

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
LAKE CHELAN COMMUNITY HOSPITAL & CLINICS
MEETING OF THE GOVERNING BOARD**

**SEPTEMBER 24 – LCCH BOARD ROOM
1:30 PM – 4:46 PM**

MEETING MINUTES

CALL TO ORDER:

Phyllis Gleasman called the meeting to order at 1:34 P.M.

Members Present:

Phyllis Gleasman, Chair
Mary Murphy, Vice Chair *-via telephone*
Jordana LaPorte, Commissioner
Mary Signorelli, Commissioner – *arrived 1:44pm*
Fred Miller, Secretary

Others in Attendance:

Mike Ellis, CFO
Courtney Wallace, CQO
Kate Pina, CHRO
Lisa Greenlee
List of attendees

REVIEW OF MISSION:

Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

PUBLIC COMMENTS:

No comments

CHAIR'S REPORT:

P. Gleasman announced a new CEO, George Rohrich, has been hired and will start in December. She also provided an overview of his background and experience.

CONSENT AGENDA:

- A. Regular Board Meeting Minutes, August 27, 2019
- B. Special Board Meeting Minutes, August 27, 2019
- C. Facilities Steering Committee Minutes, September 9, 2019
- D. Vouchers / Warrants \$846,740.53; Payroll Direct Deposit \$922,748.35
- E. Write-Offs & Charity: Bad Debt \$50,963.25; Charity Care \$114,725.58; Bankruptcy \$0.00; Total \$165,688.83
- F. Credentialing
 - Jenny Dietz, ARNP Locums Behavioral Health - Clinic
 - George McClure Locums Urogynecology
 - Fernando Dietsch, MD Per diem Emergency Department
 - Linda Chen, MD Tele-Radiology – Mammography Initial Appt
 - Joanna Jeong, MD Tele-Radiology – Mammography Initial Appt.

Edward Calloway, MD	Tele-Radiology – Re-appointment
Amanda Dutton, MD	Tele-Radiology – Re-appointment
Steven Edson, MD	Tele-Radiology – Re-appointment
Adam Hecht, MD	Tele-Radiology – Re-appointment
Gregory Kenyherz, MD	Tele-Radiology – Re-appointment
Karen Phillips, MD	Tele-Radiology – Re-appointment
Richard Rossin, MD	Tele-Radiology – Re-appointment
Megan Guffey, MD	Family Medicine – Re-appointment
Charles Waszkewitz, MD	Family Medicine – Re-appointment
Nate Heard – MD Student	Keri Bergeson, MD
Emily Webb – MD Student	Keri Bergeson, MD
Sarah Clark, MEDEX PA Student	Kathy Hevly, ARNP

A motion was made by M. Murphy to approve the consent agenda without credentialing, seconded by F. Miller, and approved by the Board of Commissioners.

A motion was made by M. Signorelli to approve the credentialing, seconded by F. Miller, and approved by the Board of Commissioners.

OLD BUSINESS:

CEO Recruitment Update – Phyllis Gleasman

Resolution #609 – Remove S. Patonai as Superintendent/CEO

A motion was made by F. Miller to adopt resolution #609, seconded by J. LaPorte, and approved by the Board of Commissioners.

Resolution #610 – Appointment of Interim Superintendent/CEO

P. Gleasman explained Mike Ellis, CFO is being appointed the interim CEO until the arrival of G. Rohrich in December.

A motion was made by J. LaPorte to adopt resolution #610, seconded by F. Miller, and approved by the Board of Commissioners

Resolution #611 – Appointment of Superintendent/CEO

A motion was made by M. Murphy to adopt resolution #610, seconded by J. LaPorte, and approved by the Board of Commissioners

Construction Project Update – Mike Ellis, CFO

M. Ellis reported final decisions are being made regarding the schematic design this week. A special Board meeting is scheduled for October 1 at 1:30PM to review and discuss the proposed hospital schematic design.

NEW BUSINESS:

Finance Committee Report – Fred Miller & Mike Ellis, CFO

Mike Ellis reported financials are completed for August. Cash on hand was approximately \$188,412. Net Operating Revenue was under budget and salaries/benefits expense was under budget for the month resulting in a Total Net Income of \$(306,806) versus a budget of \$257,180.

