

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**September 24, 2013 – LCCH BOARD ROOM  
1:30 PM – 2:50 PM**

**MEETING MINUTES**

**CALL TO ORDER**

Tom Warren called the meeting to order at 1:30 p.m.

**Members Present:**

Tom Warren, Chairman  
Jim Wall, Commissioner  
Phyllis Gleasman, Secretary  
Mary Signorelli, Vice Chairman

**Member Not Present:**

Fred Miller, Commissioner

**Others in Attendance:**

Kevin Abel, CEO  
Katherine Jerald, Foundation  
Carol Velasquez, CNO  
Brad Hankins, COO

Robert Wiegenstein, CFO  
Karan Fischer, Director of Quality  
Brian Harris, CCFD #5 Commissioner

**REVIEW OF MISSION:**

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

**OTHER BUSINESS:**

- Kevin introduced Karan Fischer, who will be our Quality Director and Infection Control.
- Katherine Jerald explained that the “Employee Kickoff” for Foundation Giving will take place this week at the rally, and the funds would go towards “Glide Scopes” for the EMS.

**CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of August 27, 2013.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$325,015.91, in payroll direct deposits; \$701,488.83. Write offs: \$175,841.72 in bad debt, Charity Care: \$20,300.96 Bankruptcy: \$0.00, with combined total of \$196,142.68.
4. Policies and Procedures

Fresh Frozen Plasma	Nasal Culture
Body Fluid Analysis	API NH
Massive Transfusion Policy	Diet Orders
Menu for Regular Diets	Non Patient Meals
Ammonia	Breath Alcohol
Neisseria Gonorrhoeae Screen	Patient Requested Legal Blood Alcohol
QuantiFERON-TB Gold	Stool Culture
Sysmex CA-660	Cell Phone Stipend Policy
Hospital Owned Cellular Phones	Cleaning Dietary Equipment & Facilities
Post-Visit Phone Calls	

## **SPECIAL REPORTS:**

- **Paperless Meeting – Kevin Abel**
  - The board unanimously voted to move forward on paperless meetings. They would like a cost comparison between the different tablets available.
- **PT / OT Space Update – Kevin Abel**
  - Pacific Mobile evaluated the options on LCCH property for mobile office space and recommends we either place a two story unit on the business office location. The representative noted a number of issues with the EMS garage location. LCCH will negotiate the lease agreement amount with Pacific Mobile and look into competitive prices to bring back to next month's meeting.
- **2013 -2015 Strategic Plan – Kevin Abel**
  - The Strategic plan was revisited and updated to include the approved changes and to remove the changes that have already been accomplished.

## **STATE OF THE HOSPITAL REPORTS**

- **Quality Report – Brad Hankins, COO**
  - Reported medication errors saw a reduction from prior year, total patient falls were 19 for the year, and there were 11 AMA's last month for the ED which is typical for this time of year.
- **Patient Care Services – Carol Velasquez**
  - Total patient days in August, decreased compared to July but higher than August 2012.
  - Tasha Marchand, RN on Med-Surg earned her BSN, and she is also cross-training to OB.
  - Karan Fisher and Carol Velasquez will be attending NAHQ Annual Conference in Louisville in October.
- **Chief Financial Officer – Robert Wiegenstein, CFO**
  - August 2013 closed with net income at \$205,664.00 for the month. Year to date net income is \$727,343.00 or \$208,444.00 over budget for the year.
  - 2014 Capital and Operating budget is on track for Board approval on October 22, 2013.
- **Chief Executive Officer –Kevin Abel, CEO**
  - **ED** - Dr. Jacobo Rivero declined the ED position so LCCH has hired the recruiting firm Merritt Hawkins to find a physician for the open position. Dr. Rivero is still willing to do locums work at LCCH pending the new hire.
  - **Internal Medicine Physician** – LCCH has conducted a review of hiring an internal medicine physician to work ½ time as a hospitalist for the Sanctuary and medical unit and ½ time outpatient. This idea has been discussed over the last couple of years with the medical staff and Lake Chelan Clinic supports the idea. Dr. Hutton and Dr. Dame would be primary users of the hospitalist option and they all agree that certain complex patients would be referred for outpatient. Internists are especially skilled in the management of patients who have undifferentiated or multi-system disease processes. I estimate a financial loss of \$37,000 during the first year with break even projected after 3 years.
  - **Rehabilitation Space** – Pacific Mobile evaluated the options on LCCH property for mobile office space and recommends we either place a two story unit or a triple-wide on the business office location. The representative noted a number of issues with the EMS garage location. LCCH should have quotes for the new mobile building on the business office site as well as a quote for clinic space on the new hospital property to discuss during the Board meeting.
  - **Washington Casualty** – LCCH renewed their liability insurance contract with Washington Casualty for a premium of \$279,992.00

**OLD AND NEW BUSINESS**

Action Items: It was m/s/c to approve

- Credentialing the following Providers:

Jesse Jamieson  
Isaac Ortega-Endahl  
Aaron Stayman, M.D.  
Malcolm Butler, M.D.  
Thomas Deuel, M.D.


Student  
Student  
Tele-Stroke  
Family Medicine  
Tele-Stroke

Preceptor – Ivan Pawlowicz  
Preceptor – Ivan Pawlowicz  
Provisional Appointment  
Initial Appointment  
Re-Appointment

**MEETING ADJOURNED:**

- Meeting adjourned @ 2:50P.M.

**Submitted:**

  
\_\_\_\_\_  
Board Secretary

10/22/13

\_\_\_\_\_  
Date

**Attest:**

  
\_\_\_\_\_  
Kevin Abel, CEO

10/22/2013

\_\_\_\_\_  
Date