

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**September 23, 2014 – LCCH BOARD ROOM  
1:30 PM - 2:41 PM**

**MEETING MINUTES**

**CALL TO ORDER**

Mary Signorelli called the meeting to order at 1:30 p.m.

**Members Present:**

Mary Signorelli, Vice Chairman  
Jim Wall, Commissioner  
Phyllis Gleasman, Secretary  
Fred Miller, Commissioner

**Members Not Present:**

Tom Warren, Chairman

**Others in Attendance:**

Kevin Abel, CEO  
Vickie Bodle, CFO  
Amiee Pope – Port of Chelan  
DeLynn Cook, HR & Risk Management  
Emit Aston, Foundation Board Member

Mike Mackey – Port of Chelan  
Michelle Rathman - IMPACT  
Carol Velasquez, CNO  
Celeste Thomas, Marketing

**REVIEW OF MISSION:**

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

**OTHER BUSINESS:**

- Emit Aston from the Foundation announced that the foundation received a donation from Chevron.
- The Family Fun Run with Max will take place in Manson on Saturday, September 27<sup>th</sup>.

**CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of August 26, 2014, 2014.
2. Financial & Business Office Report
3. Vouchers/Warrants; \$610,856.95, in payroll direct deposits; \$748,534.14. Write offs: \$116,913.19 in bad debt, Charity Care: \$10,697.57 Bankruptcy: \$0.00, with combined total of \$127,610.76.
4. Policies and Procedures
  - Treadmill Stress Test
  - Sanctuary – Intensive Inpatient
  - Complaint Resolution Protocol Policy
  - Loaner Consignment Policy
  - Sanctuary – Program Administrator Responsibilities
  - Trauma Team Activation Criteria & Team Roles Policy
  - Consent to Treatment
  - Sanctuary – Medication Services
  - Scope of Service & Standards of Care
  - Oxygen Protocol & Delivery Devices Policy

**SPECIAL REPORTS:**

- **Port of Chelan County Economic Study – Aimee Pope Port of Chelan County, Kevin Abel**
- The Port of Chelan County will be reviewing the Lake Chelan Valley Healthcare Industry Assessment study conducted by Berger ABAM on the 19<sup>th</sup>. The study emphasizes the positive economic impact the hospital has on the community.

- **Tele-Neurology Program – Carol Velasquez, CNO**
  - The Foundation and Guild Y voted to support more than \$13,000 for equipment for use with tele-neurology. The tele-neurology program would use the same electronic communication methods that we use with tele-stroke and utilize neurologists from the Swedish Health System. The program would be mutually beneficial, we would maximize the return on our investments, and this would keep patients in the community for health care.

## **STATE OF THE HOSPITAL REPORTS**

- **Operating Report –Brad Hankins, COO**
  - With the merge of Lake Chelan Clinic we are finding that the staff is dedicated, engaging and adapting well to change.
  - We have been able to do an assessment of materials, equipment, staff, & training needs, and are looking forward to working in areas of patient scheduling, practice management and clinic structure in the future.
- **Quality Report & Patient Care Services – Carol Velasquez-CNO**
  - The transfusion review, revealed the C:T ratio was 1:1 in August, with both units transfused meeting criteria.
  - The second quarter surgical case review was completed and all cases had matching pre-op and post-op diagnoses, and in cases where Pathology was sent, the findings supported the diagnoses.
  - OB staffing has become a challenge, with two RN's taking full-time positions at CWH. We're evaluating various options to provide coverage until we can hire a permanent nurse or at least a traveler to bridge the gap.
  - Kudos to Vernita Nolan for earning her BSN earlier this month.
- **Chief Financial Officer – Vickie Bodle, CFO**
  - August closed with net income at \$ 49,128 for the month. Year to date net income is \$361,453.
  - AR days 62.2.
- **Chief Executive Officer –Kevin Abel, CEO**
  - **Regional Support Network** – The Regional Support Network Board (RSN) was asked by the state of Washington to merge with either the Greater Columbia (Yakima, Tri-Cities) region or the Spokane region for the provision of mental health services. They elected to merge with the Greater Columbia region and were rejected by that entity. The state and the RSN are now entering discussions regarding whether to merge with Spokane or if Chelan, Douglas, Grant and Okanogan counties should create their own RSN. There will be significant impacts on the region as it ties in with the proposed \$92.5 million state innovation grant that will drive the coordination of behavioral health and primary care services. Confluence Health is pulling the representatives from Chelan/Douglas to discuss the possible merging and conversions.
  - **WSHA Quality Reporting** – In October the Washington State Hospital Association will go live with the new hospital quality reporting system that ranks hospital performance with several quality indicators. The system is designed with the public in mind and will give basic quality outcome measures for use in deciding which hospital to use.
  - **Lake Chelan Recreation Development Foundation** – Two members of the Lake Chelan Recreation Development Foundation requested that LCCH support their efforts with the PUD for an aquatic center to be funded and constructed in the Lake Chelan area. I wrote the letter in support for PUD funding as the board has approved letters in 2008 and 2013.
  - **Board Retreat Date** – We decided the date for the Board Retreat. It will be November 18<sup>th</sup> at Lakeside Lodge.

- **Mobile Unit** – Pacific Mobile removed the single story unit and the foundation and placing of the new mobile unit are on schedule.

**OLD & NEW BUSINESS**

Action Items: It was m/s/c to approve

1. Credentialing

David Kingston  
Kelly Bainbridge, PA  
Emily Ho, M.D.  
Megan Guffey, M.D.  
Keri Bergeson, M.D.  
Jennifer Snyder, M.D.  
Kevin L. Morris, DPM  
Tony D.H. Kim, DPM

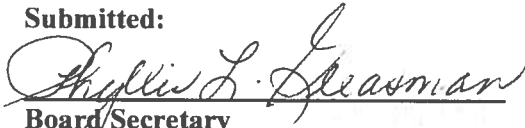
PA Student  
Re-Appointment  
Provisional  
Provisional  
Provisional  
Provisional  
Provisional  
Provisional

Preceptor: I Pawlowicz, MD  
Emergency Dept.  
Tele-Stroke – Swedish Medical  
Family Med – LCC  
Family Med – CVCH  
Family Med – CVCH  
Podiatry  
Podiatry

**MEETING ADJOURNED:**

- Meeting adjourned @ 2:41 P.M.

**Submitted:**

  
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Board/Secretary

**Date**

10/28/14

**Attest:**

  
\_\_\_\_\_  
Kevin Abel, CEO

**Date**

10/28/2014