Admissions were down as were Patient days. ED visits were up over last year. There was a discussion on the benefit of utilizing Rycan.

A motion was made by J. Laporte to accept the financials as presented, seconded by M. Murphy, and approved by the Board of Commissioners.

Resolution #612 – Review the Washington State Insurance Plans

This resolution would authorize the hospital to review the Washington State insurance plans to evaluate the benefits available. A discussion followed regarding costs, benefits and types of coverage available.

A motion was made by M. Signorelli to approve Resolution #612 as presented, seconded by J. Laporte, and approved by the Board of Commissioners.

Resolution #613 – Revising the Board of Commissioner Bylaws

The resolution will separate out the roles of Auditor and Treasurer and allow for the CFO to be approved as Auditor.

A motion was made by F. Miller to approve Resolution #613 as presented, seconded by j. LaPorte, and approved by the Board of Commissioners.

Unbudgeted Capital Equipment Request

M. Ellis explained the need for a new mammography machine. There are funds available between the Lake Chelan Health & Wellness Foundation, a Murdock Grant and a portion from the hospital. The replacement machine will be 3D and a huge plus for the community

A motion was made by M. Murphy to approve the purchase of a mammography machine for not more than \$300,000 base price, seconded by F. Miller, and approved by the Board of Commissioners.

M. Ellis presented information on the need for repairs on the elevator.

A motion was made by M. Murphy to approve the repair of the elevator not to exceed \$30,000, seconded by J. LaPorte, and approved by the Board of Commissioners.

Business Plan Progress Report – Courtney Wallace, CQO

- Service Pillar Goals
 - Develop/Implement new hire and annual Employee AIDET training: Green
 - Develop/Implement Noise Reduction plan for MSU: Yellow
 - Develop/Implement Discharge Meds patient education plan: Yellow
- Quality/Safety Pillar Goals
 - Improve ED throughput: Green
 - Define/Implement CAUTI bundle: Green
 - Educate Providers/Staff to WSHA Primary C-Section standards: Green
 - Complete formation of 3 Primary Care teams: Green
 - Transition Wellness visits to team RN's: Green

STATE OF THE HOSPITAL REPORTS

Patient Care/ Clinic Update –Courtney Wallace, CQO

C. Wallace explained they have opened more same day appointments at the clinic to better serve the community. Staff are now making reminder calls in order to provide a more personal touch.

The House Health and Wellness Committee toured the clinic this morning. Approximately 50 legislators spent 30 minutes touring the and learning about rural community health care.

The speech language pathologist is starting in December.

Interim CEO Report – Mike Ellis, CFO

NCWHC meeting was held today in Brewster. NCACH presented at the meeting and explained that they cover the four most rural counties in the state. 37% of the area's population utilizes Medicaid (Apple Health).

M. Ellis announced a new doctor has signed at the clinic. This doctor is a Family Practice / Obstetrics physician, has already made an offer on a house in our community and will start in early December.

M. Ellis discussed the option of removing the hospital from the ACO. The discussion covered the costs, savings, and measurements for quality of care both with and without the ACO.

A motion was made by F. Miller to remove LCCHC from the ACO effective Dec 31, 2019, seconded by M. Signorelli, and approved by the Board of Commissioners.

OTHER BUSINESS:

EMS participated in the Chelan Fire & Rescue Safety Fair Saturday, Sept 21 and were pleased to give away about 40 car seats to people in the community. Ray spoke at Rotary this week to discuss the paramedicine program.

Guild B Home Tour was a great success. Thank you to Guild B.

PUBLIC COMMENTS:

One community member asked the Board and hospital Administrators about the vision for the clinic. There was a discussion on the difference between a walk-in clinic and same day appointments.

EXECUTIVE SESSION:

At 3:00 PM Commissioner Chair, P. Gleasman announced the Board would convene into Executive Session to evaluate applicant's qualifications for public employment (RCW 42.30.110(1)(g)) (1 hours)

REGULAR SESSION:

The Board of Commissioners reconvened into Regular Session at 4:45 PM.

MEETING ADJOURNED:

Meeting adjourned at 4:46 P.M.

Submitted:

Fred Miller
Board Secretary

10/22/19
Date

Attest:

Michael Nelli
Interim CEO

10/22/19
Date