

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**December 18, 2012 – LCCH BOARD ROOM
1:30 PM – 3:22 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren, Chairman, called meeting to order at 1:30 P.M.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Commissioner
Fred Miller, Commissioner

Present by Phone:

Jim Wall, Vice Chairman

Members Absent:

Phyllis Gleasman, Secretary

Others in Attendance:

Kevin Abel, CEO
DeLynn Cook, Director of HR & Risk Mgmt
Kathleen Jerald, Foundation Executive Director
Carol Velasquez, CNO
Lee Tinsley, UR, Inf. Control, Employee Health
Celeste Thomas, Marketing
DeLynn Cook, HR & Risk Management
Jesus Hernandez, Community Choice

Brad Hankins, COQO
Robert Wiegenstein, CFO
Arlene Abbot, Community Member
Sue Young, Sterile Processing
Brian Barstad, MD
Jerri Dion, Business Office Manager

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

OTHER BUSINESS:

- Katherine Jerald announced that the employee giving portion for the Foundation Annual Giving totaled \$14,000.00.
- Kevin Abel introduced Brian Barstad, MD to the Board.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of November 27, 2012.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$672,415.75, in payroll direct deposits; \$325,771.88. Write offs: \$119,594.89 in bad debt, Charity Care: \$10,929.51 Bankruptcy: \$00.00, with combined total of \$130,524.40.

SPECIAL REPORTS:

- **LCCH Mission & Vision Presentation – Arlene Abbott**
 - Arlene presided over a discussion of the mission and vision statement.
 - **New Mission Statement:** Our mission is to provide patient-centered, quality healthcare with compassion and respect.
 - **New Vision Statement:** The Vision of Lake Chelan Community Hospital is a healthy community. This will be accomplished with superb medical staff and caregivers, and partnerships that provide patient centered care in a respectful, healing environment, while ensuring fiscal responsibility.
- **CHNA Steering Committee Presentation – Jesus Hernandez**
 - Jesus Hernandez updated the Board on a collaborative approach to assessing community health needs and improving population health through the Community Health Needs Assessment (CHNA) project which is a requirement of the Federal Affordable Care Act.
 - Other participants in the regional plan include Chelan/Douglas Public Health District, Central Washington Hospital, Columbia Valley Community Health, Together for Drug Free Youth Coalition, and Wenatchee Valley Medical Center.
- **2013 QI Plan – Brad Hankins**
 - Brad presented the Annual Review of Quality Improvement which is mandated to be reviewed on a periodic basis; changes, updates of policies and committees, and benchmark activities. Board reviewed and approved the 2012 LCCH Quality Improvement Plan as a standalone plan.
- **4th Quarter Strategic Plan Review – Kevin Abel**
 - Kevin updated the Board on progress made on the strategic plan for the 4th quarter which included quality & safety for the patient’s outcome and experience, Planetree, HCAHPS, and Safety Dashboard.

STATE OF THE HOSPITAL REPORTS

- **Quality Report –Brad Hankins, COO**
 - We had 21 QMMs submitted in November and three patient complaints not related to payments.
 - We had 17 falls for the year compared to 24 for the same period last year, and 32 reported medication errors for the year compared to 31 for the same period last year.
- **Patient Care Services – Carol Velasquez, CNO**
 - Kerry Stewart has developed and initiated a plan related to demonstrating excellence in the Emergency Department. She has started training in customer service with ED caregivers, and this is being expanded to include other caregivers who interact closely with ED patients, such as Registration, Lab, and Radiology. The training included the use of “AIDET”, and acronym that stands for “acknowledge, introduce, duration, explanation, and thank you”.
 - We have received 6 HCAHPS out of 26 surveys sent out. To the question, “Would you recommend this hospital to your friends and family?” all six responded “definitely yes”.
 - Procedures and surgeries year to date are 12% over 2011 numbers.
- **Chief Financial Officer – Robert Wiegenstein, CFO**
 - November 2012 closed with net income at negative (\$103,511) for the month. Year-to-date net income is \$614,998 or \$54,505 over budget for the year.
 - The year-to-date net operating revenue was over budget by \$14,397.

- **Chief Executive Officer –Kevin Abel, CEO**
- LCCH received a letter from the Washington State Department of Health closing out our 2012 survey.
- Dr. Horlebein has transitioned to an independent practice..
- Dr. Schkrohowsky has signed an employment agreement with LCCH with his payment structure close to the MGMA median for an orthopedic surgeon. An interlocal agreement with Mid Valley Hospital that pays for a half time practice in Omak has been agreed upon.
- Dr. Witt will be holding clinic on a trial basis at Three Rivers Hospital over the next six months. If patient volumes indicate a practice is viable then Dr. Witt may pursue part time employment in Brewster and practice in both locations.
- Wenatchee Housing Authority has again shown interest in submitting a loan application with the State of Washington Housing Trust Fund for the Lake Chelan Community Apartments.

OLD AND NEW BUSINESS

Action Items: It was m/s/c to approve

- Resolutions:
 - #505 2013 Board Meeting Schedule
 - #506 Interlocal Agreement for Orthopedics

- Credentialing the following Providers:

- Jeff England, PT	Physical Therapy	Re-appointment
- Jennifer Theoharis, MD	Tele-Rad	Consulting Appointment
- William Wong, MD	Tele-Rad	Consulting Appointment
- Marcus Parker, MD	Tele-Rad	Consulting Appointment

MEETING ADJOURNED:

- Meeting adjourned @ 3:22P.M.

Submitted:

Shelley L. Gleason
Board Secretary
11/22/2013
Date

Attest:

Kevin Abel
Kevin Abel, CEO
11/22/13
Date