

**CHELAN COUNTY PUBLIC HOSPITAL DIST NO. 2
LAKE CHELAN COMMUNITY HOSPITAL
SPECIAL MEETING OF THE GOVERNING BOARD**

**JUNE 7, 2018 – LCCH BOARD ROOM
1:30 PM – 2:10 PM**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 1:30 PM.

Members Present:

Mary Signorelli, Chair
Phyllis Gleasman, Vice Chair
Mary Murphy, Commissioner
Jordana LaPorte, Commissioner

Members Not Present:

Fred Miller, Secretary

Others in Attendance:

Steve Patonai, Interim CEO
Brad Hankins, COO
Donna Strand, CNO
Vickie Bodle, CFO
List attached.

Danielle Marchant, Attorney
Erik Volk (via phone)

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

PUBLIC INPUT:

- Requested public input. No requests made by the public at this time.

CEO RECRUITMENT UPDATE – Chris Corwin, B.E. Smith

- Chris Corwin and Rich Heischman (B.E. Smith) were on a conference call to discuss the CEO recruitment process, the draft criteria requirements (Executive Position Overview), and the timeline for the completion of the hiring process for a permanent CEO. Chris will communicate with the Board Chair to provide regular updates, and the Board Chair will be the point-of-contact for B.E. Smith. Dee Barnett (HR Director) will continue to facilitate the logistics.
- The draft criteria presented by B.E. Smith was amended during the meeting by the Board to a final “Executive Position Overview”.

A motion was made by M. Murphy to approve the Executive Position Overview produced by B.E. Smith, seconded by P. Gleasman and approved by the Board of Commissioners.

UW-CVCH-LCCH FAMILY MEDICINE RESIDENCY PROGRAM:

- Danielle Marchant, Attorney reviewed with the Board of Commissioners the Affiliation Agreement and Memorandum of Understanding with Columbia Valley Community Health and the University of Washington Family Medicine Residency program. Steve Patonai will correct any typos (LCCH vs. LCCHC) prior to signature.
- Erik Volk (WIPFLi) reviewed the five year volume and financial projections for the overall Residency Program and Lake Chelan Community Hospital & Clinic’s portion.
- The final Affiliation Agreement was verbally approved by University of Washington attorneys.
- Two residents will arrive in August 2020.
- CVCH has a Memorandum of Understanding with Confluence who will provide the training to the residents in areas of; cardiology, neurology, nephrology, and dermatology.

- Having a Family Medicine Residency Rural program is an overall benefit to Lake Chelan Community Hospital & Clinics, Columbia Valley Community Health and the community of Chelan.

A motion was made by P. Gleasman to approve the Affiliation Agreement between University of Washington, Family Medicine Residency Rural Program and Lake Chelan Community Hospital and Clinics and approved to move forward with the UW, CVCH and LCCHC Family Medicine Program at LCCHC with the points of negotiations made by Danielle Marchant representing Lake Chelan Community Hospital and Clinics, seconded by M. Murphy and approved by the Board of Commissioners.

A motion was made by M. Murphy to approve the Memorandum of Understanding between the University of Washington and Columbia Valley Community Health as regards to the intention of developing a Family Medicine Residency Rural Program, seconded by P. Gleasman, and approved by the Board of Commissioners.

FACILITIES STEERING COMMITTEE

- **Charter** - The following changes were made to the Facilities Steering Committee Charter;
 - o Under Section I, add - It is authorized by the Lake Chelan Community Hospital & Clinics Board and will serve at the pleasure of the governing body for a one year term.
 - o Add to Section II. Recommendations on the existing hospital and oversee of related facilities.
 - o Under Section IV, remove; Term: A term of membership shall last for the estimated three year duration of the project.
 - o Under Section VI, add – The committee will meet twice per month or as needed, until the completion of the facility.

A motion was made by P. Gleasman to approve the Facility Steering Committee Charter to include the four changes as stated, seconded by J. LaPorte and approved by the Board of Commissioners.

- **Appraisers**
 - RCW 70.44.300 requires market appraisals from three real estate brokers, three licensed real estate appraisers, or three independent experts involving health care property no more than a year before the date of the intended sale.
 - One appraisal was acquired by East West Appraisal Partners, LLC for the intention of knowing the value of the property and building, and/or value of property sold with building removed.
 - Three appraisals would be done by three real estate brokers, three licensed real estate appraisers, or three independent experts involving health care property within the one year of surplusizing the existing building or property.

A motion was made P. Gleasman for the appraisal by East West Appraisal Partners, LLC be consented as approved, and authorizing the Facility Steering Committee to research other appraisal companies, seconded by J. LaPorte and approved by the Board of Commissioners.

- **OTHER BUSINESS:**

- Next regularly scheduled meeting is June 19th at 1:30 in the Board Room.

MEETING ADJOURNED:

- Meeting adjourned @ 3:00 P.M.

Submitted:

Fred Miller
Board Secretary

6/19/18
Date

Attest:


Steve Patonai, Interim CEO

Date