

**CHELAN COUNTY PUBLIC HOSPITAL DIST NO. 2
LAKE CHELAN COMMUNITY HOSPITAL & CLINICS
MEETING OF THE GOVENING BOARD**

**March 28, 2017 – LCCH BOARD ROOM
5:30pm – 6:39pm**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 5:30 P.M.

Members Present:

Mary Signorelli, Board Chair
Phyllis Gleasman, Vice Board Chair
Fred Miller, Commissioner
Mary Murphy, Commissioner

Member Not Present:

Tom Warren, Secretary

Others in Attendance:

Kevin Abel, CEO
Vickie Bodle, CFO
Brad Hankins, COO
See list attached

Carol Velasquez, CNO
DeLynn Barnett, Director of HR
Ty Witt, M.D., CMO

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- **COMMUNITY CONSENT AGENDA:**

1. Board Minutes of February 21, 2017
2. Financial & Business Office Report
3. Vouchers/Warrants: \$910,796.70, in payroll direct deposits: \$1,272,817.20. Write offs: Bad Debt-Hospital \$84,170.51, Bad Debt-Clinic \$0.00; Charity Care-Hospital \$9,877.54, Charity Care-Clinic \$413.00; Bankruptcy \$0.00: with combined total of \$94,461.05.

Motion made to approve consent agenda as presented: P. Gleasman & approved by Board of Commissioners.

SPECIAL REPORTS:

- **Annual Caregiver Safety Review –Ray Eickmeyer**

- Ray discussed 2016 Safety Report: EOC Safety Review score was 524 out of 527; L&I Safety Review score was 96 out of 100; NIMS training is 97% compliant; Flu Vaccination Policy is 100% compliant (22% increase); there was a 4% decrease in employee work hours tied to injury.
- 2016 Preparedness: WaTrac compliance received an “A” grade; compliant with new CMS preparedness requirements; active collaboration with Region and State Preparedness including drills; Hospital Decontamination training provided.

- **Rural Health Clinic Report – Brad Hankins, COO**

- In 2016 notable areas of outpatient/LCC utilization include lab draws that were up 44%; Orthopedic encounters were up 26%; General Surgery was up 34%; and Primary Care encounters were up 4%.
- LCC continues to support the WRITE program with medical students.

- Challenges continue to be lack of space, high utilization, large panel sizes, and the need for additional clinical staff and providers.
- **Patient and Family Advisory Council, AIDET and Values – Carol Velasquez, CNO**
 - Patient & Family Advisory Council was established in 2015. It provides support and enhances patient and family-centered environment that promotes the best possible outcomes for patients and families.
 - AIDET (Acknowledge, Introduce, Duration, Explanation, Thank you) training has been provided to 266 caregivers and will continue quarterly throughout 2017.
 - LCCHC Values were articulated in 2012 based on input from caregivers and leaders. The Behavioral expectations (Relationships, Integrity, Compassion, Respect) tied to the values were also identified.

STATE OF THE HOSPITAL REPORTS

- **Operations & Outpatient – Brad Hankins, COO**
 - **Operations:**
 - Work on the handicapped bathroom on our second floor of the hospital is complete.
 - Interior painting of hallways, and common areas continue.
 - **Outpatient:**
 - Our primary care/specialty medical no-show rate for February is 4.9%.
 - Third available are at 13 days.
 - Work continues on implementing a 24 hour Nurse hotline.
 - We performed 52 surgical procedures in February.
 - A big thank you to Medical Records and Billing who are organizing, moving to offsite storage, and shredding medical records and business documents in the LCC basement.
- **Quality & Patient Safety – Carol Velasquez, CNO**
 - **Quality:** There were two medication events recorded, and one non-billing related patient concern.
 - **Patient Care Services:** Recruiting for MSW and multiple RN positions. Interviewing this week for MSU/OB/Sanctuary Manager. Vacancies in lab still a concern. Peers across the region are experiencing similar challenges with recruiting lab and RN positions.
- **Medical Staff Report – Ty Witt, M.D., CMO**
 - Nothing to report this month.
- **Chief Financial Officer – Vickie Bodle, CFO**
 - February financial statements closed with net income of (\$128,836) for the month. The loss exceeded the budget loss for the month and was primarily associated to areas of ED, EMS, Physical Therapy, Lab, OB, and OR. Volumes for March are up and we anticipate a positive increase for the quarter.
 - Combined AR for the hospital and clinic for the month was at 67.9 days.
- **Chief Executive Officer – Kevin Abel, CEO**
 - The emergency stop switch and documentation from the Department of Health was inspected by the Deputy State Fire Marshal on March 2, 2017 and a letter was issued for the closing of the 2016 survey.
 - LEOFF – Law Enforcement Officers’ and Firefighters’ Retirement System issue is going back to the legislature. Significant parts of the bill include; EMTs defined as having to serve traditional

roles, the EMT must work full time, LEOFF will absorb employer costs up to 3%, and the EMT would have a one year enrollment period.

- Residency – CVCH has hired WIPFLi to assist in modeling the financial impact on the residency program. CVCH will provide an update to the board at the April or May meeting.
- 1115 Medicaid Demonstration Project – The North Central Washington ACH has two required projects.
 - The integration of primary care with behavioral health.
 - Addressing the opioid public health crisis.
- The CEO's from all the hospitals in the four-county region met with the NCWACH leadership and recommended the following optional projects.
 - Community based care coordination.
 - Chronic disease prevention and control.

OLD & NEW BUSINESS:

- **Action Items:**

A. Credentialing:

Catherine Hansen, MD Resident CVCH

I reviewed the application, the supporting documentation, the Medical Executive Committee's recommendations, and information received during the credentialing and privileging process as appropriate. Based on this review, it is my opinion that the above applicants meet the requirements for Medical Staff appointment and clinical privileges as recommended. Move and approved by P. Gleasman and the Board of Commissioners.

BOARD EDUCATION:

- There was discussion of highlights from the Rural Health Conference. Brad Hankins discussed the RHC based purchasing and the transition period toward value based; Kevin Abel discussed the American Health Care Act and Hospital Based Community Paramedic Medicine Programs; Mary Murphy discussed Community and Population Health.

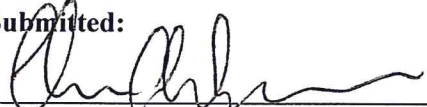
BOARD SUMMARY:

- Board members thanked the staff for their hard work.

MEETING ADJOURNED:

- Meeting adjourned @ 6:39 P.M.

Submitted:




Board Secretary

4/25/17.

Date

Attest:



Kevin Abel, CEO

4125117

Date

