

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**February 26, 2013 – LCCH BOARD ROOM
1:30 PM – 3:25 PM**

MEETING MINUTES

CALL TO ORDER

Mary Signorelli, Vice Chairman, called meeting to order at 1:30P.M.

Members Present:

Mary Signorelli, Vice Chairman
Fred Miller, Commissioner
Phyllis Gleasman, Secretary

Present by Phone:

Jim Wall, Commissioner

Member Not Present:

Tom Warren, Chairman

Others in Attendance:

Kevin Abel, CEO
DeLynn Cook, Director of HR & Risk Mgmt
Katherine Jerald, Foundation Executive Director
Carol Velasquez, CNO
Karl Jonasson, EMS Director
Jim Nelson, D.A. Davidson
Arnold Baker, Chief, CCFD #5

Brad Hankins, COQO
Robert Wiegenstein, CFO
Celeste Thomas, Marketing
Agustin Benegas, Quality/Planetree
Ray Eickmeyer, EMS
Emit Aston, Foundation

REVIEW OF MISSION:

- Our mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Emit Aston announced that the Foundation has 4 new members.
- The Foundations election of officers will be held on March 7th.
- The Commissioners have been invited to the Foundations Annual Retreat at Campbell's Resort on April 6th.
- Karl Jonasson announced that the EMS fleet emblems have been completed.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of January 22, 2013.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$865,064.44, in payroll direct deposits; \$658,882.83. Write offs: \$198,894.27 in bad debt, Charity Care: \$19,383.20 Bankruptcy: \$1,570.67, with combined total of \$219,848.14.
4. 2013 Employee Handbook

SPECIAL REPORTS:

- **Bond Refinancing – Jim Nelson from D.A. Davidson**
 - Jim Nelson made a proposal to the Board of Commissioners to refinance LCCH bonds for interest cost savings. He presented two options for the Boards review. The estimated average annual savings was approximately \$50,000.
 - The Board made a motion to proceed forward on the proposed bond refinancing.

- **Environment of Care Plan 2013 – Ray Eickmeyer**
 - Ray Eickmeyer presented the 2013 Environment of Care report as required by the Department of Health.
 - The Board made a motion to approve the 2013 Environment of Care report and policy.

- **Critical Access Report 2013 – Dee Cook**
 - Dee presented the Critical Access Hospital Annual Review which is required by Department of Health and Medicare consisting of statistics, service changes, and accomplishments for the past 12 months supporting our critical access hospital status.
 - The CAH Annual Review was approved by the Board.

STATE OF THE HOSPITAL REPORTS

- **Quality Report –Brad Hankins, COO**
 - In January we had one fall with a minor injury and one medication error that reached the patient. The root cause of the medication error was determined and improvements have been implemented. There were three AMA's in the ED and three AMA's in Sanctuary.

- **Patient Care Services – Carol Velasquez, CNO**
 - Volumes in most patient care units and services increased as compared to December and as compared to January 2012.
 - Radiology is implementing a Radiology Information System, which will provide more integration and flow of patient information.
 - The Nurse Practice Council goals include engaging bedside nurses more closely in defining and implementing best practices for safe, cost-effective patient care.
 - Caregiver behavioral expectations related to demonstration of our organizational values have been finalized and are being incorporated into position descriptions.
 - We have hired Susan Varhola, for the Perioperative Services Manager position. She will start in late March.

- **Chief Financial Officer – Robert Wiegenstein, CFO**
 - January 2013 closed with net income at \$6,740 for the month. Year to date net income is (32,705) under budget for the year
 - Revenue of \$1,537,805 was 4.4% over budget, and 19.0% over last year.
 - Our patient count for January was 73 compared to 53 last January.

- **Chief Executive Officer –Kevin Abel, CEO**
 - Lake Chelan Community Hospital has joined a state-wide initiative to improve organ donation. Carol Velasquez will manage the process for the organization.
 - Dr. Larsen joined the ER staff as an employed physician starting in February.
 - Implementation has begun on the CPSI Medical Practice EMR which is the electronic medical record for the clinic physicians. The project will be completed in May.
 - On February 9th the Eagles club hosted a heart health auction raising \$2,400 for LCCH to purchase new AED equipment.

- Marketing and the Foundation are recommending that LCCH consider having a mascot to assist with wellness in the community.
- The WIPFLI replacement hospital financing report timeline is to complete the data analysis and pro forma in February, conduct credit analysis and options analysis in March and have the final report and Board presentation in April.

OLD AND NEW BUSINESS

Action Items: It was m/s/c to approve

- Credentialing the following Providers:

Lisa Finch, MD	Virtual Radiologic, Inc	Initial Appointment
Virginia Schreiner, MD	Virtual Radiologic, Inc.	Initial Appointment
Charles C. Hoo, MD	Virtual Radiologic, Inc.	Initial Appointment
Joshua Sokol, MD	Virtual Radiologic, Inc.	Initial Appointment
Sharon Howard	Student	Proctor: Dr. Pawlowicz
Derek Wilkowski	Student	Proctor: Paul Cossette
Heidi Whitney, MH	Mental Health Counselor	Provisional
John Horlebein, DPM	Podiatry	Re-appointment
Craig Elsner, PA-C	Emergency Dept	Re-appointment

MEETING ADJOURNED:

- Meeting adjourned @ 3:25 P.M.

Submitted:

Phyllis L. Gleasman
Board Secretary

3/26/13
Date

Attest:

Kevin Abel
Kevin Abel, CEO

3-27-2013
Date