

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**Aug 23, 2016 – LCCH BOARD ROOM
1:30 PM – 3:23 PM**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli called the meeting to order at 1:30 P.M.

Members Present:

Tom Warren, Secretary
Mary Signorelli, Chairman
Fred Miller, Commissioner
Phyllis Gleasman, Vice Chairman

Member Present by Phone:

Mary Murphy, Commissioner

Others in Attendance:

Kevin Abel, CEO
Vickie Bodle, CFO
Brad Hankins, COO
Kaitlyn Hetterscheidt, Go Lake Chelan
Ty Witt, MD. CMO
Arlene Abbot, Foundation Executive
Jim Wall, Community Member
Erin Rossell, Lake Chelan Mirror

Virginia Murphy, Foundation
Jody Carona, Healthcare Facilities
Carol Velasquez, CNO
Christy Nielsen, Pharmacist
Dee Barnett, HR Director
Lee Tinsley, Utilization Review
Celeste Thomas, Marketing
Jane Jedwabny, Sanctuary

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- The Fun Run is in Manson on September 26th. This event is in partnership with Manson School District.
- September 9th - Foundation BBQ
- September 9th - Meeting between the Board of Commissioners and the Medical Staff.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of July 26, 2016.
2. Financial & Business Office Report
3. Vouchers/Warrants; \$672,359.75, in payroll direct deposits; \$851,311.12. Write offs: \$105,450.26 bad debt, Charity Care: \$22,532.52 Bankruptcy: \$0.00, with combined total of \$127,982.78.

Consent Agenda Motion: T. Warren / F. Miller & approved by Board of Commissioners

BOARD EDUCATION: Community Focus Groups – Jody Carona

The Community Focus Groups were on August 10th in Chelan, and August 11th in Manson. The focus groups were funded by a Washington State Department of Health FLEX grant. Because of the small sample (40 total attendees from Chelan and Manson), and the opportunity for bias, the focus group methodology does not provide statistically significant findings. Several comments were received by Jody Carona.

- There is a need for more providers in Chelan/Manson area
- Community appreciated the quality and the walk-in clinic and extended hours.
- Medical records available to all providers.
- LCCHC does a great job of educating the community and introducing healthy living.

- Most community members are on fixed incomes, and insurance deductibles have increased.
 - The hospital building is a higher priority than the clinic.
 - Community would like LCCHC to identify funding options for a new hospital.
 - There is general consensus that the existing hospital has reached the end of its useful life and that replacement at Apple Blossom is the best solution.
- 85% of the focus groups were in favor of relocating the hospital at Apple Blossom site. 8% of the focus groups would like to see more information between the cost of remodeling existing hospital and new hospital. 7% of the focus groups were in favor of not doing anything at all.

SPECIAL REPORTS:

- **Rural Health Clinic Annual Evaluation – Brad Hankins**
 - As a condition of participation in the Rural Health Clinic Program, an annual evaluation of the clinic’s operation has been performed. The evaluation must include a review of the clinic to determine if the utilization of services is appropriate, the policies and procedure are being followed, review clinical records, and to receive any recommendations for changes.
- **Emergency Generator DOH & Fire Marshal Update – Kevin Abel**
 - A meeting with the Department of Health and the State Fire Marshall and Labor and Industries has been coordinated. The engineer who produced the report from Suzan will be present at the meeting with Ken Peters and Kevin Abel. The meeting will take place in the Labor & Industries office following a technical assistance review. A \$500 fee will be paid to DOH for the review.
- **Safety Dashboard – DeLynn Barnett**
 - DeLynn Barnett presented the safety dashboard for the 2nd quarter. All areas were in the green with the exception of needle stick frequency rates.

