



**MEETING MINUTES**

<p align="center"><b>Chelan County Public Hospital District No. 2 Regular Meeting of the Board of Commissioners 1/26/2021 1:30 pm via Zoom</b></p>		
<b>Facilitator:</b> Phyllis Gleasman, Chair		<b>Recorder:</b> Kylie Schmitz, Executive Assistant
<b>Commission:</b>		
<input checked="" type="checkbox"/> Chair (Phyllis Gleasman)	<input checked="" type="checkbox"/> Secretary (Fred Miller)	<input checked="" type="checkbox"/> Member (Jordana LaPorte)
<input checked="" type="checkbox"/> Vice Chair (Mary Murphy)	<input checked="" type="checkbox"/> Member (Mary Signorelli)	
<b>Participants:</b>		
George Rohrich, CEO Jaime Minnock, CNO Ross Hurd, CIO	Agustin Benegas, Communications Shawn Ottley, Quality Vickie Bodle, Finance	Nanci Nucci, Coverys Kathy Sharley, Coverys Tad Hunt, Huron Consulting Group
<b>Agenda Item</b>	<b>Topic/Action</b>	
1. Call to Order	<p>Our mission is to provide patient-centered quality healthcare with compassion and respect.</p> <p>P. Gleasman requested to add an agenda item for discussion and motion on the purchase of rapid testing equipment for COVID-19.</p> <p><i>A motion was made by M. Signorelli to approve the agenda as amended, seconded by F. Miller. None opposed, motion carried.</i></p>	
2. Chair’s Report	<p>P. Gleasman commented on COVID-19 vaccinations and asked for an update from J. Minnock on plans for community vaccination.</p>	
3. Consent Agenda	<p>J. LaPorte requested an amendment to item 3F, Finance Committee Minutes.</p> <ul style="list-style-type: none"> <li>Remove “due date of April” on USDA proforma</li> <li>Add action item for G. Rohrich to confirm due date with USDA</li> </ul> <p><i>A motion was made by M. Murphy to approve the Consent Agenda with the requested amendments, seconded by J. LaPorte. None opposed, motion carried.</i></p>	
4. Board Policy Review	<p>A. The Board reviewed the Conflict of Interest policy. K. Schmitz will send an e-signature version to all Commissioners for attestation.</p> <p>B. Commissioners reviewed CE credit guidelines and will submit annual accumulation to the executive assistant. Commission members are individually responsible for submitting credits to appropriate entities to maintain certifications.</p>	
5. Executive Session	<p>At 2:30 pm P. Gleasman announced the Commissioners, along with representatives from Coverys and hospital administration will convene to Executive Session for the specific purpose of review of quality improvement reports RCW 70.44.062. The session will last 30 minutes, no decisions will be made.</p>	
	<p>The Regular meeting convened at 2:30 and a 5-minute break was announced.</p>	
6. New Business	<p>A. Officers were elected for 2021.</p> <ul style="list-style-type: none"> <li>M. Murphy and P. Gleasman were nominated for the position of Board Chair. P. Gleasman was elected on a 3-2 vote.</li> <li>M. Murphy was nominated and elected for the position of Vice Chair.</li> <li>Fred Miller was nominated and elected for the position of Secretary.</li> </ul>	

	<p>B. Committee assignments for 2021 were selected.</p> <ul style="list-style-type: none"> <li>• Quality Committee – M. Murphy &amp; J. LaPorte</li> <li>• Finance Committee – J. LaPorte &amp; F. Miller</li> <li>• Facilities Committee – P. Gleasman &amp; M. Signorelli <ul style="list-style-type: none"> <li>a. Facilities Committee will be re-addressed in April</li> </ul> </li> <li>• Community Committee – M. Signorelli &amp; P. Gleasman</li> <li>• Governance Committee (ad hoc) – M. Murphy &amp; J. LaPorte</li> <li>• Affiliations &amp; Partnerships (ad hoc) – P. Gleasman &amp; M. Murphy</li> </ul> <p>C. Commissioners discussed the letter and proposed amendments. Agustin will email the updated letter to Commissioners by 1/27/2021. The letter will be sent for publishing on 1/29/2021.</p> <p><i>A motion was made by P. Gleasman to send the letter back to the drafting committee, seconded by J. LaPorte. None opposed, motion carried.</i></p> <p>D. J. Minnock presented the purchase of Luminex Aries M12 to the Board. This is equipment to perform rapid PCR testing for COVID-19. The cost is approximately \$55K.</p> <p><i>A motion was made by F. Miller to authorize management to purchase the Luminex Aries Rapid Test instrument, seconded by M. Murphy. None opposed, motion carried.</i></p>
7. Reports	<p>A. V. Bodle presented the December financials and statistics.</p> <ul style="list-style-type: none"> <li>• A request was made for the statistics to include a column for the number of visits budgeted, V. Bodle will add it to the report.</li> </ul> <p>B. P. Gleasman gave the Facilities Committee Report, everything is on schedule.</p> <p>C. G. Rohrich presented the monthly CEO Report</p> <p>D. J. Minnock presented the Strategic Plan Dashboard &amp; noted areas of improvement achieved in 2020.</p> <p>E. J. Minnock gave the MedStaff report in lieu of Dr. Bradley. Physicians have been busy working on COVID-19 changes, including policies and procedures.</p> <ul style="list-style-type: none"> <li>i. M. Signorelli presented the candidates for credentialing per the January 2021 Credentialing Summary included in the Board packet.</li> </ul> <p><i>A motion was made by M. Signorelli to approve the credentialing candidates, seconded by F. Miller. None opposed, motion carried.</i></p>
8. Board Education	<p>A. Tad Hunt of Huron Consulting Group presented education on Board Governance.</p> <p>B. M. Murphy presented the Decision-Making Matrix developed by the Governance Committee, referenced by Board Bylaws and other policies. Commissioners were asked to review the document and bring comments to the February meeting.</p>
9. Public Comment	None
10. Round Table	Commissioners rated the meeting a 4/5.

11. Executive Session	At 5:07 pm P. Gleasman announced the Commissioners would convene to Executive Session for the purpose of performance of a public employee RCW 42.30.110(1)(g). The session will last 30 minutes and no decisions will be made.
12. Adjournment	At 6:01 Commissioners returned to the regular meeting. P. Gleasman announced no decisions were made.  The meeting was adjourned at 6:02 pm.

Attest:

FRED MILLER  
FRED MILLER (Feb 25, 2021 20:52 PST)

Fred Miller, Secretary

george rohrich  
george rohrich (Feb 23, 2021 16:13 PST)

George Rohrich, CEO