

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**July 22, 2014 – LCCH BOARD ROOM
1:31 PM – 2:54 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren called the meeting to order at 1:31 p.m.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Vice Chairman
Fred Miller, Commissioner
Phyllis Gleasman, Secretary

Members Not Present:

Jim Wall, Commissioner

Others in Attendance:

Kevin Abel, CEO
Robert Wiegenstein, CFO
Karl Jonasson, EMS Director
Vickie Bodle

Lester Cooper, Foundation President
Katherine Jerald, Foundation Executive
Carol Velasquez, CNO
Arnold Baker, FD #5 Chief

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Katherine Jerald announced that Max will be visiting Pateros on Thursday to do activities with the kids.
- Lester Cooper announced that money is needed for those affected by the fires. You can donate to North Central Washington Foundation, Give Naked, and to the Lake Chelan Chamber under their 501C3.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of June 17, 2014.
2. Financial & Business Office Report
3. Vouchers/Warrants; \$1,053,414.58, in payroll direct deposits; \$671,984.35. Write offs: \$95,877.69 in bad debt, Charity Care: \$70,802.63 Bankruptcy: \$0.00, with combined total of \$166,680.32.
4. Policies and Procedures
 - New Policy - Unpaid Holidays for Reasons of Faith or Conscience
 - Colonoscopy & EGD Pricing Policy
 - Dress Code & Personal Appearance
 - Sanctuary Security Procedures
 - Nutritional Screening & Consult Documentation
 - Trauma Clinical Guideline: Identifying Cervical Spine Injuries
 - Meeting Patient Care Needs in the Event of a Natural or Man-Made Emergency
 - Durable Medical Equipment Acquisition for Patient Use
 - Cooking Temperatures/Holding Temperatures
 - Tax Rebate Program (CAH)
 - Cleaning Instruments & Medical Devices

SPECIAL REPORTS:

- **Foundation Board Retreat Update – Katherine Jerald**
 - Dr. Joyce Garret was the facilitator of the Foundation Retreat on June 23rd. Foundation is looking at matching grants for wellness & hospital donations.
 - The two major components of the Foundations strategic plan are to continue the promotion of Wellness activities within the community, and provide \$1,500,000 to the replacement hospital.
- **2nd Quarter Quality Update – Carol Velasquez, CNO**
 - On the Quality Dash Board we were meeting or exceeding the indicators except for Hospital falls with injury per 100 patient care days and hospital days without injury which was at 72 days and the indicator is at 90 days.
- **2nd Quarter LCC Apartments Financial Update – Robert Wiegenstein, CFO**
 - The 2nd quarter LCCA unrestricted cash balance is \$19,469.
 - The year-to-date net income is \$10,121.
 - Book value after depreciation of the buildings, furnishings, and equipment is \$263,400.
- **Board Retreat Discussion – Diane Witsil**
 - Two dates were explored, Aug. 22 & 29th, which were not convenient for the Board. Diane & Kevin will decide on some other dates and get back with the Board on upcoming dates and location.

STATE OF THE HOSPITAL REPORTS

- **Quality Report & Patient Care Services – Carol Velasquez-CNO**
 - Vernita Nolan has accepted the Quality & Patient Safety Director role, in addition to her responsibilities as the Sanctuary Nursing Manager.
 - We received a letter June 24th from the Department of Health closing our 2014 inspection and a letter from the State Fire Protection Bureau June 23rd closing our 2014 State Fire Marshal survey.
 - IT and nursing staff have begun the attestation phase for Medicare Meaningful Use Stage II designation with our electronic medical record.
- **Operating Report –Brad Hankins, COO**
 - Washington State Labor and Industries requested a couple of changes to the mobile unit plans and put the documents with the minor changes back at the bottom of the queue for review delaying the project. The first week of November is the scheduled date for occupancy.
 - The MSU Nurses station is currently being replaced and will be completed no later than August 1st.
- **Chief Financial Officer - Robert Wiegenstein, CFO**
 - June closed with net income at \$173,456 for the month. Year to date net income is (\$15,705).
 - AR days 61.4
- **Chief Executive Officer –Kevin Abel, CEO**
 - Dr. Megan Guffey stated that Lake Chelan Clinic is her first choice and we have a signed contract. She will be joining us October 1, 2014.
 - Several community presentations on the Healthy Lake Chelan Valley Initiative have been done during the last month by Kevin, Brad, Sally, Carol, Agustin and Sheri. They have presented to Bayshore Retirement, Kiwanis, Manson School, Manson Business Association, Rotary, and Manson Community Council.

- Carolyn Hood Received her Professional Human Resources Certification.
- Ross, the nurses and Sheri Krupla have done an excellent job and qualified us for the Most Wired 2014 award.

OLD & NEW BUSINESS

Action Items: It was m/s/c to approve

1. Resolution / Motions

- A. Res #533 Link Transit Interlocal Agreement
- B. Res #534 North Cascades Bank Line of Credit

2. Credentialing

Aura Sanderson, PA-C	Provisional Appt.	Labs & Diagnostics –CVCH
Kenneth Shermer, MD	Provisional Appt.	Labs & Diagnostics – CVCH
William A. Murray, M.D.	Re-Appointment	Cardiology – WVMC
Ralph J. Mack, M.D.	Re-Appointment	Cardiology – WVMC
David Ellis, CRNA	Re-Appointment	Nurse Anesthetist
Ross Brown	PA Student	Preceptor – Barstad & Pawlowicz

MEETING ADJOURNED:

- Meeting adjourned @ 2:56 P.M.

Submitted:

Shyllis Gleasman

 Board Secretary

8/26/2014

 Date

Attest:

Kevin Abel

 Kevin Abel, CEO

8/26/2014

 Date