

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**January 25, 2011 – LCCH BOARD ROOM  
1:30 PM –3:48 PM**

**MEETING MINUTES**

**- CALL TO ORDER**

David Dickes, Chairman, called meeting to order at 1:30pm

**Members Present:**

David Dickes, Chairman  
Tom Warren, Commissioner  
Jim Wall, Vice Chairman  
Fred Miller, Commissioner

**Member Not Present:**

Dennis Evans, Secretary

**Others in Attendance:**

Kevin Abel, CEO  
Viola Babcock, CFO  
Robert Wiensgensten, Sr. Staff Accountant  
Agustin Benegas, Quality Assurance Coor.  
Jerri Dion, Business Office Manager  
Sue Young, Mgr., Radiology

Lee Tinsley, Emp. Health/Infection Ctrl/URM  
Vita Monteleone, EMS  
Celeste Thomas, Marketing/Pub. Relations  
Terry Johnson, Environmental Svc  
Judy Moser  
Emmitt Aston

**REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

**- CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of December 14, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$859,442.82 in payroll direct deposits; \$981,959.09 in accounts payable and payroll, registers #172671 to #173204.
4. Write-Offs: \$107,811.19 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$14,417.90, Bankruptcy: \$00.00, with combined total of \$122,229.09.

**- REPORTS/PRESENTATIONS**

**ELECTION OF BOARD OFFICERS:**

- Elections of Board Members- David Dickes, Chairman of the Board  
Jim Wall, Vice President  
Dennis Evan, Secretary

**SPECIAL REPORTS:**

- Electronic Health Record: Ross discussed the current status of government funding and EHR timelines provided by the Washington State Hospital Association. LCCH will be implementing medication reconciliation in February.

- Lake Chelan Community Apartments Review: Yearend financials were reviewed with a YTD pre-audit net income of \$39,308.77.
- 4<sup>th</sup> Quarter Quality Dashboard: Quality dashboard indicators show an increase in workers' compensation claims related to falls in icy conditions. Medication reconciliation will be a focus as LCCH implements the new Pyxis machines. Board requests that administration review the target indicator for restraints.
- Quality Improvement Plan: Board reviewed and approved the 2011 LCCH Quality Improvement Plan.
- **STATE OF THE HOSPITAL REPORTS**
  - Quality Report – Kevin Abel, CEO**
    - Our Department of Health Survey was accepted. Oxygen shut off valve was being installed today.
    - Quality Management – Duplex has been rented for the winter months for medical and support staff further than 20 min. from hospital.
    - 
    - Chief Nursing Officer – Kevin Abel, CEO**
      - Floor has been very busy for this time of year
      - Medication reconciliation will be in February.
    - Chief Medical Officer –Kevin Abel, CEO**
      - The shared Orthopedic Surgeon through Caribou Trail Association will be starting his primary practice in Omak at the end of November.
      - The second Orthopedic Surgeon though Caribou Trail is to start sometime in 2013 and would like their primary practice to be in Chelan.
    - Chief Information Officer – Ross Hurd, CIO**
      - CPSI training session for physicians has been scheduled for February 21st with dinner at Andante's. A second training session will be LCCH on the following Tuesday.
      - UBL log in has been scheduled for February 7<sup>th</sup>.
    - Chief Financial Officer – Viola Babcock, CFO**
      - Viola presented the current financial report. Pre-audit Net income was \$259,311 for the month of December. Year-to-date net income was \$2,041,507. Viola noted that our accounting firm is not done with the final estimation of the 2010 cost report which will impact net income.
      - The Finance Departments have set their 2011 goals including going paperless and continued education and testing for certifications.
    - Chief Executive Officer – Kevin Abel, CEO**
      - Heritage Heights has been removed from our insurance with Washington Casualty Company through mutual work with the Heritage Heights Director and WCC.
      - A Wound Care Clinic has been set up under Lea Carpenter to assist our patients with debridement and other wound care needs.
      - We partnered in the publication of "Pathways" a wellness publication and reference guide for seniors.
      - We received part of a \$487,000 USDA grant that will be split between several hospitals.
      - Carol Velasquez accepted the CNO position starting February 28, 2011.
      - Brad Hankins accepted the COO/CQO position starting February 21, 2011.

- February is Women's Health Month and we are having a fashion show at Sorrento's with Dr. Hutton as our guest speaker.

**OLD AND NEW BUSINESS**

**A. Items: Action m/s/c to approve:**

1. Resolution #476 – Pre-approval from HUD to pay off Berkadia Loan
2. Resolution #477 – CEO Compensation (deferred until after executive session)
3. Credentialing the following Providers.

2 Year Appointment

T Clark Daines, MD –Wenatchee Medical Center - Pathology  
 Martin Clements, MD - Lake Chelan Clinic - Family Practice  
 John A. Kremer, MD  
 John W Horlebein, DPM

**OTHER BUSINESS**

**AUDIENCE:**

- February is "Women's Health Month" and we are having a fashion show at Sorrento's with Dr. Hutton as our guest speaker.
- Med Staff Elections – Dr. Dame is Chief of Staff
- Foundation – Michael Steele has joined and they are looking to expand the foundation from 15 members to 18.
- Board is interested in information about purchasing lap tops or Ipad for board related issues.

**EXECUTIVE SESSION:**

- 2:50p.m. Commissioner Dickes announced Board Members would convene into Executive Session for approximately 45 minutes to discuss the Administrator's annual performance review.
- Commissioners reconvene into regular session at 3:50p.m.with the approval of Resolution #477 which takes effect on a date listed in the Administrator contract in 2011.

**ADJOURNMENT:**

Meeting adjourned @ 3:48 p.m.

**Submitted:**



**Board Secretary**

3/11/11

**Date**

**Attest:**



**Kevin Abel, CEO**

3/11/11

**Date**