



**Chelan County Public Hospital District No. 2  
Regular Meeting of the Board of Commissioners  
Meeting Minutes 12/21/2021 1:30 pm via Zoom**

<b>Commission Attendance:</b>	
<i>( <input type="checkbox"/> not present <input checked="" type="checkbox"/> present )</i>	
<input checked="" type="checkbox"/> Chair (Mary Murphy)	<input checked="" type="checkbox"/> Secretary (Fred Miller)
<input checked="" type="checkbox"/> Vice Chair (Jordana LaPorte)	<input checked="" type="checkbox"/> Member (Mary Signorelli)
<input checked="" type="checkbox"/> Member (Jeremy Jaech)	
<b>Participants:</b> Ray Eickmeyer, Phyllis Gleasman	
Cheryl Cornwell, CFO	Lori Withrow, Commissioner-elect
Jaime Minnock, CNO	
<b>Recorder:</b> Toni Willis, Executive Assistant	
<b>Agenda Item</b>	<b>Topic/Action</b>
1. Call to Order & Review Agenda	The meeting was called to order at 1:30 pm. M. Murphy read the mission.
2. Public Comment	None.
3. Chair's Report	M. Murphy thanked all the staff and community for their help and support. Looking forward to 2022.
4. Consent Agenda	<ul style="list-style-type: none"> <li><i>A motion was made by J. Jaech to approve the Consent Agenda, minutes, and accepting all items, seconded F. Miller. Motion carried.</i></li> </ul>
5. Old Business	<p>M. Murphy to send corrections for 11/30/21 regular meeting minutes pg. 8 to Toni</p> <p>M. Murphy opened floor to discuss letter received from Chelan Fire and Rescue. The letter referencing feasibility study and joint consolidation working group (Fire Districts and Lake Chelan EMS) was discussed briefly with no action taken.</p> <p>M. Murphy provided update on Governance - Strategic Plan and Dashboard, noting the Board has more work to do adding tasks and matrix to the Dashboard. Board to continue working on long term goals and will direct CEO to complete plan.</p> <ul style="list-style-type: none"> <li><i>A motion was made by J. LaPorte to approve 2022 Governance Pillar Tactics and objectives, seconded by J. Jaech. Motion carried.</i></li> </ul> <p>M. Signorelli was congratulated on receiving her Certification for Governance.</p> <p>M. Murphy distributed the Chief Executive Officer Orientation Policy and Procedure; form will be uploaded to PolicyStat.</p> <p>M. Murphy shared that Interim CEO, Emmett Schuster will be onboarding January 19, 2022, if full-time CEO has not been hired by then. Process for recruiting permanent CEO is ongoing.</p> <ul style="list-style-type: none"> <li><i>A motion was made by J. LaPorte to remove "Interim" references from CEO orientation policy (pg. 36), seconded by F. Miller, Motion carried.</i></li> </ul>

