

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
LAKE CHELAN COMMUNITY HOSPITAL & CLINICS  
MEETING OF THE GOVERNING BOARD**

**NOVEMBER 27, 2018 – LCCH BOARD ROOM  
1:30 PM – 4:30 PM**

**MEETING MINUTES**

**CALL TO ORDER**

Mary Signorelli called the meeting to order at 1:30 P.M.

**Members Present:**

Mary Signorelli, Chair  
Phyllis Gleasman, Vice Chair  
Fred Miller, Secretary  
Mary Murphy, Commissioner  
Jordana LaPorte, Commissioner

**Others in Attendance:**

Steve Patonai, Interim CEO  
Vickie Bodle, CFO  
Brad Hankins, Clinic Administrator  
Ty Witt, M.D., CMO  
List of attendees

**REVIEW OF MISSION:**

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

**PUBLIC COMMENTS:**

- Guild B presented a check in the amount of \$2,646 from the “Lights of Love” campaign to purchase Pediatric supplies for the Physical Therapy/Occupational Therapy Department.
- The funds from the “2018 Home Tour” in the amount of \$22,000 was presented to the hospital as a down payment for a post-partum room in the new facility.

**OTHER BUSINESS:**

**CONSENT AGENDA:**

- A. Regular Board Minutes, October 23, 2018
- B. Special Board Meeting Minutes, October 28, 2018
- C. Special Board Meeting Minutes, November 2, 2018
- D. Special Board Meeting Minutes, November 4, 2018
- E. Special Board Meeting Minutes, November 6, 2018
- F. Special Board Meeting Minutes, November 13, 2018
- G. Facilities Steering Committee Minutes, October 18, 2018
- H. Finance Committee Meeting Minutes, November 18, 2018
- I. Vouchers/Warrants \$1,093,106.57; payroll direct deposits \$948,259.58. Write offs: Bad Debt-Hospital \$153,776.11; Bad Debt-Clinic \$7,106.37; Charity Care-Hospital \$32,415.67; Charity Care-Clinic \$0.00; Bankruptcy \$0.00 with combined total of \$193,298.15.
- J. Credentialing
  - Alissa Diehl, M.D. Temporary Privileges Emergency Department
  - Jacobo Rivero, M.D. Temporary Privileges Emergency Department
  - David Ellis, CRNA Temporary Allied Privileges Anesthesia

*A motion was made by F. Miller to approve the consent agenda with the changes requested on the Regular Board Minutes for October 23, 2018, seconded by J. LaPorte and approved by Board of Commissioners.*

### **EXECUTIVE SESSION:**

- At 1:42 P.M. Commissioner Chair Mary Signorelli, announced Board Members would convene into Executive Session to discuss CEO Candidate –RCW 42.30.110(g).

### **REGULAR SESSION:**

- The Board of Commissioners reconvened into regular session at 2:40 P.M.
- The Board of Commissioners met on several occasions to interview and evaluate four CEO candidates. They are continuing to negotiate the CEO position.

### **OLD BUSINESS:**

- **CEO Recruitment Update – Mary Signorelli, Board Chair**
  - No updates other than negotiations are ongoing at this time.
- **D.A. Davidson – Jim Nelson**
  - Steve Patonai, Vickie Bodle, Fred Miller, and Jim Nelson completed the Moody’s rating conference call on November 20<sup>th</sup>. We should receive the Moody’s rating in a couple days.
  - Pricing of the General Obligation bonds should be completed by December 11, 2018.
  - Our bond proposal at the time of election was \$20,000,000 for 30 years at .38 per 1,000 to the public.
  - We are presently anticipating that estimated value to be \$20,000,000 for approximately 25 years at .35 per 1,000 for the public, coming in better than promised.

### **NEW BUSINESS:**

- **Finance Committee Report – Fred Miller & Vickie Bodle CFO**
  - Net income for the month of October was (\$35,200) under the budgeted income of \$47,353.
  - Net income for year-to-date was \$19,412.
  - AR days for Hospital & Clinic was at 62.3 days.

#### **Resolutions:**

- Resolution #592 - Property Surplus (Final) Tabled
  - o *Verbiage on the 7<sup>th</sup> WHERE AS section needs to be reviewed.*
- Resolution #593 – Equipment Surplus

*A motion was made to approve Res #593 as presented by P. Gleasman, seconded by M. Murphy, and approved by the Board of Commissioners.*

- Resolution #594 – Board Meeting Dates for 2019

*A motion was made to approve Res #594 as presented by M. Murphy, seconded by P. Gleasman and approved by the Board of Commissioners.*

- Resolution #595 – Legal Holidays for 2019

*A motion was made to approve Res #595 as presented by F. Miller, seconded by J. LaPorte and approved by the Board of Commissioners.*

- Resolution # 596 – Hospital Levy

*A motion was made to approve Res #596 as presented by F. Miller, seconded by M. Murphy and approved by the Board of Commissioners.*

- Resolution #597 - EMS Levy

*A motion was made to approve Res #597 as presented by M. Murphy, seconded by P. Gleasman and approved by the Board of Commissioners.*

- Resolution #598 – Outstanding Warrants Surplus

*A motion was made to approve Res #598 as presented by M. Murphy seconded by J. LaPorte and approved by the Board of Commissioners.*

- Resolution #599 – 2019 General Obligation Bond

*A motion was made to delegate Steve Patonai and Vickie Bodle to authorize a .35 bond levy target for a term of 25 – 26 years by J. LaPorte, seconded by M. Murphy, and approved by the Board of Commissioners.*

A second motion was made to amend Res #599 as needed according to the updated bond terms by P. Gleasman, seconded by J. LaPorte, and approved by the Board of Commissioners.

**STATE OF THE HOSPITAL REPORTS**

**– Medical Staff Report – Ty Witt, CMO**

- There was no Medical Staff meeting in October, but there was an engaging two hour quality review session with the physicians.
- WIPFLi conducted an audit of our coding procedures in early 2018 and found we had opportunity to improve our coding. The providers went through an educational process and we are now seeing the benefits.

**– Quality & Patient Care Services – Steve Patonai, Interim CEO for Donna Strand, RN, CNO**

- The Department of Health resurveyed on November 14<sup>th</sup> and the surveyor was pleased with our addressing the cited deficiencies.

**– Clinic Updates Presentation – Brad Hankins, RN, Clinic Administrator**

- Our walk-ins are decreasing as planned and merging into the process of open access scheduling.
- The primary physician is taking care of the more acute patients, while the extender attends the lesser acute patients.
- There has been a 13% increase in surgeries from last year.

**– CEO Report – Steve Patonai, Interim CEO**

- Steve is presently negotiating with the landlord of the building where Lake Cheian Clinic is currently leasing space.

**– PUBLIC COMMENTS:**

- No comments from the public.

**– OTHER ANNOUNCEMENTS:**

- Mary Murphy suggested that we do some kind of messaging within the community to provide timely updates.
- Board Retreat, Sunday December 16<sup>th</sup>.
- Board Budget Workshop, December 18<sup>th</sup>
- Regular Board Meeting, December 20<sup>th</sup>


**MEETING ADJOURNED:**

- Meeting adjourned @ 4:25 P.M.

**Submitted:**

Fred Miller  
Board Secretary  
12/20/18  
Date

**Attest:**

  
CEO  
12/20/18  
Date