



**Chelan County Public Hospital District No. 2
Regular Meeting of the Board of Commissioners
Meeting Minutes 9/28/2021**

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| Commission Attendance: | |
| <i>(<input type="checkbox"/> not present <input checked="" type="checkbox"/> present)</i> | |
| <input checked="" type="checkbox"/> Chair (Mary Murphy) | <input checked="" type="checkbox"/> Secretary (Fred Miller) |
| <input checked="" type="checkbox"/> Vice Chair (Jordana LaPorte) | <input checked="" type="checkbox"/> Member (Mary Signorelli) |
| Participants: | |
| George Rohrich, CEO Cheryl Cornwell, CFO Jaime Minnock, CNO | Ross Hurd, CIO Agustin Benegas, Communications |
| | Adam Snyder Erik Volke, Wipfli David Imus, Wipfli , Tim Nelson |
| Recorder: Toni Willis | |
| Item | Topic/Action |
| 1.Call to Order & Review Agenda | The meeting was called to order at 1:30 pm. M. Murphy read the mission. |
| 2.Public Comment | None |
| 3.Chair's Report | M. Murphy stated that the strategic plan session on Sep 23rd went well. The Board reached consensus on the strategic direction. Leadership team will develop tactics and measures that will inform the 2022 budget. |
| 4.Consent Agenda | <i>A motion was made by F. Miller to add Resolution 2021-4 and 2021-5 to 9.28.2021 agenda under New Business, seconded by M. Signorelli. Motion carried.</i> <i>A motion was made by J. Jaech to approve the Consent Agenda as corrected, seconded by J. LaPorte. Motion carried.</i> |
| 5.Board Policy | Tort Claims: remove names substitute with titles, pg. 3 Authorization to Lease; create generic email address. <i>A motion was made by J. LaPorte to approve the Tort Claims as corrected, seconded by Mary Signorelli. Motion carried.</i> |
| 6.Old Business | Heritage Heights: G. Rohrich and M. Signorelli are in communications with Timi Starkweather at Heritage Heights. They discussed possible lease options with her, which she will present to her Board. Resolution Surplus; LCH to substitute for LCCHC in future resolution wording. <i>A motion was made by M. Signorelli to approve Resolution: Surplus with edits, seconded by J. LaPorte. Motion carried.</i> Board Development: Board is considering two companies that offer training services, both have good experience in the field. Board compared costs and proposals and McNally and Associates was preferred. |
| 7.Presentations | Eric Volke of Wipfli, LLC. presented 2020 Audit report and Financial Ratio Analysis, as well as Accounting Standards update. The Audited Report was an unqualified opinion report. <i>A motion was made by J. Laporte to accept 2020 Audit, seconded by F. Miller. Motion carried.</i> |

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| 8.Executive Session | <p>At 2:30 pm M. Murphy announced Board would move to Executive Session for performance of a public employee RCW 42.30.110(1)(g). The session will last for twenty minutes, and no decision will be made.</p> <p>2:50 pm M. Murphy announced a ten-minute extension to executive session.</p> <p>3:00 pm Commissioners returned to open session.</p> |
| 9.New Business | <p>G. Rohrich: at M. Signorelli's request Org Chart will also show names as well as titles. Executive Team noted need for recommended positions due to responsibilities and tasks for some positions transferred or absorbed elsewhere. (i.e., at present Credentialing Coordinator responsibilities have been transferred to Executive Assistant).</p> <p>J. LaPorte would like to see budget details regarding title changes and open positions. Items will be discussed at November meeting.</p> <p>Capital Equipment Request –R. Eickmeyer presented detailed documentation to Board outlining need for new ambulances due to age and costs to maintain current ones. He also provided details for grant that was submitted to cover cost of purchase. Additionally the recent EMS levy was passed that included the purchase of ambulances. <i>A motion was made by F. Miller to approve the Capital Equipment Request, seconded by M. Signorelli. Motion carried.</i></p> <p>CRNA Contract: Proposal only was provided to the Board. Board requests contract to review. Jaime to send to Board.</p> <p>Board review of Resolution 2021-4 and 2021-5 for funds as a condition of USDA terms to support new hospital construction. <i>A motion was made by M. Signorelli to approve Resolution 2021-4, (Limited Tax General Obligation Bond), J. Jaech seconded, motion carried. J. Jaech motioned to approve Resolution 2021-5 (Hospital Revenue Bond) as presented, seconded by F. Miller. Motion carried.</i></p> |
| 10.Reports | <p>Finance Committee report was submitted, copies of Quarterly Budget Review were sent to Board. Billing charges will be coded more appropriately which will lead to better financial returns. At present there are no large cost change orders for the new hospital. Costs associated with transition move will be more defined within 30-60 days. <i>A motion was made by F. Miller to approve the Finance Committee Report, seconded by M. Signorelli. Motion carried.</i></p> <p>G Rohrich provided Facilities Committee Report: the committee will tour the new hospital site October. 5th. Lake Chelan Now will be taking video of the site visit and post on their website.</p> <p>G. Rohrich provided brief update on strategic planning process on Sept 23, then presented data on Strategic Plan Dashboard.</p> <p>MedStaff Bylaws have been updated; copy will be emailed to Commissioners.</p> |
| 11. Public Comment | No comments. |

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| 12. Roundtable | <p>Board discussed what information should be included in meeting packets. Governance Committee to review and advise. Detailed equipment specifications are not necessary. Reports from departments etc., should be sent to Board in a timely manner for Board review prior to Board meetings.</p> <p>J. Jaech suggested Org. Chart tasks be delegated to CEO. Commissioners agreed, noting Board will have final approval.</p> |
| 13. Executive Session | <p>At 3:55 pm M. Murphy announced a 5-minute break, after which the Board will move to Executive Session to review quality reports and compliance data. RCW 70.41.205(2), RCW 42.30.110(o); and performance of a public employee RCW 42.30.110(1)(g). G. Rohrich, C. Cornwell S. Ottley, and Adam Snyder were invited to join. The session will last 20 minutes.</p> <p>4:15 pm M. Murphy requested a 15-minute extension.</p> <p>4:30 pm Commissioners returned to open session.</p> |
| 14. Adjournment | The meeting was adjourned at 4:33 pm |

Attest:

Fred Miller
 Fred Miller (Dec 10, 2021 13:41 PST)

Fred Miller, Secretary

Cheryl Cornwell
 Cheryl Cornwell (Dec 13, 2021 13:54 PST)

Cheryl Cornwell, Interim CEO