

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**MARCH 27, 2012 – LCCH BOARD ROOM
1:34 PM – 3:20 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren, Chairman, called meeting to order at 1:34 P.M.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Commissioner
Fred Miller, Commissioner

Members Attending by Phone:

Jim Wall, Vice Chairman

Members Not Present:

Phyllis Gleasman

Others in Attendance:

Kevin Abel, CEO
Brad Hankins, COO
Celeste Thomas, Marketing
Jerry Dion, Business Office Manager
Judy Moser, Credit Svcs.
Carol Velasquez, CNO
Katherine Jerald, Foundation Executive Dir.

Robert Wiegenstein, CFO
David Dicks, Community Member
Mary Pat Schofield, Community Member
Sue Young, Sterile Processing
Kyra Wyant, CHS Student
Emit Aston, Lake Chelan Hospital Foundation
Terry Johnson, Plant Engineering Dir.

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

OTHER BUSINESS:

- Emit Aston, introduced Katherine Jerald as the new Foundation Executive Director. He also announced the Foundation Officers: Steve Palmbush - President, Ed Rauvola - Vice President, Linda Parker – Secretary, Keith Berstrom – Treasurer. Virginia Murphy will continue as Administrative Assistant for the Foundation.
- The Paul Harris Fellow Award in Rotary was awarded to Kevin Abel for his contributions to the hospital and the community.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of February 28, 2012.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$609,472.22 in payroll direct deposits; \$709,110.77. Write offs: \$102,681.45 in bad debts for referral to collections agency (ies) per LCCH policy, Charity Care: \$27,574.45 Bankruptcy: \$0.00, with combined total of \$130,255.90.

SPECIAL REPORTS:

Draft Bond Resolution Review:

- Brad Berg with Foster Pepper has prepared a resolution for the replacement hospital. The draft was reviewed by the Board. It will now be reviewed by the prosecuting attorney and placed on the agenda for approval in April.

Non-Voted Funding – WIPFLI Report

- Kevin Abel & Bob Wiegenstein had a meeting with USDA on March 26, 2012, to discuss Replacement Hospital options for the Non-Voted Funding.
- The advantage of USDA Direct Loans are:
 - Savings on debt service over LTGO Bond
 - Interest payment during construction phase (2 years) at an amount less than LTGO
- Disadvantages:
 - USDA indicated that funding may be limited at state level.
 - Possibility of funds not being available in August
 - Added workload on LCCH staff through the application process if working directly with USDA
 - If we utilized Red Capital, we would pay fees.
 - LCCH will need to maintain LTGO as an option.

Annual Planetree Presentation- Agustin Benegas

- Agustin presented the annual update for the Planetree Program. Activities in 2011 included the Chaplain Program, re-decorating the Quiet Room and the OB room to provide a good atmosphere, new furniture in the Third Floor Clinic and Sanctuary, Automatic doors in ER and many more. Planetree's philosophy of "Patient Centered Care" will continue at Lake Chelan Community Hospital for years to come.

1st Quarter LCCH Goals/Objectives Review

- The 1st quarter review of the Strategic plan was presented by Kevin Abel. The Quality & Safety were based on the HCAPS and the Clinical Quality is moving toward the Joint Commission Standards. One area in Safety Education requiring additional attention was the timeliness to fill out claims which was at 79% with a targeted goal of 85%. A number of goals were achieved such as the hiring of a Board Certified ER Physician.

Board Retreat Dates:

- A tentative date of June 18th has been set for the annual Board of Commissioner's Retreat. A firm date will be set after the confirming with all Commissioners. It was suggested that the location be ADA accessible.

STATE OF THE HOSPITAL REPORTS

Quality Report –Brad Hankins, COO

- The monthly Quality Report showed 25 QMM's generated for the month of February, which is an average month. There were two patient complaints that were not related to payment issues. Both complaints have been followed up on and resolved. A notable Quality issue is an increased number of falls in the Sanctuary and outpatient behavioral health. Sanctuary medical and nursing supervisors are currently reviewing the falls risk assessment process.

Patient Care Services – Carol Velasquez, CNO

- Carol reported that February ended with 30% greater overall patient days than January & 45% greater than February 2011.

- We have made an offer to a Peri-operative Service Manager, Rebekah Syverson, pending her receipt of her Washington State RN License. David Ellis has been hired as a full-time CRNA starting in May. Beth Felker has been hired as an OB nurse, and our new part-time House Supervisor, Jennifer Zuber, will be starting in April.
- Carol Velasquez & Kerry Stewart attended the Northwest Organization of Nurse Executive spring conference on Mar 15th & 16th. Kerry Stewart was presented with an award for excellence as an "Emerging Nurse Leader".

Chief Medical Officer – John Kremer, M.D., CMO

- Dr. Dodson will start on Monday, April 2nd with the new employee orientation. He will have his first experience in our ER on the following weekend.

Chief Financial Officer – Robert Wiegenstein, CFO

- February 2012 closed with year to date net income of \$49,303, or \$10,805 over the budgeted income of \$38,498 for the year.
- Our Net Operating Revenue for the month was \$1,598,432 which was 17.3% over budget and 24.6% over February 2011.

Chief Executive Officer – Kevin Abel, CEO

- WSHA will start public reporting of deliveries prior to 39 weeks gestation as a hospital comparison.
- A bill was sent to Governor to allow future EMS levy passage at 50% rather than the 60% required to date.
- We purchased endoscopic equipment for \$75, 861 from Striker Arthroscopic per approved capital budget.
- The recap from the two Community Meetings regarding the Replacement Hospital was the recommendation to move forward with the project.
- The Replacement Hospital committee meeting consisting of 30 community members will take place at 5:00 on Wednesday March 28. They will be selecting Chair, Co-Chair, etc. and move forward with a marketing plan.
- American Red Cross Unsung Hero was presented to Lake Chelan Community Hospital's EMS and Chelan Fire Station #5.


OLD AND NEW BUSINESS

- Action Items: It was m/s/c to approve
A motion to move the approval of the Values Statement until the April Board meeting, which would allow time for the employee's to review.
- Credentialing the following Providers.
Connie Langford, PA-C Locum Tennens Emergency Room

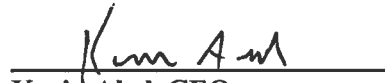
MEETING ADJOURNED:

- Meeting adjourned @ 3:20 P.M.

Submitted:


 Board Secretary
 4/24/2012
 Date

Attest:


 Kevin Abel, CEO
 4/24/2012
 Date