated items within the hospital. Art Committee was noted as the lead for an upcoming project for these types of items and future memorabilia.
8. Chair's Report	<ul style="list-style-type: none"> J. LaPorte expressed appreciation to Commissioner Dr. Kim Schrier for touring the hospital during the WSHA conference.
9. Consent Agenda	<ul style="list-style-type: none"> L. Withrow motioned to accept the Consent Agenda, seconded, accepted
10. Reports	<ul style="list-style-type: none"> M. Murphy verified all credential files are complete for the proposed list of providers and

	<p>motioned to approve the full list of provisional status to full membership, reappointments, and removal as presented by B. McCracken, seconded, motion passed.</p> <ul style="list-style-type: none"> • In compliance with USDA requirements, Coastal Bank has been directed to conduct an additional feasibility study. B. Truman will subsequently furnish updates to Kim Schrier's office as per her request. • D. Gibson motioned to approve up to \$100K for the equipment and furnishings for suite #117, seconded, motion approved. • M. Murphy motioned to approve the invoice of \$318171.00 to purchase the ambulance Capital Budget request, seconded, approved. • B. Truman proposed an incentive plan incorporating a designated budget in the 2024 financial plan. The plan comprises straightforward criteria that would trigger the allocation of the specified funds. Commissioners indicated their endorsement of this concept, emphasizing the importance of crafting a scheme that is modest, achievable, and equitable, with defined minimum and maximum parameters. • B. Truman presented July's unaudited Finance Report <ul style="list-style-type: none"> ○ M. Murphy motion to accept July's unaudited Finance Report, seconded, motion approved.
<p>11. Old Business</p>	<ul style="list-style-type: none"> • Board Self Evaluation results presented by J. LaPorte <ul style="list-style-type: none"> ○ Average 4.0 out of 5 ○ Key Observations: Ensuring the timely distribution of meeting materials within specified time frames, Emphasizing Board education for self-learning and the sharing of information, Compiling agenda items to consist of non-operational matters, Upholding and adhering to punctual meeting schedules, and noted the communication between the board and members of the c-suite has significantly improved. • A. Benegas presented a preliminary draft of the Board Forum Agenda <ul style="list-style-type: none"> ○ Agreed to omit the tour from the agenda for patient safety and privacy. • S. Ottley delivered an update on the current stage of the Request For Qualifications process for the Facility team (Aaron, Shawn, Brant, Ken, & Joe). <ul style="list-style-type: none"> ○ A question arose from a Board member regarding the Board's need to motion for approval of the chosen architecture for the \$11M build, and the response indicated that the Board would review and motion for approval once a final contract with specific dollar amounts was established and presented.
<p>12. New Business</p>	<ul style="list-style-type: none"> • Discussion around the Outpatient Service Orders by Non-Privileged Providers policy <ul style="list-style-type: none"> ○ Add the wording "for laboratory services" to the end of item #6. ○ L. Withrow motioned to accept Outpatient Service Orders by Non-Privileged Providers Policy with the above edits, seconded, motion approved. • B. Truman presented the DOH required Charity Care Policy with areas highlighted in yellow for changes or additions <ul style="list-style-type: none"> ○ D. Gibson motioned to adopt the Charity Care Policy, seconded, motioned approved. • R. Eickmeyer presented a PowerPoint focusing on the recognition of the 2023 Mission Lifeline GOLD award • The topic of Board Advocacy in the community was deliberated. <ul style="list-style-type: none"> ○ A. Edwards recommended the importance of establishing relationships within the community. ○ D. Gibson proposed the idea of assigning specific board members to attend meetings. • A surplus of vehicles, including a 1985 Dodge, 1994 Ford, 1998 Jeep, and 1998 Chevrolet, was discussed. <ul style="list-style-type: none"> ○ It was suggested to add the date to the signature line. ○ L. Withrow motioned for the CEO to dispose/surplus the aforementioned items,

	seconded, motion approved.
13. Roundtable/Action Items	<ul style="list-style-type: none"> • W. Kenck will post Board Self Evaluation results to the BOC SharePoint. • B. Jenson is responsible for sharing incentive plan wording with B. Truman. • B. Jenson will send potential survey questions to the Governance Committee. • Commissioners are expected to submit Board Orientation suggestions to Wendy for the Governance Committee. • A. Benegas will design/order a Board service recognition plaque for J. Jaech & M. Signorelli, to be presented at the Community Forum on 9/21/23. • Commissioners should provide PowerPoint presentations (limited to 2-3 slides) for the Community Forum to W. Kenck by the end of the day on 9/12. • A. Edwards will reach out to the Rotary regarding the fountain at the Highland Campus. • J. LaPorte will compile a spreadsheet of community meetings as a starting point for Board advocacy assignments. • W. Kenck is tasked with scheduling a monthly Board 'workshop' date in advance to serve as a placeholder on calendars, to be used if necessary.
14. Public Comment	No public comments
15. Executive Session	<ul style="list-style-type: none"> • J. LaPorte announced Executive Session a 4:35 pm for 20 minutes to evaluate the performance of a public employee RCW 42.30.110(1)(g), J. LaPorte extended the Executive Session 10 minutes • J. LaPorte extended the Executive Session 10 minutes • Executive Session ended at 5:10 pm
16. Adjournment	<ul style="list-style-type: none"> • No action was taken as a result of the Executive Session • J. LaPorte adjourned the meeting at 5:15 pm.

Attest:

Jordana LaPorte
[Jordana LaPorte \(Oct 18, 2023 16:08 PDT\)](#)

J. LaPorte, Chair

wendy kenck
W. Kenck, Executive Assistant

Aaron Edwards
[Aaron Edwards \(Oct 16, 2023 19:30 PDT\)](#)

Aaron Edwards, CEO











2023-08-22 Minutes Board Approved

Final Audit Report

2023-10-18

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