

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**March 26, 2013 – LCCH BOARD ROOM
1:30 PM – 3:02 PM**

MEETING MINUTES

CALL TO ORDER

Members Present:

Mary Signorelli, Vice Chairman
Fred Miller, Commissioner
Phyllis Gleasman, Secretary
Tom Warren, Chairman

Present by Phone:

Jim Wall, Commissioner

Others in Attendance:

Kevin Abel, CEO
Robert Wiegenstein, CFO
Katherine Jerald, Foundation Executive Director
Agustin Benegas, Quality/Planetree
John Spencer, Fire Commissioner, CCFD #5

Brad Hankins, COQO
Beth Dietrich, Accts Payable
Carol Velasquez, CNO
Emit Aston, Foundation

REVIEW OF MISSION:

- Our mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Emit Aston shared with the board the Foundation's results for the Election of Officers.
- Emit Aston invited the Board of Commissioners to the Foundation's Annual Retreat at Campbell's on April 6th at 8:00 a.m.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of February 26, 2013.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$666,523.62, in payroll direct deposits; \$642,190.64. Write offs: \$108,690.39 in bad debt, Charity Care: \$11,530.56 Bankruptcy: \$0.00, with combined total of \$120,220.95.

SPECIAL REPORTS:

- **Annual Planetree Review by Agustin Benegas**
 - Agustin presented the annual update on Planetree.
Completed Projects for 2012: Two (2) OB Rooms
Chaplain Program
Caregiver Commitments – Parades, Get Fit

- **Strategic Planning Meeting**
 - Two dates July 29th & Aug 12th were discussed. The date will be chosen at the next meeting. Also discussed where the meeting will take place.
- **Foundation Annual Report by Katherine Jerald**
 - Katherine Jerald presented the Board with the annual report for the Foundation. She outlined the 3 different fundraising campaigns – Board Giving – Employee Giving – Direct Mail Appeal. With these three fundraising efforts, the total contributions for 2012 were \$81,097.
 - Amanda Ballou has resigned as a Foundation Board member but will remain active with some Foundation committees.
- **LCCH Organization Chart**
 - Brad Hankins will take management responsibility for the, physical therapy department, 3rd floor clinic, and registration.
 - Carol Velasquez, will take responsibility of the quality function from Brad.
 - The Board approved a motion to implement the organization chart.
- **1st Quarter LCCH Strategic Plan Review**
 - Kevin Abel reviewed the progress on the strategic plan during the first quarter of 2013 covering the functional areas of quality and safety, finance and regulatory, infrastructure, medical staff, staff development, and community and wellness.

STATE OF THE HOSPITAL REPORTS

- **Quality Report –Brad Hankins, COO**
 - The quality variance for February included one medication error and one AMA on the Medical Surgical unit. Sanctuary had one fall with no injuries and three AMA's.
 - For the year there have been three falls and two reported medication errors.
- **Patient Care Services – Carol Velasquez, CNO**
 - Volumes in patient care units and services decreased as compared to January, but remain ahead of 2012 year-to-date.
 - Occupational Therapy is seeing an increase in patient volumes, both inpatient and with outpatients.
 - Medical Laboratory Professional Week is April 22-26. This is an annual celebration of the laboratory professionals and pathologists who play a vital role in health care in our communities.
- **Chief Financial Officer – Robert Wiegenstein, CFO**
 - February closed with a net income of \$11,759 for the month which was under budget by \$13,893.
 - Year-to-date net income is \$18,499 which is \$46,598 under budget for the year.
- **Chief Executive Officer –Kevin Abel, CEO**
 - With the departure of Dr. Clements from Lake Chelan Clinic in June and the announcement of Dr. Parks leaving Columbia Valley Community Health in September, LCCH needs to work with the clinics to maintain adequate Family Practice Medicine in Chelan.
 - Dr. Gerald Bassett a gastroenterologist is interested in practicing a couple days per month in Chelan. The Medical Staff have started having discussions to review the viability of a GI practice in Chelan.
 - Dr. Jones would like to look at a stronger partnership with the hospital. He has performed many surgeries at LCCH over the last several years.

- The draft resolution prepared by Foster Pepper for our bond refinance has been presented to the Board for their review and discussion to take place at the next board meeting, April, 23, 2013.

OLD AND NEW BUSINESS

Action Items: It was m/s/c to approve

- Credentialing the following Providers:

Jannel Rynd, OT

Jillian Whitehall

Physical Therapy Student


Initial Appointment

Proctor: Jeff England, PT

MEETING ADJOURNED:

- Meeting adjourned @ 3:02 P.M.

Submitted:



Board Secretary

Date

4/23/13

Attest:



Kevin Abel, CEO

Date

4/23/2013