

**CHELAN COUNTY PUBLIC HOSPITAL DIST NO. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**September 26, 2017 – LCCH BOARD ROOM
5:30 PM – 7:10 PM**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 5:31 P.M.

Members Present:

Mary Signorelli, Chair
Phyllis Gleasman, Vice Chair
Tom Warren, Commissioner
Mary Murphy, Commissioner
Fred Miller, Commissioner

Others in Attendance:

Kevin Abel, CEO
Donna Strand, CNO
List attached
Vickie Bodle CFO
Ty Witt, MD, CMO

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

AUDIENCE:

- No comment from audience.

OTHER BUSINESS:

- **COMMUNITY CONSENT AGENDA:**

1. Strategic Planning Meeting Minutes August 9, 2017
2. Board Minutes of August 22, 2017
3. Financial & Business Office Report
4. Vouchers/Warrants: \$1,004,683.88, payroll direct deposits: \$1,287,838.78. Write offs: Bad Debt-Hospital \$42,261.44, Bad Debt-Clinic \$0.00; Charity Care-Hospital \$35,671.19, Charity Care-Clinic \$38.22; Bankruptcy \$0.00: with combined total of \$77,970.85.
5. Policies & Procedures
 - Surgery Block Schedule Staffing Assignments
 - Event Related Sterility Assurance Hand Hygiene
 - Discharging a Patient from PCS (CAH)
 - Cesarean Section – Elective, Emergent, or STAT Policy (CAH)
 - Credentialing – Disaster Privileges & Responsibilities Policy

Consent Agenda motion made by P. Gleasman to approve the Consent Agenda, & approved by Board of Commissioners.

SPECIAL REPORTS:

- **Residency Program – Keri Bergeson, M.D.**

- Residency program is moving forward. Accreditation Council on Graduate Medical Education inspection went well. Official accreditation should be around October 27th.
- University of Washington has completed their budgeting process for the program and will try to have the contracts available for review by Columbia Valley Community Health and Lake Chelan Community Hospital & Clinics by mid October.
- Financing for LCCHC will be brought to the October Board meeting for approval.

- **General Obligation Bond – Jim Nelson, Kelly Arduino, & Brag Berg**
 - Brad Berg, Attorney from Foster Pepper, reviewed G.O. Bond Resolution #579. The resolution authorizes issuance of a General Obligation bond for \$20M and is in the same form of similar bonds issued by LCCHC in the past. The resolution of the \$20M G.O. Bond provides options for the maturity of the bonds, which will be determined after the Moody’s rating is final.
 - Jim Nelson explained the Moody’s rating. The current interest rate for the non-voted is A2. The rates have remained stable. Currently interest rates are below those proposed to the public. The Moody’s interview will take place in November.
 - Kelly Arduino provided us with USDA feedback. USDA is requesting an additional update to the environmental assessment specific to the site.

A motion was made to approve Resolution #579 for the \$20M G.O. Bonds by T. Warren followed by the approval of all Board Members.

- **Draft LCCHC Strategic Plan - Kevin Abel**
 - A draft of the strategic plan and supporting measurement document was reviewed. Format changes with better identification of revisions was requested. The strategic plan will be brought back for approval at a future meeting.
- **General Contractor Construction Manager – Kevin Abel**
 - LCCH&C had great response for the General Contractor / Construction Manager requests for proposal with nine major commercial construction companies responding. The first group was reduced to the final four including Lease Lewis, Mortenson Construction, Graham Construction and Bouten Construction Company. Interviews are on September 27th from 8-5 and the final opening is scheduled for October 16th.
 - An AIA contract will be brought to the Board Meeting in November for approval.
- **2018 Board Meeting Times – Board**
 - The meeting census for 2016 and 2017 were presented to the Board. Community participation in 2017 with a 5:30 PM start time were lower than the 2016 Board Meeting participation with a start time of 1:30 PM.

A motion was made to move the Board Meetings starting in January 2018 to 1:30 PM by T. Warner followed by the approval of all Board Members

STATE OF THE HOSPITAL REPORTS

- **Operations & Outpatient – Kevin Abel**
 - **Operations:**
 - Facility improvements to our OR counter tops have been completed
 - **Outpatient:**
 - Our primary care/specialty medical no-show rate for July was 5.2%
 - Third available currently are at 18.5 days.
 - LCC is now performing Medicare annual wellness visits.
 - PHQ9 depression screenings are now being performed at all PCP visits.
 - John Laughlin, PA will be starting at LCC beginning in November for the Behavioral Health transformation.
 - The Max Fun Run partnered with Manson School District was held at Wapato Point on October 16th.
 - Vanessa Willey, CRNA will begin a non-surgical spine service line starting in November for pain management.
- **Chief Nursing Officer – Donna Strand, RN, CNO**
 - We had our first, “Process Improvement” meeting, this is structured as a staff initiated/leader supported group. The group decided their first project will be specimen labeling.
 - The Lab will be surveyed by DOH on October 4th and 5th.

