



LAKE CHELAN HEALTH

MEETING MINUTES

<p>Group: Chelan County Public Hospital District No. 2</p> <p>Date, time & location of meeting: 11/17/2020 1:30 pm via Zoom</p>		
Facilitator: Phyllis Gleasman, Chair		Recorder: Kylie Schmitz, Executive Assistant
Member Attendance:		
<input checked="" type="checkbox"/> Phyllis Gleasman, Chair	<input checked="" type="checkbox"/> Fred Miller, Secretary	<input checked="" type="checkbox"/> Jordana LaPorte
<input checked="" type="checkbox"/> Mary Murphy, Vice Chair	<input checked="" type="checkbox"/> Mary Signorelli <i>left at 5:17</i>	
Participants:		
<input checked="" type="checkbox"/> George Rohrich, CEO	<input checked="" type="checkbox"/> Mary Ann Warren, Guild B	<input checked="" type="checkbox"/> Rhianna Montgomery, RN
<input checked="" type="checkbox"/> Dick Bratton, Project Mngr.	<input checked="" type="checkbox"/> Dr. Tabettha Bradley, CMO	<input checked="" type="checkbox"/> Agustin Benegas, Comm.
<input checked="" type="checkbox"/> Tom Moore, Interim CFO		
Meeting Objective(s)/Purpose: November Regular Meeting of the Governing Board		
<i>Agenda Item</i>	<i>Topic/Action</i>	
1. Call to Order	The meeting was called to order at 1:32 pm.	
2. Review Agenda	Item #8B change For Information to For Motion	
3. Chair's Report	Lots of good meetings happening, new hospital project moving forward.	
4. Consent Agenda	<p>A request was made to remove item 4E from the Consent Agenda.</p> <p><i>A motion was made by F. Miller to approve the consent agenda as amended, seconded by M. Signorelli. None opposed, motion carried.</i></p> <p>A request was made to amend item 4E, Budget Workshop Minutes, to Board proposal as "4% reduction to expenses with the end goal of \$500K after non-operating income total" instead of 4% reduction to the budget.</p> <p><i>A motion was made by M. Murphy to approve the Budget Workshop Minutes as amended, seconded by M. Signorelli. None opposed, motion carried.</i></p>	
5. Old Business	<p>A. M. Murphy presented the Board Committee Best Practices and gave an overview on committee review guidelines. Commissioners gave positive feedback and welcomed the process.</p> <p>B. The Finance Committee review will be moved to the December agenda.</p> <p>C. G. Rohrich presented the proposed Strategic Plan for 2021-2023. Discussions included the following:</p> <ul style="list-style-type: none"> i. The Mission & Vision were addressed as these still state "Lake Chelan Community Hospital". Recommendations for updates are noted in agenda item 5D. ii. Strat Goal #4 & #5 – edited iii. Strat Goal #5 – change goal for days cash on hand from 50 to 65 days iv. Strat Goal #5 – add reserve of \$200K for hospital information system v. Strat Goal #4 – remove "primary" vi. Strat Goal #6 – Update monthly metric to Community Communication monthly 	