<p>6. New Business</p>	<p>M. Signorelli, on behalf of the Board of Directors and staff of LCH, presented Commissioner Fred Miller with a framed photo encircled with signatures and well wishes, thanking him as he has admirably served LCH and the communities of Chelan and Manson for over 30 years.</p> <p>Public Comment: Past Commissioner P. Gleasman thanked Fred Miller for giving the highest quality of commitment to the hospital and community stating it was a pleasure working with him.</p> <p>J. LaPorte led the Oaths of Office ceremony for Mary Murphy Commissioner #2, Lori Withrow Commissioner #3, and Jeremy Jaech Commissioner #5. Commissioners recited Oaths of Office for their elected positions of Hospital District No. 2 Commissioners 2, 3 and 5.</p> <p>J. Jaech nominated L. Withrow to serve on Facilities Committee. J. LaPorte seconded and motion carried. F. Miller nominated J. Jaech to serve on Finance Committee. J LaPorte seconded and motion carried.</p> <ul style="list-style-type: none"> <li>• <i>A motion was made by M. Murphy to nominate L. Withrow to attend future Facilities meetings in place of F. Miller, seconded by J. LaPorte. Motion carried.</i></li> </ul> <p>M. Murphy presented Resolution 2021-12 Legal Holidays and Resolution 2021-13 2022 LCH Board meeting dates.</p> <ul style="list-style-type: none"> <li>• <i>A motion was made by J. LaPorte to approve Resolution 2021-12 Legal Holidays, seconded by F. Miller. Motion carried.</i></li> <li>• <i>A motion was made by M. Signorelli to approve Resolution 2021-13 2022 Board meeting dates, seconded by J. Jaech. Motion carried.</i></li> </ul> <p>Ray Eickmeyer gave PowerPoint presentation on EMS Services, summarizing service, financial, safety, quality, and collaboration advantages of current system in place at LCH.</p> <p>At the conclusion of Mr. Eickmeyer' s presentation Commissioners stated the presentation given by him clearly shows the growth and success of EMS services, as part of the hospital as it stands, and that it serves our communities very well.</p> <p>Commissioners indicated they would like additional details beyond what was stated in letter from the Fire Districts and requested that Chelan County Fire &amp; Rescue Board of Commissioners (District 5 &amp; 7) define and present the potential benefits to LCH and the communities of Chelan and Manson if we were to take part in feasibility study regarding joint consolidation with them.</p> <p>C. Cornwell stated the credentialing process is going slow due to resignation of HIMS Manager. Human Resources and Toni are working on current provider credentialing.</p>
<p>7. Reports</p>	<p>F. Miller passed the presentation of the Financial Committee report over to C. Cornwell.</p> <ul style="list-style-type: none"> <li>• <i>A motion was made by <u>J. Jaech</u> to accept the Financial Committee Report, seconded by <u>M. Signorelli</u>. Motion carried.</i></li> </ul> <p>M. Signorelli presented Facilities Committee Report. Group discussed lease and sale option with Heritage Heights and would like to move forward with presenting recommendation of lease and sale to the Board.</p>

	<p>HR staff and other individuals have made move to 3<sup>rd</sup> floor, nothing new to report on office space changes on the transition floor plan.</p> <p>J. Thompson continues working on list of hospital inventory. We will need 1000-2000 sq ft of space to store furniture, equipment. Joe reported he is working on policy for “proposed move form” which will help account for each departments inventory.</p> <p>Dick Bratten, construction manager provided monthly project status report on new hospital facility. Volumes are fine, completion percentage ratios look good, and workers are onsite. There are material delays, but crews continue working with what they have on hand.</p> <p>Guild B requests that a donor plaque be placed outside the Postpartum Family room at the new hospital. M. Signorelli and Jaime Minnock will discuss options with MaryAnn Warren of Guild B. A plaque in recognition of the Foundations “Bragg Room” will also be at hand.</p> <p>Dr. Bradley presented MedStaff Report and announced changes to the Medical Officers; Dr. Bradley, Chief of Medical Staff, Dr. Simons, Vice Chief and Dr. Burnell, Secretary and added that the revisions to the Medical Staff Bylaws will be presented to the Board for approval.</p> <p>Credentialing is pending due to needing further documentation and lack of staff resources. Cheryl stated credentialing is a critical process that needs a lot of time dedicated to it, filling the Medical Staff Coordinator position is greatly needed. Proposed credentialing will be moved to January 2022 meeting agenda.</p> <p>J. Minnock, Dr. Bradley will meet to discuss new policy and procedures to be written for credentialing process.</p> <p>C. Cornwall delivered report on the Strategic Plan Dashboard, she is still waiting on data from staff. Commissioners were reminded to submit any updates they may have to her.</p>
8. Roundtable	<p>No items discussed.</p> <p>At 3:12pm Commissioner Murphy announced five-minute break.</p>
9. Executive Session	<p>At 3:17pm M. Murphy announced the Board will move to Executive session to evaluate the qualifications of an applicant for public employment. RCW 42.30.110(1). The session will last two hours.</p> <p>At 5:17pm Commissioner Murphy announced Executive Session will extend 15-minutes.</p> <p>At 5:32 Board returned to regular session; no decisions made.</p>
10. Adjournment	<p>The meeting was adjourned at 5:38 pm.</p>

Attest:

Jeremy Jaech  
 Jeremy Jaech (Jan 27, 2022 14:38 PST)

Cheryl Cornwall  
 Cheryl Cornwall (Jan 28, 2022 10:19 PST)

Board Secretary

Cheryl Cornwell, Interim CEO