

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

MEETING MINUTES

Name of Group: Board of Commissioners	Date of Meeting: 6/19/2020	Time of Meeting: 1:30-3:30 pm
Title of Meeting: Chelan County Public Hospital District No. 2 Meeting of the Governing Board		
Facilitator: Phyllis Gleasman, Chair		Recorder: Kylie Schmitz, Executive Assistant
Attendance:		
<input checked="" type="checkbox"/> BOC Chair (Phyllis Gleasman) <input checked="" type="checkbox"/> BOC Vice Chair (Mary Murphy) <input checked="" type="checkbox"/> BOC Secretary (Fred Miller)	<input checked="" type="checkbox"/> BOC Member (Mary Signorelli) <input checked="" type="checkbox"/> BOC Member (Jordana LaPorte)	
Other:		
<input checked="" type="checkbox"/> CEO (George Rohrich) <input checked="" type="checkbox"/> CFO (Mike Ellis) <input checked="" type="checkbox"/> CQO (Maria Sirois)	<input checked="" type="checkbox"/> CNO (Jaime Minnock) <input checked="" type="checkbox"/> CCOO (Devon Ehlert) <input type="checkbox"/> CIO (Ross Hurd)	
Meeting Objectives(s)/Purpose: Regular Meeting of the Board		

FI – For Information; FD – For Discussion; FM – For Motion

Agenda Item	Facilitator/Time	Topic/Action
1. Call to Order	P. Gleasman/1	Review of Mission: <ul style="list-style-type: none"> Our mission is to provide patient-centered quality healthcare with compassion and respect.
2. Review Agenda	Team/5	<p>Public comment will take place at the end of the meeting.</p> <p>Commissioners had a discussion on policies that are presented to the Board for approval. An approved list of policies was created last fall with C. Wallace.</p> <ul style="list-style-type: none"> M. Sirois will review the policies. <p><i>A motion was made by J. LaPorte to move agenda items 9a-9e to the Consent Agenda, seconded by M. Murphy, and approved by the Board of Commissioners.</i></p> <p><i>A motion was made by M. Signorelli to remove agenda item 7G, seconded by J. Laporte, and approved by the Board of Commissioners.</i></p> <p><i>A motion was made by J. LaPorte to approve the revised agenda, seconded by M. Murphy, and approved by the Board of Commissioners.</i></p>
3. Chair's Report	P. Gleasman/5	R. Eickmeyer was on KOZI discussing the EMS levy renewal. The Strategic Planning retreat is scheduled for July 16 & 17. A letter is being drafted to go out to the community in lieu of hosting a forum.
4. Consent Agenda	Team/10	A. Regular Board Meeting Minutes 5/26/2020 (FM) B. Revised Facilities Steering Minutes 5/4/2020 (FI) C. Facilities Steering Minutes 6/1/2020 (FI) D. Community Committee Minutes 6/3/2020 (FI)

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		<p>E. Facilities Steering Minutes 6/15/2020 (FI) F. Finance Committee 6/17/2020 (FI) G. EMTALA (FI) H. Code Blue (FI) I. Hand Hygiene (FI) J. Hand Hygiene Observations Policy (FI) K. Respiratory/Hygiene Cough Etiquette (FI)</p> <p><i>A motion was made by F. Miller to approve the Consent Agenda, seconded by M. Signorelli, and approved by the Board of Commissioners.</i></p>
<p>5. Old Business</p> <p>a. Advocacy Resolution #624</p>	M. Murphy/5	<p>M. Murphy presented the Advocacy Resolution to support legislation, whether at state or federal level. A request was made to add “community” to paragraph 1a.</p> <p><i>A motion was made by M. Murphy to approve Resolution #624, seconded by J. LaPorte, and approved by the Board of Commissioners.</i></p>
<p>b. Strategic Planning Update</p>	G. Rohrich/15	<p>Retreat is planned for July 16 & 17. A request was made to include significant time to discuss the facility current design.</p> <p><i>A motion was made by J. LaPorte to add a facilities workshop at the end of the Strategic Planning Retreat, seconded by M. Murphy, and approved by the Board of Commissioners.</i></p>
<p>c. Jet Marketing Contract</p>	G. Rohrich/5	<p>G. Rohrich recommended the Jet Marketing contract to the Board for logo and branding, website to be added later.</p> <p><i>A motion was made by M. Signorelli to approve the Jet Marketing contract for logo and branding, seconded by F. Miller, and approved by the Board of Commissioners.</i></p>
<p>d. Community Letter</p>	G. Rohrich/5	<p>A request was made to add contact information to the letter. A. Benegas will include Commissioner email addresses at the end of the letter, and the phone numbers for the clinic and hospital. Commissioners will email changes to Agustin. Goal is to send out letter first part of July.</p> <p><i>A motion was made by M. Signorelli to approve sending the letter out to the community in as many media forms as possible, including mail, in both English and Spanish,</i></p>

