CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2 LAKE CHELAN COMMUNITY HOSPITAL MEETING OF THE GOVERNING BOARD

August 26, 2014 – LCCH BOARD ROOM 1:30 PM – 3:10 PM

MEETING MINUTES

CALL TO ORDER

Tom Warren called the meeting to order at 1:30 p.m.

Members Present:

Tom Warren, Chairman Mary Signorelli, Vice Chairman Jim Wall, Commissioner Phyllis Gleasman, Secretary Fred Miller, Commissioner

Others in Attendance:

Kevin Abel, CEO Vickie Bodle, CFO Karl Jonasson, EMS Director Celeste Thomas, Marketing DeLynn Cook, HR & Risk Management Emit Aston, Foundation Board Member Jerri Dion, Business Office Manager Katherine Jerald, Foundation Executive Carol Velasquez, CNO Arnold Baker, FD #5 Chief Vernita Nolan, Quality

REVIEW OF MISSION:

Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Emit Aston announced the Foundations emeritus members: Steve Palmbush and Tom Warren. The foundation had a successful Hawaiian Luau, and announced the "Meet the Doc" on September 10th at Benson Winery featuring Dr. Waszkewitz.
- Carol Velasquez introduced Vernita Nolan, Nursing Manager in the Sanctuary and Quality Director.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

- 1. Board Minutes of July 22, 2014.
- 2. Financial & Business Office Report
- 3. Vouchers/Warrants; \$791,110.01, in payroll direct deposits; \$718,606.51. Write offs: \$100,236.75 in bad debt, Charity Care: \$23,513.41 Bankruptcy: \$0.00, with combined total of \$123,750.16.
- 4. Policies and Procedures

New Policies:

Notice of Program Accessibility CAH Communication with Limited English LCC Auxiliary Aids & Services for Persons with Disabilities

Employee Screening for TB Qualified Service Organization Agreements Incident Reporting Month End Closing Procedure (CAH) Sanctuary Performance Reviews
Sanctuary Clinical Orientation
Sanctuary New Employee Orientation
Incoming Mail

Sanctuary Patient Record System

Surgical Attire

Lecture & Education Session Outlines

Sanctuary Patient Record Content

CDP Trainee Eligibility

Sanctuary Personnel Files Former Patient Status

Pulmonary Tuberculosis

Hospice Bereavement Service

Sanctuary Continuous Quality Assurance

Sanctuary Standards of Ethical Conduct

Business License

Referral Options

Sanctuary Volunteers & Student Practicum/Observation

Reporting Non-compliance of Persons Court-Ordered to Treatment

SPECIAL REPORTS:

Board Retreat - Kevin Abel, CEO

The Board has decided hold the retreat between, Nov. 10th - Nov. 21st.

Washington State Innovation Grant Overview - Kevin Abel, CEO

The state of Washington has applied for a \$92.5 million grant from CMS to implement a plan to save \$1.05 billion over the next few years. The grant is tied to House Bill 2572, "Better Health Care Purchasing" and Senate Bill 6312, "Treating the Whole Person".

Lake Chelan Clinic Update - Kevin Abel, CEO

The consolidation with Lake Chelan Clinic is set for September 1st. The closing at First American Title was on August 19th. The payer contracts and over twenty service agreements with the clinic have been switched over to start on September 1st.

HCAHPS Report - Carol Velasquez, CNO

The Washington State Department of Health has started compiling HCAHPS scores for hospitals. The reports cover items such as responsiveness of hospital staff, communication with nurses, cleanliness of hospital environment, and pain management. Our scores improved from last quarter, which were 76.9% to 85% this quarter.

STATE OF THE HOSPITAL REPORTS

Operating Report -Brad Hankins, COO

- Washington State Labor and Industries requested a couple of changes to the mobile unit plans and put the documents with the minor changes back at the bottom of the queue for review delaying the project. The new building is on track for occupancy the first week of November.
- The MSU Nurses station is complete.
- Our boiler system was inspected by the State last week with only one minor defect found
- This week the deionized water system will be installed for the new instrument washer.

Quality Report & Patient Care Services - Carol Velasquez-CNO

- Transfusion Review there were four units typed and screened, nine units typed an crossmatched, and five units transfused, for a C:T ratio of 1.8:1. The criterion was met for the two patients who received transfusions.
- There were two patient falls reported in July -There was no injury.
- Nurse Practice Council is developing an implementation plan for structured, evidence-based hourly rounding on patients on MSU.
- Kerry Stewart has relocated to Texas; Kris Rainville has accepted the Emergency Department duties in addition to Perioperative Services.

Chief Financial Officer – Vickie Bodle, CFO

- July closed with net income at \$328,044 for the month. Year to date net income is \$312,339.
- In July \$266,419 was received for the 2013 Medicare EHR Incentive Audit.

- AR days 63.7.

- Chief Executive Officer - Kevin Abel, CEO

- LCCH received the, "2014 Most Wired Award," from the American Hospital Association for our work on the electronic health records.
- Several meetings are planned with the community in September, including four community slide presentations in Manson, Chelan, and Chelan Falls, September 22nd, 23rd, 24th and 25th.
- The question of, "What the hospital will do if the levy doesn't pass," was briefly discussed.

OLD & NEW BUSINESS

Action Items: It was m/s/c to approve

- 1. Resolution / Motions
 - A. Res #535 Appointment of Trustees for LCCH Retirement Acct.
 - B. Res #536 LCCH Change Fund for Lake Chelan Clinic
 - C. Res #537 Designate NCB as Depository and Checking Acct for LCC
 - D. Res #538 Setting Governing Board Compensation
 - E. Res #539 LCC Physician 403b Compensation

MEETING ADJOURNED:

Meeting adjourned @ 3:10 P.M.

Submitted:	Attest:
Chyllis L. Aleasman	Kim And
Board Secretary	Kevin Abel, CEO
9/23/2014	912)/1014
Date	Date