

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**May 22, 2012 – LCCH BOARD ROOM
1:30 PM – 2:38 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren, Chairman, called meeting to order at 1:30 P.M.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Commissioner
Fred Miller, Commissioner
Jim Wall, Vice Chairman
Phyllis Gleasman, Secretary

Others in Attendance:

Kevin Abel, CEO	Robert Wiegenstein, CFO
David Dicks, Community Member	Jerry Dion, Business Office Manager
Lee Tinsley, Emp. Health/Inf. Control, UR	Kathleen Jerald, Foundation Executive Director
Judy Moser, Credit Services	Karl Jonasson, EMS
Brad Hankins, COQO	

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

OTHER BUSINESS:

Public Comments – David Dicks gave a report during the open public comments section that, “The Citizens for a Replacement Hospital,” committee meetings are going well.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of April 24, 2012.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$857,257.87, in payroll direct deposits; \$614,854.77. Write offs: \$67,066.31 in bad debts for referral to collections agency (ies) per LCCH policy, Charity Care: \$34,211.05 Bankruptcy: \$00.00, with combined total of \$101,277.36.

SPECIAL REPORTS:

1st Qtr Safety Dashboard: Brad Hankins

- Our first quarter workers comp dashboard shows:
- A red indication in timeliness of reporting. Previously this measure had been reported as less than fourteen days post injury, mid-quarter the measure was changed to less than twelve days post injury.

- The frequency rate of injuries was a yellow indication. This is due to four reported injuries over the quarter.
- The time loss frequency rate was in the red. This is, again, due to the four reported injuries over the first quarter.
- Our needle stick frequency rate and severity of injury rate are both in the green.

Physician Satisfaction – Survey Monkey

- A survey has been prepared by Dr. Kremer and Carol Velasquez to be sent out to the physicians on what they would like to see improved and what we are doing right at LCCH. The answers will be in summary format and be reviewed by Senior Staff. A future survey will be sent to employees for their input.

1st Quarter Bad Debt/Charity Care Review: Bob Wiegenstein

- A review of charges that are the responsibility of the patient and not covered by insurance, Medicare or Medicaid, was detailed for the Board.
- Credit Services/Financial Advisor (Judy Moser) and Credit Service Assistant (Cynthia Broderson) review the Bad Debt process on an ongoing basis.
- The goal is to review all four cycles each month which will help smooth out the write-offs.
- LCCH, as a public hospital, does not deny care to any person in need regardless of the ability to pay. (WAC 261-14)
- Qualified Uncompensated Care (Charity Care) does not include any elective or cosmetic procedures. In those situations where primary payment sources are not available, patients can be considered for Charity Care.

Board Retreat Agenda: Kevin Abel

- A Preliminary Board Retreat Agenda was presented at the Board Meeting focusing on the Strategic Plan and goals for 2012-2015.
- Arlene Abbot will be attending the Retreat to help revise the Mission/Vision Statement

STATE OF THE HOSPITAL REPORTS

Quality Report –Brad Hankins, COO

- The monthly Quality Report showed 16 QMM's generated for the month of April. There was one complaint regarding bills and one complaint about an employee driving a bit fast with one of our vehicles. There were no falls reported for the month of April.

Patient Care Services – Carol Velasquez, CNO

- Carol is away with a family emergency so no report available.

Chief Financial Officer – Robert Wiegenstein, CFO

- April 2012 closed with year-to-date net loss of \$251,416.
- Our Net Operating Revenue for the month was under budget by (\$175,048) primarily due to much lower than expected Inpatient Revenue. Also, impacting the Net Operating Revenue is the higher than expected deductions.
- Salary & Benefit Expense were under budget in April by \$92,216.

Chief Executive Officer – Kevin Abel, CEO

- Policy Tech training is taking place in May.
- Community Need Assessment is being initiated by the legislature. LCCH will group with Central Washington Hospital, Chelan/Douglas County and Columbia Valley Health to assess how the medical needs of the community will be met.

- \$76,222 Stryker Arthroscopy Tower & \$24,000 Fuji Colonoscopy were purchased per the Board approved Capital Budget.
- Mary Murphy has resigned from the Foundation and Bart Harrington joined the Foundation.
- Al Anderson is retiring after serving 25 year as an EMT with LCCH.
- On the Replacement Hospital, the Public Disclosure Committee has reviewed and approved handouts, and the Election office has approved the resolution for the ballot in August.

OLD AND NEW BUSINESS

- Action Items: It was m/s/c to approve
 - Organizational Chart

- Credentialing the following Providers.

Brian Klein	Physician Assistant – Student	Proctor – Dr. Pawlowicz
Rodney Mortesen, PT	Physical Therapist	Initial Appointment
Kathy Hevly, APRN	APRN-Sanctuary	Re-appointment

MEETING ADJOURNED:

- Meeting adjourned @ 2.38 P.M.

Submitted:

Phyllis L. Gleason
 Board Secretary
6/26/2012
 Date

Attest:

Kevin Abel
 Kevin Abel, CEO
6/26/2012
 Date