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		<i>seconded by M. Murphy, and approved by the Board of Commissioners.</i>
6. New Business		
a. Alliance Healthcare Contract Renewal	G. Rohrich/5	<p>Contract renewal increase of 9%; Alliance is bringing in new equipment. G. Rohrich recommended the contract for approval as a vital service for the community.</p> <p><i>A motion was made by J. LaPorte to approve the Alliance contract renewal, seconded by F. Miller, and approved by the Board of Commissioners.</i></p>
b. Stryker Orthopedic	J. Minnock/5	<p>Ortho equipment needs to be replaced.</p> <p><i>A motion was made by F. Miller to approve the Stryker Orthopedic equipment as presented, seconded by P. Gleasman, and approved by the Board of Commissioners.</i></p>
c. Dr. Bradley CMO	G. Rohrich/5	<p>G. Rohrich presented an addendum to Dr. Bradley's contract regarding the CMO position.</p> <p><i>A motion was made by J. LaPorte to approve Dr. Bradley as CMO under this contract, seconded by F. Miller, and approved by the Board of Commissioners.</i></p>
d. Dr. Waszkewitz Clinic Medical Director	G. Rohrich/5	<p>Required by rules of RHC to have a Medical Director. The additional duties will not deter patient appointments and care. A question arose on evaluation criteria.</p> <p><i>A motion was made by M. Murphy to approve the addendum, seconded by M. Signorelli, and approved by the Board of Commissioners.</i></p>
e. QHR Price Checker	G. Rohrich/10	<p>Consulting proposal for checking our charges/prices and comparing those to close competitors.</p> <p><i>A motion was made by F. Miller to approve the contract addendum for QHR Price Checker, seconded by J. LaPorte, and approved by the Board of Commissioners.</i></p>
f. QHR Contract Manager Contract	G. Rohrich/10	<p>LCCHC currently uses PolicyTech to manage contracts, this platform is not intended for contracts and can lead to errors.</p> <p><i>A motion was made by M. Signorelli, to approve the QHR Contract Manager Contract, seconded by M. Murphy, and approved by the Board of Commissioners.</i></p>
7. Credentialing		

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<p>a. Telestroke Providers</p>	<p>M. Signorelli/5</p>	<p><i>A motion was made by M. Signorelli to approve the Telestroke providers as presented, seconded by F. Miller, and approved by the Board of Commissioners.</i></p>
<p>b. Proctoring Forms</p>	<p>M. Sirois/5</p>	<p>M. Sirois shared the proctoring process improvements.</p>
<p>8. Board Policy Review a. Antimicrobial Stewardship Charter (FM)</p>	<p>M. Sirois/5</p>	<p>The Board discussed the Charter, meeting requirements and recording of minutes.</p> <p><i>A motion was made by M. Murphy to establish the Antimicrobial Stewardship Committee, seconded by M. Signorelli, and approved by the Board of Commissioners.</i></p>
<p>b. Revised Facilities Steering Charter (FM)</p>	<p>G. Rohrich/5</p>	<p>Charter revised to standardize format and update job titles.</p> <p><i>A motion was made by M. Signorelli to continue working on the Charter and present it to the Board in July, seconded by J. LaPorte, and approved by the Board of Commissioners.</i></p>
<p>9. Hospital Reports a. CEO Report</p>	<p>G. Rohrich/5</p>	<p>M. Ellis has resigned, last day is Friday June 26th. Two candidates for interim CFO, search for permanent CFO has begun. The Finance Committee will work on establishing a CFO interview process.</p> <p>Participating with other healthcare leaders on the random COVID-19 testing. LCCHC is a test site. Test kits and analysis will be provided by public health.</p> <p>EMS Levy campaign has started.</p> <p>Sanctuary team was offered reassignment or voluntary furlough.</p>
<p>b. Strategic Plan Dashboard</p>	<p>G. Rohrich/10</p>	<p>The Executive Team presented the dashboard. The Board discussed the progress.</p>
<p>c. Finance Report</p>	<p>F. Miller/10</p>	<p>M. Ellis presented the Finance Report.</p> <p><i>A motion was made by J. LaPorte to accept the May Financial Report, seconded by M. Signorelli, and approved by the Board of Commissioners.</i></p>
<p>d. COVID-19 Updates</p>	<p>J. Minnock/5</p>	<p>Staff are required to attest when arriving at work that they do not have COVID-19 symptoms.</p>

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e. Quality Report	M. Sirois/5	<p><i>A motion was made by J. LaPorte to accept the May Financial Report, seconded by M. Signorelli, and approved by the Board of Commissioners.</i></p> <p>Expecting DNV survey in September. Received an unannounced visit from CMS for COVID-19 survey, report showed zero findings.</p>
10. Public Comment		<p>Arnold Baker: "I have a belief that the Hospital's EMS System is very integral to the success of the Hospital as a whole. With that belief I think the approval of the EMS levy is critical for the Hospital's success. I will propose to the Fire District 5 Board for a resolution of support of the EMS levy."</p>
11. Roundtable	Team/10	<p>J. LaPorte – Would like to have Executive Session in July. M. Signorelli – Good discussion and good information, hardworking staff. M. Murphy – Work on time for discussion. F. Miller – Good topics and discussion, cost report was good new. P. Gleasman – Good discussions today.</p>
12. Adjournment	P. Gleasman	<p>The meeting was adjourned at 4:21 pm.</p> <p><i>The Commissioners rated the meeting a 4 out of 5.</i></p>

Attestation:

Fred Miller

Fred Miller (Jul 28, 2020 15:46 PDT)

Fred Miller, Board Secretary

george rohrich

george rohrich (Jul 29, 2020 10:56 PDT)

George Rohrich, CEO