

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**MARCH 25, 2014 – LCCH BOARD ROOM
1:32 PM – 3:45 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren called the meeting to order at 1:32 p.m.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Vice Chairman
Fred Miller, Commissioner
Jim Wall, Commissioner (by phone)

Members Not Present:

Phyllis Gleasman, Secretary

Others in Attendance:

Kevin Abel, CEO
DeLynn Cook, HR & Risk Manager Director
Jodi Sweeney, Patient Access Svc. Mgr.
Sue Young, Radiology Manager
Emit Aston, Foundation
Celeste Thomas, Marketing
Jeff Johnson, Wipfli
Carolyn Hood, Human Resources
Beth Dietrich, Accounts Payable
Lester Cooper, Foundation President

Karan Fisher, Dir. Quality & Safety
Katherine Jerald, Foundation Executive
Brad Hankins, COO
Lester Cooper, Foundation President
Lee Tinsley, Utilization Review
John Spencer – CCRD #7 Commissioner
Karl Jonasson, Director EMS
Jerri Dion, Business Office Manager
Agustin Benegas, Planetree

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Emit Aston presented the names of the new officers for the Foundation; President – Lester Cooper, Vice President – Dale Hoisington, Secretary-Linda Parker, and Treasurer- Mark Hanson.
- The Bragg College Scholarship has increased to \$80,000. \$40,000 to college applicants and \$40,000 for CME's.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of February 25, 2014.
2. Financial & Business Office Report
3. Vouchers/Warrants; \$ 661,472.75, in payroll direct deposits; \$696,273.01. Write offs:
\$184,858.96 in bad debt, Charity Care: \$54,602.82 Bankruptcy: \$0.00, with combined total of \$239,461.78.
4. Policies and Procedures
 - Nourishment Room
 - Delegation of Authority
 - Patient Nondiscrimination Policy
 - Insurance Verification
 - Cool Aerosol Therapy Policy
 - Home Health Professional Advisory Council Bylaws
 - Guest & Complimentary Trays
 - Call Policy
 - AHA/CPR Online Training
 - PCS Policies & Procedures CAH

EMO – Employee Medical Options	Smoke Free Housing LCCA Policy
Advance Directives	Post Mortem Care
Mammography Quality Control	Critical Values Policy-Laboratory
Precaution Strategies	Heated Humidity via Tracheostomy Tube
Mask CPAP for Obstructive Sleep Apnea	
Home Health Professional Advisory Council Bylaws	
Physician Orders for Life-Sustaining Treatment (POLST) Policy	
New Policy: Diseases & Organisms	Admission
End of Life Care	Reproductive Health Care
A Patient & Family Guide to Making Informed Decisions Regarding	
End-Of-Life Care and Treatment Using Medical & Advance Directives	

SPECIAL REPORTS:

- **Healthy Lake Chelan Presentation-Celeste Thomas**
 - Celeste introduced our Healthy Lake Chelan video, which highlighted areas of how we can help protect, preserve and improve healthcare and wellness for citizens of the greater Lake Chelan Valley.
- **Planetree Review – Agustin Benegas**
 - Agustin presented the annual update for Planetree and Patient Centered Care. He introduced many programs with wellness in the community; i.e. Max for Children’s Wellness, Chaplin Program, Quiet Room decorated by funds provided by the Rotary, Sharing Library, etc.
- **Foundation Review – Katherine Jerald**
 - The Foundation Executive Committee is meeting with the Commission Chair and Vice Chair to discuss fundraising goals.
 - Katherine outlined the different giving and appeals the Foundation has set up, and explained the total asset of the foundation which is \$2,700,000.00 thanks to the Braggs for getting the foundation started with an estate donation.
- **Provider Based Rural Health Clinic, Wipfli – Jeff Johnson, CPA**
 - Jeff Johnson discussed the Wipfli valuation for Lake Chelan Clinic and the Provider Based Rural Health Clinic Designation for the Lake Chelan Clinic. The Provider Based Rural Health Clinic Designation would add an additional \$90,000 to the clinic’s reimbursement
 - Two motions were made by the Board:
 - Instruct legal counsel to continue negotiations with Lake Chelan Clinic.
 - Bob Wiegenstein and Kevin Abel will work with lenders to establish a line-of-credit for the acquisition of Lake Chelan Clinic.
 - Both motions were m/s/c.
- **Medicare Payment Reduction – Kevin Abel, CEO for Robert Wiegenstein, CFO**
 - Though the number of patients has steadily increased in 2010, 2011, 2012 and 2013, our Medical reimbursement rate has dropped as a percentage of charges.
- **Capital & Operating Expense Reduction – Kevin Abel, CEO**
 - Kevin has proposed a \$300,000 reduction on the LCCH capital list. Recommendations regarding the cuts include the GE Brivo C-Arm, Centricity Perinatal System, Zoll Crash Cart Monitors, and Parking Lot Sealcoat. Administration is planning on closing the Wenatchee Behavioral Health Clinic.

