

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**November 22, 2016 – LCCH BOARD ROOM
1:30 PM – 4:23 PM**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 1:30 P.M.

Members Present:

Mary Signorelli, Board Chair
Phyllis Gleasman, Vice Board Chair
Tom Warren, Secretary
Fred Miller, Commissioner
Mary Murphy, Commissioner

Others in Attendance:

Kevin Abel, CEO	Carol Velasquez, CNO
Vickie Bodle, CFO	Diane Witsil, Exec Assistant
Brad Hankins, COO	Ty Witt, M.D., CMO
See list attached.	

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Carol Velasquez introduced Delena Eisenhard, who will be taking the Manager of ER / OR position.
- Emmit Aston, announced that the Foundation is in their Annual Giving Campaign. They are also recreating their website.
- Dee Barnett announced that the annual holiday gathering will be on December 10th.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of October 25, 2016
2. Board Retreat Minutes of November 9, 2016
3. Financial & Business Office Report
4. Vouchers/Warrants; \$736,450.19, in payroll direct deposits; \$916,028.42. Write offs: \$282,430.23 bad debt, Charity Care: \$36,130.93 Bankruptcy: \$0.00, with combined total of \$318,561.16

Consent Agenda Motion: M. Murphy / 2nd – F. Miller & approved by Board of Commissioners

SPECIAL REPORTS:

- **Medical Staff Report – James Larsen, D.O.**
 - The Medical Staff appreciated the opportunity to meet with the Board to discuss the options for the facilities.
 - Dr. Sheila Smith, Tele-Stroke Medical Director, from Swedish Medical Center, gave a presentation in Tele-Neurology services and best practices in stroke care and TIA's. She also conducted a training session for the hands on with our staff associated with the Neurology exam.
 - Dr. Larsen, expressed concerns from providers in regards to the county wide lack of beds for Mental Health. In order to accommodate this special needs patient, we would have to consider a remodel to the facility and would have to have a single service certification.

- Providers are concerned the amount of time the hospital is on diversion due to a lack of rooms, and staff.
- The President of the Medical Staff will meet with the Board twice per year and Dr. Witt in his capacity as Medical Director, will solicit input from providers at the monthly meetings and relay information to the Board.
- **Facilities Ten Year Financial Assessment – Kelly Arduino, WIPFLi**
 - The objective of the study is to provide LCCHC with information on its potential future fiscal performance after construction of a replacement facility over the next ten (10) years.
 - The USDA Community Facilities Direct Loan Program will provide funding for \$42,550,000 combined with a \$2,000,000 equity contribution from the LCCHC Foundation / grants / fundraising. The interest rate on the USDA loan is estimated at 2/75% fixed for 35 years. The \$42,550,000 would consist of \$20 million backed by voted tax support, and \$22,550,000 backed by the revenues of the Hospital.
 - The estimated Medicare cost-based reimbursement from interest and depreciation associated with the project was calculated to be 44%.
 - The USDA Community Facilities Loan Program offers rates and terms otherwise not accessible to small rural hospital like LCCHC. The Direct Loan Program has no application fees, no covenants, no pre-payment penalties, historically low rates, and an allocation of \$2.2 billion in loan funds for 2017.
- **Facilities Financing Options – Jim Nelson, D.A. Davidson**
 - Jim Nelson discussed the differences between a USDA bond vs. the general obligation bond market.
 - With a USDA loan at 2.75%, the estimated tax levy impact (dollars per \$1,000 of assessed valuation) would be .32 for \$1,000 which would decrease for homeowners to .16 with 2% AV Growth. This is approximately \$7.96 per month on a \$300,000 home. Using the A2 Moody rated bonds the estimated loan rate would be 4.39% the estimated tax levy impact (dollars per \$1,000 of assessed valuation) would be approximately .34 flat cents with 2% AV Growth. This is approximately \$8.50 per month on a \$300,000 home.
 - Taking out two bonds for \$10 million each would reduce the rate by ½%.
- **Facility Architectural Discussion – Kevin Abel**
 - The Board reviewed the Collins–Woerman’s letter to the Board which included the following:
 - Drawings only - \$9,000.00
 - Animated drawings additional fee
 - Need a committee to look over existing plans and update where needed and have Collins-Woerman research any required healthcare facility changes.

It has been moved to approve Collins-Woerman basic services agreement without the extra services: T. Warren / 2nd F. Miller & approved by the Board of Commissioners.

STATE OF THE HOSPITAL REPORTS

- **Outpatient –Brad Hankins, COO**
 - The waste pipe repair was successful.
 - A closet in Physical Therapy will be made into an office.
 - Our primary care clinic no shows are at 5%.
 - Our third available average year-to-date continues to improve with an average of ten (10) days over the past six weeks.
 - Concussion management programs currently have 78 athletes from Chelan and Manson High Schools who have received base line testing.
 - Dr. Ellingson’s Life Style Medicine practice continues doing well with 52 patients currently enrolled.
 - We will begin medically managed diabetic group visits in January.