STATE OF THE HOSPITAL REPORTS

- **Outpatient – Brad Hankins, COO**
 - Orthopedics began five days per week in July, and is currently averaging 29 patients per day in our Chelan orthopedic clinic, 16 per day in Winthrop and 11 per day on our two PA managed walk in clinic days.
 - Our primary care/specialty medical no-show rates remain at 5%.
 - Our third available average year to date is currently 16.5 days.
 - The regional Community Health Needs Assessment team had our external stakeholders meeting on July 28th with online surveys sent to selected residents in Chelan and Douglas counties.
 - Concussion management programs are now in place in Manson and Chelan schools with Chelan performing 41 base line tests this past Thursday.
 - Transforming Clinical Practices Initiative: The next regional meeting is this Monday; we are back on track for a third quarter start of CGCHAPS. We are moving forward with re-organizing our Medicare annual wellness visits and community health visits.
 - Dr. Bradley will be out on maternity leave beginning August 29th for a month to six weeks.
- **Quality & Patient Safety – Carol Velasquez, CNO**
 - There were two falls without injury on Med-Surg and one fall without injury in the Sanctuary.
 - The Emergency Department had three patients who left AMA.
 - There were two non-billing related, patient or family concerns reported in July.
 - Over 50% of LCCHC caregivers and providers have completed AIDET training.
- **Patient Care Services –**
 - The cabinet in the sterile compounding area has been certified for appropriate flow and is pending approval by the Board of Pharmacy.
 - Training for OBIX is scheduled for next week, and we will go live in early September.
 - Swedish will be here in October to train tele-presenters in preparation for tele-neurology services. Education will also be provided at the Medical Staff meeting regarding current practice in stroke and TIA management.

- **Chief Financial Officer – Vickie Bodle, CFO**
 - July financial statements closed with net income of \$322,812 for the month and \$98,106 for the year.
 - Combined AR for the hospital and clinic for the month was 64.8.

- **Chief Executive Officer –Kevin Abel, CEO**
 - Kevin will do a brief presentation to the Chelan City Council on Lake Chelan Community Hospital and Clinics focusing on services provided, financial performance, healthcare reform and our strategic plan.
 - Joe Kunkel and Jon Anderson conducted a site visit of our facilities as a part of the process of evaluating costs of remodel and expansion compared to a replacement facility. They will do a presentation at the September Board Meeting.
 - The results from Cascade Analytical for lead levels in our water came back at levels of 0.00046, (first floor) 0.00041(second floor) and 0.00019 (third floor). The state reporting level of 0.001 is safe in regards to lead levels in water.
 - Kevin discussed the meeting with regional healthcare providers and board members of the North Central Washington Accountable Community of Health regarding becoming a mid adopter for Medicaid transformation. Becoming a mid adopter would limit the Medicaid Managed Care Organizations in the region to two and begin the integration of behavioral health and primary care.
 - The board requested that the public meetings be facilitated by Jody Carona and moved to the first or second week of October due to the timing of the Healthcare Collaborative report.
 - Kevin requested that the board members provide names of facilitators for the board retreat in November.

OLD & NEW BUSINESS

- **Action Items:** It was m/s/c to approve

A. Action Items:

1. Credentialing:

Steven Lorenzen	PA Student	Barstad / Cagle
William Mitchell	PA Student	Cagle / Barstad
Richard A. Mitchell, MD	New Appointment	Tele-Radiology
Pavel Sergeyev, MD	New Appointment	Tele-Radiology
Stephanie Runyan, MD	New Appointment	Tele-Radiology
Jeremy Weiss, MD	New Appointment	Tele-Radiology
Vanessa F.E. Willey, CRNA	New Appointment	Anesthesiology
Scott Chang, MD	Re-Appointment	Tele-Radiology
David G. Ellis, CRNA	Re-Appointment	Anesthesiology

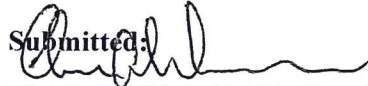
Action Items Motion P. Gleasman / T. Warren & approved by Board of Commissioners

MEETING SUMMARY:

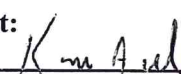
- Board Orientation committee met, and will meet again in September.
- The CVCH ground breaking was attended by Mary Murphy, Tom Warren and Kevin Abel.

MEETING ADJOURNED:

- Meeting adjourned @ 3:23 P.M.

Submitted: 

 Board Secretary
 Date 9/27/16

Attest: 

 Kevin Abel, CEO
 Date 9-27-2016