- Second year nursing students from Wenatchee Valley Community College had their orientation today. We value these students as future potential RNs.
- Nursing is down to one FT opening and a few per diems. Most travel RNs/Locums will be leaving over the next two months and all will be finished by the end of the year. We are orienting staff right now and are looking at our process to move them to productive status in less time.

- **Medical Staff Report – Ty Witt, MD CMO**

- The Clinical Subcommittee began their search for an appraiser and the appraisal cost to value the existing LCCH.
- The Clinical Subcommittee believed the best initial option for the clinic relocation is to trade administrative space for clinical space at Apple Blossom as a part of the replacement hospital project. The committee will not meet again until the General Contractor / Construction Management firm is under contract.

- **Chief Financial Officer – Vickie Bodle, CFO**

- August’s financial statements closed with net income of \$104,551 for the month. Year to date net income is \$148,283.
- AR days were 70.03.

- **Chief Executive Officer – Kevin Abel, CEO**

- The configuration of our Accountable Community of Health has changed. Members now include –
 - Guam Seventh-day Adventist Clinic - Tamuning, Guam
 - Lake Health District - Lakeview, Oregon
 - Pullman Regional Hospital - Pullman, Washington
 - Mid-Valley Medical Group – Omak, Washington
 - Cavalier County Memorial Hospital – Langdon, North Dakota
 - Melissa Memorial Hospital – Holyoke, Colorado
 - Keefe Memorial Hospital - Cheyenne Wells, Colorado
 - West River Health Services – Hettinger, North Dakota
- USDA has requested the Collins Woreman agreement to be adjusted for GC/CM. The attorney and USDA are reviewing the language.
- Confluence in partnership with LCCHC will be offering echocardiogram procedures in Chelan weekly instead of biweekly due to increases in volume.
- CVCH’s new clinic opened on September 18th. The Open House will be in October. .
- Radiology received a \$10,000 grant from Coverys to purchase a Trophon Ultrasound Disinfection System.
- Guild B raised \$22,778.00 with a very successful Home Tour.

- **OLD & NEW BUSINESS:**

- **Action Items:**

A. Resolution #579 GO Bond

Resolution #579 was reviewed after the conversation with Bond Attorney Brad Berg and was approved by a motion from T. Warren with the approval of all Board Members.

B. Credentialing:

Credentialing: for August 22, 2017

John Laughlin, PA	Re-Appointment	Behavioral Health
Megan Guffey, M.D.	Re-appointment	Active – Family Medicine
Gautam S. Nayak, M.D.	Re-appointment	Consulting – Cardiology
Steven B. Edson, M.D.	Re-appointment	Consulting – Tele Radiology
Kelcey Elsass, M.D.	Re-appointment	Consulting – Tele Radiology
Kimberly Miller, M.D.	Provisional Appt.	Consulting – Tele Radiology
Aws Alawi, M.D.	Provisional Appt.	Consulting – Tele Stroke, Neurology
Allie Massaro, M.D.	Provisional Appt.	Consulting – Tele Stroke, Neurology
Mark Hanson, M.D.	Provisional Appt	Labs & Diagnostic Radiology only
Stephanie Kloth	MEDEX Student	Preceptor: Kathy Hevly, ARNP

The credentialing has been approved by a motion from P. Gleasman with the approval of all Board Members.

BOARD EDUCATION:

- WSHA Legislative Summary and Policy Preview
 - Highlights include:
 - Mental Health as a priority.
 - Provide notification to providers when patient has opioids overdose.
 - The LEOFF issue was resolved.
 - No cuts to hospital based clinics.
- WSHA Governance Conference to be Oct 12 & 13th.

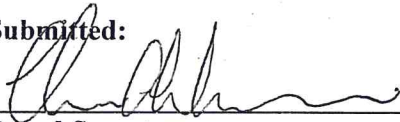
BOARD SUMMARY:

- Positive conversation with Kelly Arduino, Jim Nelson and Brad Berg.
- Signing off on the Bond Resolution

MEETING ADJOURNED:

- Meeting adjourned @ 7:14 P.M.

Submitted:




Board Secretary

10/24/17

Date

Attest:



Kevin Abel, CEO

10/24/17

Date