STATE OF THE HOSPITAL REPORTS

- **Quality Report & Patient Care Services –Carol Velasquez, CNO**
 - For February, on Med Surg there was one medication error made by a student that did not recognize she had to cut a tablet in half for the appropriate dosage. The patient did not have an adverse effect, and the student and the instructor were both made aware of the error, to increase the student’s awareness to double-check against the medication in the future.

- The Nurse Staffing Committee performed a survey of nursing satisfaction, and several members will be presenting the results at the Nurses' meeting to be held March 26, 2014.
- Mental health patients dropped off by the sheriffs pose to be a greater risk to the safety of caregivers and patients.
- **Operating Report – Brad Hankins, COO**
 - The conditional use permit for the two-story modular has been approved. The building permit process begins this week.
 - A new instrument washer and sterilizer will be installed in Central Supply the week of April 7th.
 - The parking lot sealing and restriping project has been put on hold for the time being.
- **Chief Financial Officer – Kevin Abel, CEO**
 - February closed with net income at a negative of 162,952.00 for the month. We are concerned about the high deductions from revenue numbers and are reviewing cost reduction ideas.
 - AR days 66.6
- **Chief Executive Officer –Kevin Abel, CEO**
 - **Trauma Designation** - LCCH is in the process of certifying our trauma designation with the state of Washington. We are applying to renew the level IV designation.
 - **LCCH Engagement** – A reminder that we are planning a presentation for Media, District 12 Legislators, City Council, Chelan Port, Chamber of Commerce Board and others on April 9th and 10th.
 - Kevin and the Chelan Port attended a session in Olympia, to request a grant of \$50,000 for the CERB expansion study.

OLD & NEW BUSINESS

Action Items: It was m/s/c to approve

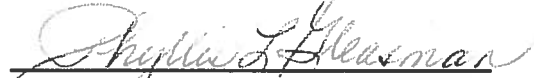
1. Credentialing

Randy Robbins	PA Student	Preceptor: Ivan Pawlowicz
Sean Lisk	PA Student	Preceptor: Ivan Pawlowicz
Aaron Stayman, M.D.	Initial Appointment	Swedish – Tele Neurology
Catherine Bray, M.D.	Initial Appointment	Lake Chelan Clinic – Family Med
Ian M. Bovio, M.D.	Re-Appointment	Wenatchee Valley Med – Pathology
Ivan Pawlowicz, MD	Re-Appointment	Psychiatry
James G. Wallace, M.D.	Temporary	Assist Dr. Witt with Surgery

MEETING ADJOURNED:

- Meeting adjourned @ 3:45P.M.

Submitted:

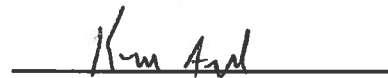


Board Secretary

4/22/14

Date

Attest:



Kevin Abel, CEO

4-22-14

Date