	<p>vii. Strat Goal #6 – Update metric 1 to Monthly Community Communication viii. Update the dashboard item Q2 to “≤3”</p> <p><i>A motion was made by M. Murphy to approve the 2021 Strategic Plan as amended, seconded by M. Signorelli. None opposed, motion carried.</i></p> <p>D. G. Rohrich presented suggestions for the Mission & Vision statements. Commissioners asked the Community Committee to champion the mission and vision process and bring recommendations to the December regular meeting.</p>
6. New Business	<p>A. Mary Ann Warren presented the Board with a check for \$9,000 from Guild B for the purchase of the Bladderscan Prime Plus machine. The donation is in memory of Alice Soma.</p>
7. Board Policy Review	<p>A. Commissioners reviewed the Board Member Code of Conduct policy as presented by the Governance Committee. B. Commissioners reviewed the Board Continuing Education Policy as presented by the Governance Committee.</p> <p><i>A motion was made by F. Miller to approve the Board Member Code of Conduct and Board Continuing Education policies, seconded by M. Signorelli. None opposed, motion carried.</i></p>
8. Reports	<p>A. Finance Report</p> <ul style="list-style-type: none"> i. T. Moore gave an overview of the Resolution presentation and Commissioners discussed progress. ii. T. Moore presented the 2021 budget. iii. G. Rohrich proposed consideration of employee incentives or merit bonuses to coincide with quarterly budget reviews should the goals be met or exceeded. Commissioners offered support and will expect a proposal to in the future. <p><i>A motion was made by M. Signorelli to approve Resolution #629 for adoption of the 2021 Budget, seconded by F. Miller. None opposed, motion carried.</i></p> <p><i>A motion was made by M. Murphy to require a quarterly budget review, seconded by J. LaPorte. None opposed, motion carried.</i></p> <ul style="list-style-type: none"> iv. F. Miller presented Resolution #630, a 1% increase in the levy factor. This information was given by the county. <p><i>A motion was made by F. Miller to approve Resolution #630 Levy Limit as presented, seconded by M. Murphy. None opposed, motion carried.</i></p> <ul style="list-style-type: none"> v. V. Bodle presented Resolution #631, General Obligation Bonds. <p><i>A motion was made by M. Signorelli to approve Resolution #631, GO Bonds as presented, seconded by J. LaPorte. None opposed, motion carried.</i></p> <ul style="list-style-type: none"> vi. V. Bodle updated Commissioners on the prior approved EMS levy.

	<p>vii. T. Moore presented the financial statements for the month of October. The cost report settlement was received. Days cash on hand is improved to 53 days, up from 18 at end of year 2019.</p> <p><i>A motion was made by F. Miller to approve the October financials as presented, seconded by M. Signorelli. None opposed, motion carried.</i></p> <p>B. G. Rohrich reported Facilities Committee activity, including a call with the USDA. The Committee recommended an adjustment to move physical therapy closer to the front door for improved patient access for Board approval.</p> <p><i>A motion was made by M. Signorelli to approve the design change for physical therapy, seconded by M. Murphy. None opposed, motion carried.</i></p> <p><i>A motion was made by M. Murphy that the Board review information for submission to the USDA prior to the submittal, seconded by J. LaPorte. None opposed, motion carried.</i></p> <p>C. G. Rohrich gave the CEO Report and presented an updated Organizational Chart.</p> <p><i>A motion was made by M. Murphy to approve the Organizational Chart as presented, seconded by M. Signorelli. None opposed, motion carried.</i></p> <p>D. In the interest of time, G. Rohrich presented Strategic Plan Dashboard. Commissioners received an updated status on COVID response within the hospital and 3rd floor changes to accommodate 4 patient rooms.</p> <p>E. Dr. Bradley gave the MedStaff Report including the recommendation of credentialing candidates.</p> <p><i>A motion was made by M. Signorelli to approve the credentialing candidates as presented, seconded by F. Miller. None opposed, motion carried.</i></p>
9. Board Education	A. P. Gleasman announced that the Board Improvement Plan Quarterly Review will be moved to December meeting in the interest of time.
10. Public Comment	None.
11. Round Table	None.
	At 4:05 pm P. Gleasman announced a 5 minute break.
12. Executive Session	<p>At 4:13 pm P. Gleasman announced that the Commission would convene to Executive Session for one hour for the specific purpose of performance of a public employee RCW 42.30.110(1)(g).</p> <p>At 5:12 pm P. Gleasman requested an extension for 15 minutes.</p> <p>At 5:28 pm executive session commenced. No decisions were made.</p>
13. Adjournment	The meeting was adjourned at 5:28 pm.

Attest:

FRED MILLER

FRED MILLER (Dec 21, 2020 16:07 PST)

Fred Miller, Secretary

george rohrich

george rohrich (Dec 16, 2020 10:34 PST)

George Rohrich, CEO