



Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes 7/25/2023 1:30 pm in person and via Microsoft TEAMS

Commission Attendance:

(not present present)

Mary Murphy, Secretary
 Jordana LaPorte, Chair

Doug Gibson
 Barbara Jensen

Lori Withrow, Vice Chair

Staff Participants: A. Edwards, B. Truman, S. Ottley, L. Sahlinger, B. McCracken, T. Bradley, A. Benegas, S. Krupla

Community Members: T. Starkweather, Guest, J. Simmons, Rich, P. Gleasman, G. Evans, D. Weakly

Recorder: Wendy Kenck

Agenda Item	Topic/Action
1. Call to Order	<ul style="list-style-type: none"> • J. LaPorte called the meeting to order at 1:30 pm and recited the mission statement. • B. Jensen accepted the offer of appointment to the Board of Commissioners position #1 and recited the Oath of Office administered by Chair J. LaPorte.
2. Public Comment	<ul style="list-style-type: none"> • No Public Comment
3. Chair’s Report	<ul style="list-style-type: none"> • J. LaPorte expressed appreciation to Commissioner Dr. Kim Schrier who toured the hospital facility during the WSHA conference.
4. Consent Agenda	<ul style="list-style-type: none"> • Add the Resolution purpose to the Special Board Meeting Minutes dated 7/7/23 • Change Commissioner Position #2 to #4 • L. Withrow motion to approve the Consent Agenda with the above edits, seconded, motion approved.
5. Reports	<ul style="list-style-type: none"> • B. Truman presented June’s unaudited Finance Report <ul style="list-style-type: none"> ○ D. Gibson motion to approve Junes’ unaudited Finance Report, seconded, motion approved. • L. Withrow motioned to remove Fred Miller and M. Murphy from the Glacier/North Cascade depository account, seconded, motion approved. • D. Gibson motioned to remove M. Murphy and add S. Ottley as a CPSI signatory, seconded, motion approved. • B. Truman presented the HFMA metrics, and the Finance department will continue to review and report quarterly. • R. Eickmeyer presented an Ambulance replacement Capital Budget request with a delivery in September 2023. <ul style="list-style-type: none"> ○ D. Gibson motioned to approve the EMS request for the 550 Ambulance at a price not to exceed \$310,000, seconded, motion passed. • R. Eickmeyer discussed the purchase of a Sprinter Van via a Grant to support the transportation of patients between facilities. • A. Edwards showcased a mind map diagram designed to encapsulate elements for Strategic Planning 2024. • June’s Board KPI progress report was delivered by S. Ottley
6. Old Business	<ul style="list-style-type: none"> • T. Starkweather & D. Weakly requested an update to the Highland Campus property listing as

	<p>it pertains to Heritage Heights with the representation of real estate agent Guy Evans.</p> <ul style="list-style-type: none"> ○ Heritage Heights First Right of Refusal extends to the entire listing. ○ Existing leases will be upheld according to their specified terms. ○ T. Starkweather holds the position of Board Chair and represents Heritage Heights <ul style="list-style-type: none"> ● \$11M to include EMS and administration offices. ● B. Truman delivered a presentation regarding the consolidation of PTO, Sick, and Holiday hours into a unified PTO bucket.
7. New Business	<ul style="list-style-type: none"> ●
8. Roundtable/Action Items	<ul style="list-style-type: none"> ● W. Kenck to send Strat Plan & KPI's to B. Jensen ● W. Kenck to add the RFQ to the BOC SharePoint ● Public Hearing- Surplus of Real Property to be scheduled for 8/22/23 @ 11:30 am <ul style="list-style-type: none"> ○ Public Notice of sale published in the local newspaper and LCH platforms. ● Board Budget Workshop scheduled for 10/18/23
9. Public Comment	<ul style="list-style-type: none"> ● In response to the PTO proposal, P. Gleasman asked how can the Board guarantee sufficient staffing levels during periods of PTO usage? <ul style="list-style-type: none"> ○ At present, maintaining appropriate staffing during PTO utilization is not a concern. Should this become a challenge in the future, department management will assess their requirements accordingly.
10. Executive Session	<ul style="list-style-type: none"> ● J. LaPorte announced Executive Session at 4:05 for 25 minutes to consider information regarding staff privileges or quality improvement committees under RCW 70.41.205 and RCW 42.30.110(1)(o), evaluate the performance of a public employee RCW 42.30.110(1)(g), To consider the minimum price at which real estate will be offered for sale or lease RCW 42.30.110 (1)(c) ● J. LaPorte extended the Executive Session 15 minutes ● J. LaPorte extended the Executive Session 10 minutes ● Executive Session ended at 4:55pm
11. Credentialing	<ul style="list-style-type: none"> ● D. Gibson verified all credential files are complete for the proposed list of providers and motioned to approve the full list of provisional status to full membership, reappointments, and removal as presented by B. McCracken, seconded, motion passed.
12. Adjournment	<ul style="list-style-type: none"> ● J. LaPorte adjourned the meeting at 5:15pm.

Attest:

Jordana LaPorte
[Jordana LaPorte \(Oct 15, 2023 16:26 PDT\)](#)

J. LaPorte, Board Chair

wendy kenck

W. Kenck, Executive Assistant

Aaron C Edwards
[Aaron C Edwards \(Sep 25, 2023 09:59 PDT\)](#)

Aaron Edwards, CEO











2023-07-25 Minutes Board Approved

Final Audit Report

2023-10-15

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