- Our surgeries and procedures goal for 2015 was reached at 40 per month. Our 2016 goal was 50 which was reached in August 2016.
- **Quality & Patient Safety – Carol Velasquez, CNO**
 - Carol introduced Rebecca Bennett, who is our new inpatient manager.
 - In October, there were zero reported medication events, and zero reported falls on any patient care unit.
 - All but six (6) caregivers have attended AIDET training. We are scheduling an evening class to allow those who have not attended to do so.
- **Patient Care Services –**
 - The Board of Pharmacy approved the new sterile compounding space. The reviewer recommended that Christy Nielsen attend a sterile compounding “Boot Camp” to enhance her knowledge with the process.
 - We are recruiting for a full-time Medical Social Worker to replace Leanna Ashley.
- **Chief Medical Officer – Ty Witt, M.D.**
 - A portion of the Medical Staff meeting will be brought to the Board meeting on a monthly basis.
 - There is strong support of the bond by the providers.
 - Dr. Witt met with Rob Rainville, Chelan Athletic Director, about the support from coaches, teachers, and parents for concussion awareness. Chelan High School would welcome a provider to be at their events.
- **Chief Financial Officer – Vickie Bodle, CFO**
 - October financial statements closed with net income of (\$179,928) for the month and \$99,533 for the year. October expenses were high for the month particularly in the areas of wages, professional services, locums for PA and supplies.
 - Combined AR for the hospital and clinic for the month was at 59.4.
- **Chief Executive Officer –Kevin Abel, CEO**
 - The DEXA machine installation is delayed from December 15th due to GE manufacturing.
 - Due to the MRI schedule being three weeks out, we have made arrangements with Alliance Imaging to add two extra appointment times for the mobile MRI unit on Fridays.
 - Kevin attended the Columbia Valley Community Health’s (CVCH) Board meeting on November 8th for a discussion on the residency program. The CVCH Board communicated, that it would be important and beneficial for the long term viability of the residency program that LCCHC maintain its current scope of services and improve facilities. LCCHC Board is supportive of the residency program, and awaiting the financial assessment before making their final decision.
 - A letter from the Department of Health Construction Review Services reported on the citation for three separate branches of power. Suzan is working on providing DOH a code analysis of the originally approved design. Upon the results, it is possible that DOH would reverse the citation based on the originally approved design. A battery backup system at a reduced cost was discussed as an option if we relocate the hospital. If we stay at the current site, then the major electrical upgrade in combination with other work, i.e. HVAC upgrades are recommended.
 - Resolution #659 2017 Board meeting dates was discussed to move the start time to 5:30 PM in the evenings, on the dates indicated in the resolution starting in 2017.

Motion to approve Res #659 to keep the same dates and move the time to 5:30 PM on a trial basis beginning in 2017: T. Warren / M. Murphy & approved by Board of Commissioners

OLD & NEW BUSINESS

- **Action Items:** It was m/s/c to approve
 - A. Action Items:
 - 1. Resolution #568 - Surplus

Resolution Motion was approved: M. Murphy / T. Warren & approved by Board of Commissioners

2. Resolution #659 – 2017 Board Meeting Dates

Resolution Motion was previously approved earlier in this meeting to keep the same dates and move the time to 5:30 PM on a trial basis beginning in 2017: T. Warren / M. Murphy & approved by Board of Commissioners

3. Resolution #570 – Legal Holidays

Resolution Motion was approved: F. Miller / P. Gleasman & approved by Board of Commissioners

4. Resolution #571 – Regular Levy

Resolution Motion was approved: F. Miller / T. Warren & approved by Board of Commissioners

5. Resolution #572 – EMS Levy

Resolution Motion was approved: M. Murphy / F. Miller & approved by Board of Commissioners

B. Credentialing:

Gaye E. Bloxom, PA-C.	Locum Tenens	Family Med/Urgent Care
Derek W. Clark, M.D.	Initial Appointment	Tele-neurology / SMC
Kory S. Herrick, M.D.	Initial Appointment	Tele-neurology / SMC
Nirav H. Shah, M.D.	Initial Appointment	Tele-neurology / SMC
Todd J. Czartoski, M.D.	Re-appointment - Consulting	Tele-neurology / SMC
Neil Staib, M.D.	Re-appointment - Consulting	Tele-radiology / VRad
David Tague, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Peter Verhey, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Benjamin Strong, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Marc Paul, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
John Nguyen, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Kelcey Elsass, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Amanda Dutton, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Jonathan Bold, M.D.	Re-appointment – Consulting	Tele-radiology / VRad
Michael Travers, M.D.	Re-appointment – Courtesy	Family Medicine

Phyllis Gleasman stated: I reviewed the applications; the supporting documentation, the Medical Executive Committee's recommendations, and information received during the credentialing and privileging process as appropriate. Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff appointed and clinical privileges as recommended. Moved by P. Gleasman / 2nd M. Murphy, and approved by the Board of Commissioners.

BOARD EDUCATION:

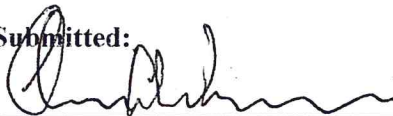
– WSHA Annual meeting moved to December 2016 meeting

Motion to table and move education to Dec. 2016: T. Warren / 2nd P. Gleasman and approved by the Board of Commissioners.

MEETING ADJOURNED:

– Meeting adjourned @ 4:23 P.M.

Submitted:

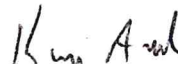


Board Secretary

12-20-16

Date

Attest:



Kevin Abel, CEO

12-20-2016

Date



LCCHC Board Meeting
 Sign in Sheet for 11/22/16

Shannon Leahy

Dee Burnett

Jay Witt

David

Emmitt Gohn

Jim Nelson, P.A. Davidson & Co.

Jim Larson

Allyce Thomas

Zach Johnson

Nelora Eisenhard

Jane Sedwabny

MARIANNE PATTON

Christine Eagar

Karl Jonasson

Lee Tinsley

Emmitt Robicka Bennett

~~Ferris Huan~~

Kristi Nielsen

~~Allyce Thi~~