

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**June 26, 2013 – LCCH BOARD ROOM
1:30 PM – 2:34 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren called the meeting to order at 1:30 p.m.

Members Present:

Tom Warren, Chairman
Jim Wall, Commissioner
Fred Miller, Commissioner
Mary Signorelli, Vice Chairman
Phyllis Gleasman, Secretary

Others in Attendance:

Kevin Abel, CEO	Robert Wiegenstein, CFO
Katherine Jerald, Foundation Executive Director	Emit Aston, Foundation
Celeste Thomas, Marketing	Lee Tinsley, Compliance Officer
Dee Cook, Human Resource	Terry Johnson, Plant Manager
Karl Jonasson, EMS Director	Jeri Dion, Business Office Manager
Leanna, Ashley, MS	Arnold Baker, Chief, CCFD #5
John Spencer, Fire Commissioner, CCFD #5	Brad Hankins, COO

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- DeLynn Cook, introduced Leanna Ashley, our new Medical Social Worker.
- Arnold Baker announced the public meeting this evening, June 26, 7:00 at the Grange.
- Diane Witsil announced the Board Retreat, August 12, 2013 at Benson Winery.
- Karl Jonasson made an announcement that the new EMS ambulance is in service as of today.
- Emit Aston announced that the Kids Wellness Campaign has reached 83% of their \$6,000 goal and that there will be a “Summer Luau” in July, and “Ask the Doc” in September at Benson Winery.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of May 28, 2013.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$619,358.05, in payroll direct deposits; \$658,999.75. Write offs: \$82,249.86 in bad debt, Charity Care: \$14,787.62 Bankruptcy: \$0.00, with combined total of \$97,037.48.

4. Policies and Procedures

Tax Rebate Program (CAH)
Test Menu (CAH)
Mobil Devices

Balancing & Reimbursing Cash Boxes & Tills
Microbiology Setup Protocol

SPECIAL REPORTS:

- **LCCH Compliance Review – Lee Tinsley**
 - Lee Tinsley, Compliance Officer presented a Compliance and Utilization Review program update. Contracts and providers are reviewed each year to insure individuals are not on the OIG excluded list. RAC audits are used to detect and prevent fraud and/or abuse of the system. Utilization management provides high quality care at a reasonable cost to payers, and is required by Medicare. Medical records are reviewed to determine the severity of illness, intensity of services and discharge screens.
- **Board Refinance – Bob Wiegenstein, CFO**
 - The refunding of the 2001, 2006, and the 2009 LTGO Bonds took place on June 12th with a resulting savings of 5.17% or \$516,244.
 - The par amount of the bonds is \$8,265,000 to be repaid over 22 years ending December 1, 2034.
 - The total costs of issuance totaled \$48,950 which was paid out of the proceeds.

STATE OF THE HOSPITAL REPORTS

- **Quality Report – Brad Hankins, COO**
 - There were 4 AMA's in the ED, and 2 AMA's in Sanctuary.
 - Year to date there were 9 patient falls, which was the same as last year at this time. We are seeing our efforts in reducing the medical errors.
- **Patient Care Services – Kevin Abel, CEO**
 - Our Emergency Department won the award for Stroke Care at the Rural Health Conference.
 - We also won an award for having 98% of our caregivers receiving the Flu Vaccine.
- **Chief Financial Officer – Robert Wiegenstein, CFO**
 - May 2013 closed with net income at \$76,268.23 for the month.
 - Year to date net income is \$286,670.96 or \$112,805 over budget for the year.
 - AR day were 61.7.
- **Chief Executive Officer –Kevin Abel, CEO**
 - **Physician Recruitment** – Two physicians interviewed for the open position at Columbia Valley Community Health. Both are female physicians who were interviewing to replace Lorinda Parks when she moves in September. The open ER physician position at LCCH has one interview scheduled for June 14th. LCCH will hire a recruiting agency if our internal process does not result in a hire.
 - **Dr. Schkrohowsky** – Dr. Schkrohowsky has requested a Physician's Assistant to supplement his clinic. I am in the process of discussing this with him using external data from the American Academy of Orthopedic Surgeons and MGMA.
 - **Bond Refinancing Update** – The Moody's rating came back at A2 for the hospital district. This is a positive rating based primarily on the stability of the tax district.

- **Health Facilities Planning and Development** – Jody Carona with Health Facilities Planning and Development committed to running the community surveying / polling process in November of 2013 based on the feedback from the last Board meeting.
- **Rehabilitation Space** – Brad has contacted a realtor regarding potential office space in Chelan and found no suitable locations. We are reviewing use of the Lake Chelan Community Apartments space with HUD and will provide an update at the Board meeting.

OLD AND NEW BUSINESS

Action Items: It was m/s/c to approve

- Resolution #512 – Guild Bylaws

- Credentialing the following Providers:

David Holden	PA Student	Preceptor: Ivan Pawlowicz, MD
Kevin Critchlow	MD Student	Preceptor: Tobe Harberd, MD
Diane Dufner-Sanders, ARNP	Sanctuary	Provisional Appointment
Anna A Hansen, MD	Radiology	Provisional Appointment
Brian Barstad, MD	Emergency	Initial Appointment

MEETING ADJOURNED:

- Meeting adjourned @ 2:34 P.M.

Submitted:

Shyllis L. Gleasman

 Board Secretary

7/23/2013

Date

Attest:

Kevin Abel

 Kevin Abel, CEO

7-23-13

Date