

**CHELAN COUNTY PUBLIC HOSPITAL DIST NO. 2
LAKE CHELAB COMMUNITY HOSPITAL
MEETING OF THE GOVENING BOARD**

**April 25, 2017 – LCCH BOARD ROOM
5:30pm – 7:25pm**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 5:30 P.M.

Members Present:

Mary Signorelli, Board Chair
Phyllis Gleasman, Vice Board Chair
Tom Warren, Commissioner
Fred Miller, Commissioner
Mary Murphy, Commissioner

Others in Attendance:

Kevin Abel, CEO	Carol Velasquez, CNO
Vickie Bodle CFO	DeLynn Barnett, Director of HR
Brad Hankins, COO	Ty Witt, M.D., CMO
See list attached	

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

– **COMMUNITY CONSENT AGENDA:**

1. Board Minutes of March 28, 2017
2. Financial & Business Office Report
3. Vouchers/Warrants: \$949,250.36, payroll direct deposits: \$844,465.16. Write offs: Bad Debt-Hospital \$92,044.98, Bad Debt-Clinic \$0.00; Charity Care-Hospital \$14,491.64, Charity Care-Clinic \$0.00; Bankruptcy \$0.00: with combined total of \$106,536.62.
4. Policies & Procedures
 - Nutritional Services Hand Washington Charity Care Program
 - Administration of Sedation for Procedures Guideline
 - EMS Personal Appearance Policy

Consent Agenda Motion made by Mary Murphy to approve the Consent Agenda with the removal of the Charity Care to have corrected and approve at May Board Meeting, seconded by Phyllis Gleasman & approved by Board of Commissioners.

SPECIAL REPORTS:

– **1st Quarter Strategic Plan Update – Leadership Team**

- Leadership team presented progress on the 2017 Strategic Plan. Highlights include positive HCAHPS scores, the initiation CGCAHPS, AIDET training, progress on the residency program, and initiation of the Transforming Clinical Practices Initiative program in conjunction with the State of Washington 1115 Medicaid Transformation Demonstration project.

- **1st Quarter Quality Dashboard – Carol Velasquez, CNO**
 - Results were given to the Board for the quarterly dashboard. Thirteen of the fourteen indicators were green. LCCHC will update the dashboard to address changes in reporting at the state level for the next quarterly report.
- **Physical Therapy Report – Jeff England, PT Manager**
 - Updated Board on what therapies we provide including; fall prevention, pain treatment, post-op services, aquatic therapy, hand therapy, and community exercise program. There are opportunities for growth, if the department had more space, adding an additional Physical Therapist, and Speech Therapist.
- **Link4Health – Ross Hurd, CIO**
 - Discussed the new Medicaid System and the server that will house all Medicaid records. They will be able to be accessed by all physicians in the system.

STATE OF THE HOSPITAL REPORTS

- **Operations & Outpatient – Brad Hankins, COO**
 - **Operations:**
 - Painting project continues on MSU
 - Department of Health/State Fire Marshall routine inspection went well including our five year sprinkler system inspection. Other findings were minor repairs, policy changes, and staff training.
 - Upcoming projects include the OR 2 autoclave drain, and work on the OR endoscope counter and sink.
 - **Outpatient:**
 - Primary care & specialty have a no-show rate for March of 5.1%.
 - Third available are currently at 11 days.
 - There were 63 OR procedures and surgeries in March.
 - Medically managed diabetic group visits began March 15th.
 - Second site visit from Qualis is scheduled for Monday.
 - Joey Victoria-Lopez joined the Walk-in Clinic on April 14th.
 - Total paneled primary care patients are 10,444: Dr. Ellingson is 3,014, Dr. Waszkewitz is 2,953, Dr. Harberd is 2,877 and Dr. Guffey is 1,600.
- **Quality & Patient Safety – Carol Velasquez, CNO**
 - **Quality :**
 - There were three medication events recorded, and five non-billing related patient concerns.
 - Department of Health Survey was conducted on March 29-31. We received our report and will be submitting our plans of correction early next week.
 - **Patient Care Services:**
 - Due to low utilization, we are discontinuing the trial of the two additional MRI days per month after April 24th.
 - We continue to recruit full time MSW, Lab Techs, and multiple RN positions.
 - MSU/OB Manager hired, Tasha Marchand
 - Nurses' Week is May 5th-12th.
- **Medical Staff Report – Ty Witt, M.D., CMO**
 - Discussed the outpouring of physician and public support during the campaign.

- **Chief Financial Officer – Vickie Bodle, CFO**
 - March financial statements closed with net income of \$171,586.00 for the month. Surgery revenue increased substantially in March. Our revenue per case has increased to \$14,431 year-to-date per case compared to \$12,543 year-to-date reported last month.
 - Combined AR days for the hospital and clinic for the month was at 71 days.

- **Chief Executive Officer – Kevin Abel, CEO**
 - Ray Eickmeyer is currently interim EMS Director.
 - Foundation funded continuing Nash leadership training for all managers for 2017.
 - Have implemented a sign-on bonus for hard to fill positions such as Laboratory positions and key RN positions.
 - Hospital week is May 8-May 12th.
 - Build a Strong You is underway to support a healthier community and will run from May1–June 30.
 - Thank you to Carol Velasquez, CNO as she will be moving to Florida to be closer to family. Her last day will be May 5th.

OLD & NEW BUSINESS:

- **Action Items:**

A. Credentialing:

Joey Victoria-Lopez, PA

Initial Appointment

Clinic

I reviewed the application, the supporting documentation, the Medical Executive Committee's recommendations, and information received during the credentialing and privileging process as appropriate. Based on this review, it is my opinion that the above applicants meet the requirements for Medical Staff appointment and clinical privileges as recommended. Move and approved by P. Gleasman and the Board of Commissioners.

BOARD EDUCATION:

- The Board watched an information video on the Medicaid Transformation.

BOARD SUMMARY:

- Board members thanked the staff for their hard work.

MEETING ADJOURNED:

- Meeting adjourned @ 7:25P.M.

Submitted:

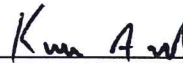


Board Secretary

5-23-17

Date

Attest:



Kevin Abel, CEO

5-23-17

Date