

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**June 28, 2011 – LCCH BOARD ROOM
1:33 PM – 3:40 PM**

MEETING MINUTES

CALL TO ORDER

Jim Wall, Vice Chairman, called meeting to order at 1:33pm

Members Present:

Tom Warren, Chairman
Jim Wall, Vice Chairman
Fred Miller, Commissioner

Denny Evans, Secretary
Phyllis Gleasman, Commissioner

Others in Attendance:

Kevin Abel, CEO
Celeste Thomas, Marketing/Pub. Relations
Judy Moser, Credit Services
Emmit Aston, Foundation Rep.
Brad Hankins, COO
Carol Velasquez, CNO
Agustin Benegas, Quality & Planetree Coord.
Stan Morris, Community Member
David Dickes, Community Member
Tonya Vallance, Chair NCWECC
Suzi Beck, Secretary NCWECC
Lynette Gahringer, NCWECC

Robert Wiegenstein, CFO
Sue Young, Sterile Proc. Coordinator
Sally Harper, Lab Manager
Karl Jonasson, EMS Director
Jim Nelson, Martin, Nelson Bonding Co.
DeLynn Cook, HR & Risk Mgmt
Barbara McCarthy, Washington Casualty
Mary Signorelli, Community Member
Kerry Stewart, ER Trauma Coor
Neil C Johnson, Treasure NCWECC
Cindy Button, V Chair NCWECC
Carrie Drager, Reporter Lake Chelan Mirror

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of May 24, 2011
2. Financial & Business Office Report
3. Vouchers/Warrants: \$889,195.93 in payroll direct deposits; \$2,431,965.67 in accounts payable and payroll, registers #174939 to #175527. (#174932-#174938 Voided)
4. Write-Offs: \$66,511.68 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$40,760.27, Bankruptcy: \$00.00, with combined total of \$107,271.95.
5. Policy & Procedures - 300.00 Registration/Scheduling Office Procedures
- 300.03 Cash Payments for Hospital Services

OATH OF OFFICE

- Phyllis Gleasman was sworn in as a Member of the Board of Directors, to replace David Dickes, by Vice Chair Jim Wall.

SPECIAL ELECTION OF BOARD OFFICERS

- Jim Wall was nominated by Denny Evans for the vacated position of Chair. Declined.
- Jim Wall nominated Tom Warren as Chair. It was m/s/c.
- Special presentation to David Dickes for his years of service to the Board of Commissioners.

SPECIAL REPORTS:

- North Central Washington Emergency Care Council by NCWECC Board Members presented Karl Jonasson a Distinguished Award for 18 years of service on the Board for North Central Washington Emergency Care Council.
- LCCH Compliance Program - Lee Tinsley, Compliance Officer presented a Compliance program update. Contracts are reviewed each year to insure individuals are not on the OIG excluded list and HDI conducts RAC audits to detect and prevent fraud and/or abuse of the system with duplicate billing entries.
- Utilization Review - Lee Tinsley presented the functions and goals of Utilization Management. Utilization management is to provide high quality care at a reasonable cost to payers, and is required by Medicare. Medical records are reviewed to determine the severity of illness, intensity of services and discharge screens.

STATE OF THE HOSPITAL REPORTS

Quality Report –Brad Hankins, COO

Our QI monitors were in the green for May at 82% against a target of 78.5%, there were no trends nor reportable events to report from our QMMs, the only safety issue was a staff struck by a patient resulting in a self limiting injury and our current Quality project is to re-deploy our internal patient surveys around the HCHAPS survey and roll HCHAPS data into our internal Quality reporting process.

Chief Nursing Officer – Carol Velasquez, CNO

- As of May, ER visits are 8% above last YTD, surgeries and procedures are 9% above last YTD. Medical and Swing bed days are ahead of last year. Sanctuary admissions are ~3% below last YTD, and births are 17% below last YTD.
- The nursing leadership team will be drafting a vision, mission, and success factors for patient care. We'll be working to identify the nursing leadership structure to support caregiver and leadership development with a goal of moving us toward our desired outcomes.
- Kudos to Larry McFadden for earning his CEN (Certified Emergency Nurse) designation. Larry has been a nurse at LCCH for ~14 years and was a CNA prior to that time. His demonstration of and dedication to improving our level of excellence in patient care is what we want to strive for as a patient care service.

Chief Medical Officer – Kevin Abel

Kelly Bainbridge, PA-C has asked to come back to LCCH as a PA provider in the Emergency Room. We will use Kelly but continue with the recruitment of an ER physician as planned in the 2011 budget. Dr. Kremer has conducted a phone interview and a hospital tour with a husband /wife physician team. They were certified in our new portable Ultrasound machine which is a plus.

Chief Financial Officer – Robert Wiegenstein, CFO

May closed with net income at \$23,577 or \$39,804 over budget due to a budgeted loss for the month. Net income is \$93,699 year-to-date. 2010 cost report requires that \$1.58M be paid back to Medicare for 2010.

Chief Executive Officer – Kevin Abel, CEO

- The LCCH Health Fair date is now confirmed on October 22nd at the high school. Brad Hankins is chairing the committee
- WSHA estimating that LCCH will see a \$94,000 drop in revenue due to the new Medicaid ER legislation. Legislation limits paid visits to three for non-emergent codes.
- We are moving forward with Wenatchee Housing Authority to make the Lake Chelan Community Apartments a non smoking facility. There are several notices and surveys that need to be done to complete the long process.
- We had a positive retreat on June 22nd focusing on our Strategic Plan. A Draft Strategic Plan will be delivered to the Board prior to the July 26th meeting.

OLD AND NEW BUSINESS

- Credentialing the following Providers.

Jordan S. Reichman, MD	Initial Appt - Consulting Staff – Neurology - Telestroke
Geoffrey Ping, DDS	Initial Appt - Courtesy Staff – Pediatric Dentistry
Christopher Casey, PA	Provisional Staff - Courtesy Staff – ER
Bobbie Jo Cazier, LL	Provisional Staff – Speech Language Pathologists
Anna McLuen	Medical Student

OTHER BUSINESS

AUDIENCE:

- Foundation – Emmit Aston reported the Foundation awarded \$29,000 Educational Scholarship. Scholarships total \$800,000. Scholarship money is still available for Continuing Education.
- Presentation on ipad and notebook were made by Ross Hurd. Board turned them down at this time.

EXECUTIVE SESSION:

- Meeting was adjourned to executive session @ 2:43pm with legal counsel.

MEETING ADJOURNED:

- Meeting adjourned @ 3:40 p.m.

Submitted:



Board Secretary

Date

7/26/11

Attest:



Kevin Abel, CEO

Date

7/26/2011